

PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Thursday 3rd April 2025 at 7.00pm at Renhold Chapter House, Church End

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs. Brunsden, Mr. Warwicker, the Clerk, and no members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADEIn the absence of Cllr. Gribble Cllr. Warwicker as Vice Chair lead the meeting, welcoming all to the meeting, thanking everyone for attending. Apologies for absence were received and	
	accepted from Mrs. Roberts, Mrs. Cardinale, Mrs. Gribble, Mr. Rayner. No declarations of interest received for the meeting. The Chair adjourned the meeting at this point	
2	OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK No public statements received. The Chair reconvened the meeting at this point	
3.1	PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to the application.	
a)	APPLICATION NO:- 25/00641/S73A Installation of dormer window to side, flat roof dormer to rear and side, alterations to approved dormers to front, alteration to approved driveway (parking) layout and external alterations. (Development already commenced) at Elmleigh 18 Wilden Road - the Council reviewed the application, it was unanimously agreed to respond with disappointment that this work has already been carried out prior to a planning	Clerk to action
b)	application or consent having been given. APPLICATION NO:- 25/00490/S73A Single storey rear extension and infill development to existing entrance/undercroft (Development commenced) at 15 Home Close the Council reviewed the application, it was unanimously agreed to respond with disappointment that this work has already been carried out prior to a planning application or consent having been given.	Clerk to action
c)	APPLICATION NO:-25/00383/FUL Single storey side/rear extension and conversion of existing garage at 5 Brook Lane - the Council reviewed the application, it was unanimously agreed no comment on this application.	
3.2	 Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – APPLICATION NO:- 25/00722/LBC and 25/00721/FUL Proposed porch extension and single storey rear extension at White Cottage 52 Green End - the Council reviewed the application, it was unanimously agreed no comment on this application. APPLICATION NO:- 25/00442/FUL Erection of annex and relocation of oil tank at North End Barn The Grain Store Renhold Road Ravensden – adjacent parish, Councillors agreed no comment to be made as not in parish. Decision notice received regarding an enforcement matter in Top End was noted. 	
3.3	Renhold Neighbourhood Plan public consultation update – document consideration Working Group report circulated, Locality Grant had been received it was noted which could	

	be used towards the BRCC invoice for associated work. It was unanimously agreed to allocate up to £2,000 in the Parish Council budget to enable the Plan to be taken to completion.	Clerk to action
4	BEDFORD BOROUGH COUNCILLOR REPORT Bulky Waste collection service letter received, 19 th July date for Renhold, Clerk to ask Cllr. Gribble to follow up to see if there could be an extension to the length of time the service	Clerk to action
	 visits the parish and if it could start later in the day. Norse Road average speed camera data and parking enforcement camera in Church End data to be circulated, and published in Council article. Ward Fund update on silver birch replacement with a different species in Green End to be 	Clerk to action
	 secured through the Ward Fund, this is with the Borough Council Officer and will include care for two years, awaiting to be planted, no update. Parish Councillor communication regarding Green End dog waste bin is being explored by Cllr. Gribble to try and get a better positioned bin for dog waste, request has been sent to the local authority, Officer to inspect site it was noted. Bin request for Water End for across the 	Cllr. Gribble
	roundabout in the layby at Water End which is to be installed, this has been chased. Traffic flow through the parish discussed previously with the most recent traffic flow counts to be checked, agreed follow up was to ask local authority for data, Andy Prigmore had been	Clir. Gribble
	 contacted. Monitor Ravensden Road entrance gate, and associated work including markings, work being carried out by local authority, had been chased various times, the gates had also been chased. Latest was line painting crew are due to attend to this shortly Cllr. Gribble reported having attended a recent meet with Andy Prigmore, this is due to be done Christmas. It was noted 	Cllr. Gribble
	 the sunken section of the road along Ravensden Road remains an issue, Cllr. Gribble has reported. Police Crime Commissioner meeting arranged for Renhold and Ravensden noted. Summary of Orbit home walkround given, Cllrs. Gribble and Warwicker had attended. 	Cllr. Gribble
	 No Universal Studios or Local Plan 2024 update it was noted. The bridleway at the top of Markham Rise needs to be revisited by the local authority as there are some issues at present. There was a Councillor request for a walkround of Cranbourne Gardens to look at local issues, Cllr. Gribble to follow up. The Hookhams Lane verge damage due to building work continues to be monitored. Picture of the bridleway path improvements from the Spires to Church End have been completed and photographs of the work have been placed on the website. 	Cllr. Gribble Cllr. Gribble
5	PARISH COUNCILLOR VACANCIES No expressions of interests received, had continued to be shared across various local network platforms.	
