



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Thursday 10th October 2024 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mr. Warwicker, Mrs. Brunsdon, Mrs. Roberts, Mrs. Gribble (Chair), the Clerk, and no members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p>WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE</p> <p>Cllr. Gribble welcomed all to the meeting, thanking everyone for attending. Apologies for absence were received and accepted from Mrs. Cardinale and Mr. Rayner.</p> <p>No declarations of interest received for the meeting other than noting JR and NG on the Neighbourhood Plan Working Group.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK</p> <p>No public statements received.</p> <p><i>The Chair reconvened the meeting at this point</i></p>	
3.1 a)	<p>PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to the application.</p> <p>APPLICATION NO:- 24/01825/FUL Conversion of garage and outbuilding into Annex associated with main dwelling at The Old Forge 33 Top End - the Council reviewed the application, it was unanimously agreed to respond with an objection on the grounds of this building becoming a standalone residential dwelling and setting a precedent, resolution passed.</p>	Clerk to action
3.2	<p>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – 24/01784/FUL installation of an air-source heat pump, main unit to be mounted to the east facing wall at 2 Lady Mayor Drive - the Council reviewed the application, it was unanimously agreed to respond with no objection, however, it was noted that the unit might emit a noise so Officer to be mindful of the impact this might have on neighbouring properties, resolution passed.</p>	Clerk to action
3.3	<p>Renhold Neighbourhood Plan Working Group report to include consideration and endorsement of Renhold Neighbourhood Plan for public consultation – Working Group report from recent meeting circulated alongside draft Plan document. Councillors commented on the comprehensive document worked on tirelessly by the Working Group. <i>NG and JR declared an interest as members of the Working Group taking no part in the vote.</i> It was unanimously agreed to endorse the draft Renhold Neighbourhood Plan for public consultation, resolution passed. Encouragement was given for all to engage in the consultation process with open day planned in December at the Village Hall. The consultation document will be a future agenda item.</p>	Future Item

4	<p>BEDFORD BOROUGH COUNCILLOR REPORT</p> <p>Ward Fund bulb planting has been approved for the side by the brook on Hookhams Lane with a machine carrying out the planting work. Cllr. Gribble reported previously that silver birch replacement with a different species in Green End to be secured through the Ward Fund, this is with the Borough Council Officer.</p> <p>Bulky Waste collection discrepancy with Renhold village compared to other smaller rural parishes, Borough Councillor is following up on this.</p> <p>Parish Councillor communication regarding Green End dog waste bin is being explored by Cllr. Gribble to try and get a better positioned bin for dog waste, request has been sent to the local authority.</p> <p>Traffic flow through the parish discussed previously with the most recent traffic flow counts to be checked, agreed follow up was to ask local authority for data, Andy Prigmore to be contacted.</p> <p>Bin request for Water End followed up with Bedford Borough Council Officer, this bin is needed across the roundabout in the layby at Water End. Ward Fund purchase has been approved in the second layby for this item it was noted.</p> <p>Monitor Ravensden Road entrance gate, and associated work including markings, work being carried out by local authority, had been chased various times. Latest was line painting crew are due to attend to this shortly Cllr. Gribble reported having attended a recent meet with Andy Prigmore. It was noted the sunken section of the road along Ravensden Road remains an issue, Cllr. Gribble to follow up.</p> <p>Borough Hub promotion given to the range of services available at this useful facility.</p>	<p>Cllr. Gribble</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble</p>
5	<p>PARISH COUNCILLOR VACANCIES</p> <p>No expressions of interests received, had continued to be shared across various local network platforms.</p>	
6	<p>COMMUNITY MATTERS</p> <p>Orbit site meeting scheduled for early October feedback given, Cllrs. Brunsdon and Gribble met with Orbit representatives, it was another productive meeting.</p> <p>Clerk had sent communication to local ambulance service regarding the defibrillator matter previously raised, remains unchanged, acknowledgment received, awaiting full response, has been chased. Therefore drafted policy document work remains on hold it was noted.</p> <p>New Headteacher at the school, welcomed invite to future Council meeting, will be attending the November Parish Council meeting.</p> <p>Good Neighbours Scheme communication through BRCC shared, agreed to place information on Parish Council website to help raise awareness.</p> <p>The improvement work on the path to the school was raised, getting a price for the work to be explored by Cllr. Gribble with the local authority as well as Cllr. Rayner and Cardinale to see if a Rural Prosperity Fund application can be made. Cllr. Gribble had actioned, is still pursuing.</p> <p>Community police engagement reminder on rural crime event in Thurleigh, number of Councillors expressed wished to attend, attendance to be arranged.</p> <p>Village circulation list update provided by Clerk, communications with the website provider to continue looking for improvements, announcing and subscription options at a meeting to be arranged with Clerk, Cllrs. Gribble and Warwicker to also attend.</p> <p>Councillor Roberts had attended Town and Parish Network meeting with feedback shared to Councillors, Clerk had sent Renhold logo to Mayor.</p> <p>Bedford Borough Flood Forum information shared in the local community, the event was cancelled.</p> <p>Clerk gave summary of recent meeting with Universal Studio representatives with feedback on the associated transport links and habitat relocation expected to commence in January 2025.</p>	<p>Monitor</p> <p>Future item</p> <p>Clerk to action</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble</p> <p>Clerk to action</p>
7 a)	<p>FINANCE AND POLICY MATTERS TO INCLUDE</p> <p>Renhold Village Hall Management Committee in attendance to aid Council consideration of grant application – following application made and discussed at last meeting, work had been done on collating and sharing contact details with the Village Hall of those who have expressed a wish to support helping the facility. The Parish Council offer remains to work</p>	