6	FINANCE AND POLICY MATTERS TO INCLUDE	
a)	Grant applications for consideration: Renhold Churchyard – this item to be carried forward.	Future Item
	The Parish Council unanimously agreed to supprt Renhold Chapel application for a BedfordBorough Council Rural Grant, noting no monetary contribution requested, resolution passed,Clerk to feedback to local authority.	Clerk to action
	Grant applications received for reimbursement of VE celebration items, it was unanimously agreed to award £10 each to Renhold Reading Group and Renhold Stichers, resolution passed.	
b)	Quotations to be considered and agreed –Cllr Gribble reported placing a memorial plaque on the bench on the Green, is ongoing.Grass cutting price for 2025 discussed, it was unanimously agreed to appoint and continuewith due to best value and good service that contractor Morgan Pell to be retained,resolution passed.Bill Peet and Son quotation for the various maintenance items in the parish reviewed, it was	Cllr. Gribble
	unanimously agreed to accept the quote for £2278.44, resolution passed.	
c)	Draft year end accounts for consideration and internal auditClerk had shared the latest report, it was unanimously agreed to appoint Michelle Riches asinternal auditor at a cost of up to £200.00, resolution passed. Clerk to arrange internal audit.	Clerk to action
d)	Invoices to be paid	

	E Barnicoat salary £1280.40	
	E Barnicoat salary £1289.49 Bays Media Ltd website support £1690.00	
	Keith Herkes Neighbourhood Plan reimbursement of Land Registry search £11.00	
	BRCC Neighbourhood Plan associated work £2183.52	
	JCB Printing VE posters £11.64	
	Renhold Reading Group reimbursement VE Day items £10.00	
	Renhold Stcihers reimbursement VE Day item £10.00	
	Backlight Ltd Administration service February and March £1448.92	
	British Legion Dday wreath £25.00 2023	
	British Legion Dday wreath £25.00 2024	
	Three SIM card payment £9.00 direct debit	
	Councillors unanimously agreed to resolve the above items for payment. Resolution passed.	Clerk to action Clerk to action
	It was unanimously agreed to pay up to £100 towards two new roses for the War Memorial garden, resolution passed.	
7	MINUTES OF THE LAST MEETING	
	The Council unanimously agreed to sign as a true and accurate record, the Chair signed the	
	minutes from 27 th February.	
	Matters arising were:	
	 Payment of accounts issued 	
	 Planning comments submitted 	
	 JP communication regarding Jubilee celebrations edit actioned on Parish Council unabality 	Omerica
	website.	Ongoing Monitor
	 Awaiting copies of BFARe minutes to come through, having recently chased with Ward Councillor for Wyboston, no progress. 	Monitor
	 To arrange an invite to the local MP for the Cranbourne Gardens development, Cllr. 	Cllr. Gribble
	Gribble had sent invite.	
	 It was agreed to explore options regarding the tree work at the War Memorial, Cllr. 	
	Gribble to follow up with landowner.	Cllr. Gribble
	 Bank signatory work remains ongoing. 	Clerk
	• The additional location highlighted to the police during the January meeting in the	
	village that had been flagged within a hot spot area, that could be used for carrying	
	out speed checks – Community Speedwatch Coordinator to share details of suggested	
	location with PC Napoli .	Ongoing
	 Understanding the police resources available relating to enforcement of Traffic Regulation Orders as well as commercial weight restrictions in situ in Renhold with 	
	suggestion of using volunteer time to support with processing the follow up work	
	generated, as well as offering volunteer time to do this. Appropriate safe access by a	
	volunteer to the police database would be an item that would need clarifying to be	
	followed up.	Ongoing
	The highways walkround with Borough Council Officer and Borough Councillor Jim	
	Weir Deputy Mayor & Portfolio Holder for Environment, Highways & Transport	
	summary report to be done by Cllr. Gribble to go on the Parish Council website.	Ongoing
	 Additional items raised during the highways walkround were: white markings had been also d in Crean End and high a fartherming factors. 	
	been placed in Green End seeking if these were related to forthcoming footway	
	improvement works.Asset management document to be drafted.	Cllr. Brunsden
	 Asset management document to be drafted. Code of Conduct document uploaded to website, redacted signature version ongoing, 	
	awaiting June absent Councillors signatures on document.	Ongoing
	 Further reminder for all Councillors to insert their email signature as previously 	
	agreed.	Ongoing
	Highways Officer in attendance at previous meeting, had followed up overhanging	
	vegetation along St Neots Road, it was noted this clearance had not been completed	
	so Officer was contacted to follow up. The items raised from the Deputy Mayor visit	
	walkround items, these included items in Green End had not had 30mph painted on	
	the floor, Officer was chased.	