<p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p>with the facility, going forwards, sharing information across local platforms to raise awareness of the facility. The grant application was discussed, it was agreed not to award a grant on this occasion.</p> <p>Quotations to be considered and agreed – There had been ongoing liaison with the local authority regarding a directional sign, Iain Booth followed this item up, with Andrew Prigmore, has been chased. Awaiting copy of quote from local authority. Cllr Gribble reported placing a memorial plaque on the bench on the Green, is ongoing. Contractor to look at the guttering on the Green End bus shelter when installing the bench.</p> <p>Invoices to be paid Backlight Ltd Administration service September £724.46 British Legion Dday wreath £25.00 2023 British Legion Dday wreath £25.00 2024 E Barnicoat reimbursement of Three payment for SIM card £10.48 Locked and Secure Ltd community safety camera Water End installation £2,998.22 JCB Printing Renhold Neighbourhood Plan printing £4.64 JCB Printing Renhold Neighbourhood Plan printing £4.60 Community Heartbeat Trust defibrillators £8,046.00 Three SIM card payment £9.00 direct debit LTD Design Consultants Renhold Neighbourhood Plan map £240.00 Councillors unanimously agreed to resolve the above items for payment. Resolution passed. It was noted asset register to be updated by Clerk. Renhold Remembers reimbursement of expenses, no applications received to date.</p> <p>Financial monitoring review Clerk had shared the report, all items inline with expenditure at this point of the year it was noted.</p> <p>External audit feedback Report received, circulated, Councillors noted the information circulated from the external auditors.</p>	<p>Clerk</p> <p>Monitor Cllr. Gribble Cllr. Gribble</p> <p>Clerk to action Clerk to action</p>
<p>8</p>	<p>MINUTES OF THE LAST MEETING The Council unanimously agreed to sign as a true and accurate record, the Chair signed the minutes from 12th September. Matters arising were:</p> <ul style="list-style-type: none"> ▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which still waiting, agreed to be deleted. ▪ Payment of accounts issued ▪ Planning comments submitted ▪ JP communication regarding Jubilee celebrations edit actioned on Parish Council website. ▪ Awaiting copies of BFARe minutes to come through, having recently chased with Ward Councillor for Wyboston, no progress. ▪ To arrange an invite to the local MP for the Cranbourne Gardens development, Cllr. Gribble had sent invite. ▪ It was agreed to explore options regarding the tree work at the War Memorial, Cllr. Gribble to follow up with landowner. ▪ The VAS data continues to be downloaded monthly, Cllr. Warwicker again thanked for all his efforts on this. Cllr. Warwicker wished to step back from this role it was noted. ▪ Bank signatory work remains ongoing. ▪ Work on a village asset application for The Polhill Arms was ongoing, it was agreed that this to be followed up to check the stage of the application and support offered with this. To be deleted. ▪ The additional location highlighted to the police during the January meeting in the village that had been flagged within a hot spot area, that could be used for carrying out speed checks – Community Speedwatch Coordinator to share details of suggested location with PC Napoli . ▪ Understanding the police resources available relating to enforcement of Traffic Regulation Orders as well as commercial weight restrictions in situ in Renhold with suggestion of using volunteer time to support with processing the follow up work 	<p>Clerk/Gribble</p> <p>Delete</p> <p>Ongoing Monitor</p> <p>Cllr. Gribble Cllr. Gribble</p> <p>Clerk</p> <p>Delete</p> <p>Ongoing</p>

	<p>generated, as well as offering volunteer time to do this. Appropriate safe access by a volunteer to the police database would be an item that would need clarifying to be followed up.</p> <ul style="list-style-type: none"> ▪ The highways walkround with Borough Council Officer and Borough Councillor Jim Weir Deputy Mayor & Portfolio Holder for Environment, Highways & Transport summary report to be done by Cllr. Gribble to go on the Parish Council website. ▪ Additional items raised during the highways walkround were: white markings had been placed in Green End seeking if these were related to forthcoming footway improvement works. It was noted the pile has been removed of earth is still on the verge outside the first bungalow as you enter the village from the bypass. ▪ Asset management document to be drafted. ▪ Nearby vegetation has been cut back to allow better visibility for newly installed community safety camera in Water End, Cllr. Warwicker and Clerk are able to access device it was noted. ▪ Code of Conduct document uploaded to website, redacted signature version ongoing, awaiting June absent Councillors signatures on document. ▪ Further reminder for all Councillors to insert their email signature as previously agreed. ▪ Highways Officer in attendance at previous meeting, had followed up overhanging vegetation along St Neots Road. The drainage/gully clearing, maintenance schedule dates for the parish had been shared with a revisit requested. The tems raised from the Deputy Mayor visit walkround items, these included items in Green End had not had 30mph painted on the floor, outdated A-frame signs had now been removed from Water End. ▪ Information had been shared regarding filling in ditches with a blocked culvert, example by Green End bus shelter, that it was confirmed had been done as part of a dropped kurb application. ▪ Up to £1,500 allocated funding provision for the associated production costs of the consultation material for the Neighbourhood Plan had been fed back. ▪ Clerk had submitted Special Area Expenses review information. ▪ Green End bus shelter seat delivered, installation being arranged through Mr Wallinger, Cllr. Gribble to liaise with contractor. 	<p>Ongoing</p> <p>Ongoing</p> <p>Cllr. Brunsdon</p> <p>Ongoing</p> <p>Ongoing</p> <p>Cllr. Gribble</p>
<p>9.</p>	<p>CORRESPONDENCE AND INFORMATION RECEIVED</p> <p>NALC Events Bulletin emails</p> <p>BBC Planning weekly list email</p> <p>CPRE update emails</p> <p>Bank statements</p> <p>Crime statistics - forwarded to all</p> <p>ERTA Voluntary Transport email</p> <p>BBC Weekly Licensing list – Clerk has checked</p> <p>CPRE latest newsletter</p> <p>Renhold Magazine article submission and communications</p> <p>VAS summary data information – shared by Cllr. Warwicker to local stakeholders</p> <p>NBB Recycled Furniture promotional emails</p> <p>Crime statistics September 2024 - forwarded</p> <p>Website manager communication on Parish Council website regarding distribution list creation</p> <p>Beds RCC communications regarding Neighbourhood Scheme – responded to, agenda item</p> <p>Renhold Magazine copies electronically shared with website copied into communications</p> <p>BBC Parish and Town Council Update – circulated</p> <p>BEDFORD BOROUGH COUNCIL SPECIAL EXPENSES REVIEW 2024 communications</p> <p>RNPWG communications copied into – agenda item</p> <p>Unresolved issues on Aspires development follow up communications – copied into, agenda item</p> <p>Councillor communication with resident regarding local matters copied into – response sent</p> <p>BBC Officer follow up communications regarding directional sign for Village Hall</p> <p>East of England Ambulance Service follow up email regarding defibrillator</p> <p>Councillor communications on email signature setting up</p>	