	 Clerk had sent communication to local ambulance service regarding the defibrillator matter previously raised, remains unchanged, acknowledgment received, awaiting 	
	full response, has been chased. Therefore, drafted policy document work remains on	Monitor
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	 hold it was noted. Pupil bollards suggestion for the bend had been explored by the Parish Council with local authority. Enforcement camera data had been sought from the local authority for sharing with the school and wider community. Making the area a red way could also be explored as a further solution. Idling car cards to be followed up by Cllr. Gribble. Asset register update completed as part of financial year end. Website services secured with Robbie Bays Media for one further year, news updates posted on the Parish Council website has commenced. Updated policy documents on Parish Council website completed 	Ongoing
8.	CORRESPONDENCE AND INFORMATION RECEIVED	
	NALC Events Bulletin emails	
	BBC Planning weekly list email	
	CPRE update emails	
	Bank statements	
	Crime statistics - forwarded to all	
	ERTA Voluntary Transport email BBC Weekly Licensing list – Clerk has checked	
	CPRE latest newsletter	
	Renhold Magazine article submission and communications	
	VAS summary data information communications	
	NBB Recycled Furniture promotional emails	
	Website manager communication on Parish Council website regarding distribution list issues	
	BBC Parish and Town Council Update – circulated	
	Community Heartbeat defibrillator communications regarding new devices	
	Renhold Neighbourhood Plan Working Group report – circulated, agenda item National Highways Important roadworks information: A421	
	Communications regarding camera at Water End	
	Latest Crime Statistics received – circulated	
	Morelock communications regarding Ravensden Road device copied into Councillor	
	communications	
	RNPWG Budget 2025/26 communications – agenda item	
	RNPWG Land Register searches reimbursement – agenda item	
	BBC Planning Adjacent Parish consultation letter - circulated	
	National Highways notification of some upcoming closures on A1 and A421 Resident communication regarding Top End planning application	
	RNPWG Locality Grant 2024-25 communications	
	JR, FC, DR, NG apologies for the Parish Council meeting – responded to	
	Planning application decisions to be noted	
	25/00448/LDP Certificate to confirm that the details submitted do not require planning	
	permission (amendment to the current brick boundary wall) at 62 Green End - Certificate Issued	
	25/00261/FUL Loft conversion, including raising existing roof height and addition of front	
	gabled dormers and skylights with associated internal and external alterations. Proposed box	
	dormer to the rear at 10 Langlands Road – Permitted	
	25/00032/FUL Demolition of existing side extension and erection of one and two storey front	
	extension and two storey rear and side extension at 100 Wilden Road – Refused	
	24/02435/LBC Demolition of existing side extension and erection of new single storey side	
	extension at Top End Farm Cottage 1A Top End – Permitted	
	24/02434/FUL Demolition of existing side extension and erection of new single storey side	
	extension at Top End Farm Cottage 1A Top End – Permitted	
	24/02397/LDP Certificate to confirm the lawful implementation of 14/01161/FUL within the 3	
	years following the permission, to allow for the works to now be fully completed at 54	
	Hookhams Lane - Certificate Issued	
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	24/02190/FUL Single storey front extension with entrance relocation, roof extension over existing footprint, removal of flat roof dormer window and installation of rear and front dormer windows, partial demolition of existing rear extension and addition of a new single storey flat roof extension to the rear at 51 Wilden Road – Permitted
	24/02115/LBC Installation of door in the master bedroom wall to allow access into adjoining loft space. Loft space to be plastered with lime plaster, Installation of lighting and sockets. Existing radiator in master bedroom to be moved to the left slightly to allow for walkway at 33 Ravensden Road - Permitted
9.	Close of Meeting The next meeting to be Thursday 15 th May 2025 at 7pm at the Village Hall. Meeting closed at 7.30pm.