Community safety camera SIM card option communications with Three – actioned
Community Heartbeat defibrillator communications regarding new devices – agenda item
Copied into community safety camera communications with contractor
Thurleigh Parish Council Vehicle Activated signs- blue signs underneath communication – responded to
Renhold Neighbourhood Plan Working Group report – circulated, agenda item
Private Carers - alternative to traditional care agencies information
BBC Cancelled: Planning for Parish Councillors: Training Session – circulated
Police and Crime Commissioner's Challenge and Accountability Meeting - 18th September 2024 - circulated
Member of the public communication regarding most local allotments – responded to
Resident communication sent to Parish Councillor regarding Parish Council communications
BBC Officer communications regarding dropped kurb matter in Green End raised at the meeting
Village Hall advert for caretaker circulated by Councillor
Borough Councillor NG thanks to Borough Officer for attending September Parish Council meeting – responded to
Councillor communication on daffodil planting in Hookhams Lane
Cople Neighbourhood Plan: Pre-Submission Consultation (Regulation 14)
BBC Officer in attendance at September meeting follow up communications regarding actions from the meeting
DR apologies for the September Parish Council meeting – noted
Renhold Parish Council - Audited AGAR 2023_24 - circulated, agenda item
Crime statistics for 1st Sep to 15th Sep 2024 - circulated
Police and Crime Panel co-opted vacancy -circulated
Glasdon pro-forma communications for Green End bus shelter bench
Three account communications regarding payment and direct debit mandate – actioned
BBC Consultation on Statement of Gambling Licensing Principles - circulated
BBC Reminder- Parish and Town Council network meeting - circulated
Advertising in monthly magazine communication – followed up
Fwd: Introducing One Group Services grounds maintenance information
BBC Planning Parish Consultation letter for 24/01825/FUL - agenda item
National Highways Important roadwork information: A421 flooding - circulated
Speed Indicator Device data for September 2024
JR report on Parish and Town Council Network meeting – agenda item
Borough Councillor NG Stagecoach public transport services information – website
Borough Councillor NG flooding communication
BBC Officer regarding tree work in Becher Close – responded to
Website communications regarding the Announce List and Parish Council updates being shared – agenda item
BBC Temporary Road Closure Hookhams Lane Renhold 24 - 067 - website, circulated
Borough Councillor NG Flooding Event Recovery Update 20/9/24
JCB prtining invoice – agenda item
Mazars Client Satisfaction Survey Audit 2023/24
Councillor communication regarding flooding at Green End
APF Parish Council Activities/events information
Crime Statistics for 16th September to 30th - circulated
Renhold Primary School communication – responded to, future agenda item
Copied into resident communication with local authority regarding overgrown roadside hedge Wilden Road
Resident communication regarding Parish Council website – responded to
Councillor communication on the noticeboard at the village shop
BBC Planning Parish Consultation letter for 24/01784/FUL - circulated, agenda item
Member of the public communication regarding contact relating to garden services – followed up

Planning application decisions to be noted:

24/01547/FUL Demolition of existing conservatory and dilapidated storage shed replaced with single storey rear extension and external window alterations at 17 Top End – Permitted

24/01278/AOC 23/01987/FUL - Condition 5 - Highways Details (Discharge of Condition) at Land At 78 Hookhams Lane – Permitted

24/01220/AOC 23/01987/FUL - Condition 7 Landscaping (discharge of condition) at Land At 78 Hookhams Lane – Permitted

24/01219/AOC 23/01987/FUL - Condition 4 Boundary Treatments and Access (discharge of condition) at Land At 78 Hookhams Lane – Permitted

24/01072/S73 Erection of farmhouse, including removal of condition 3 (agricultural occupancy) attached to BRDC/60/513 , to allow for occupation of the dwelling by persons other than those whose employment or latest employment is or was in agriculture at 100 Wilden Road – Permitted

24/01013/S73 Prior notification for single storey rear extension(s) between 4 and 8 metres depth including variation of the plans attached to 23/01114/HPN (appeal Ref APP/K0235/D/23/3325794) to allow for the addition of 2 side windows at Grasmere 68 Hookhams Lane - Permitted

10	<p>Close of Meeting</p> <p>The next meeting to be Thursday 21st November 2024 at 7pm at the Village Hall. Meeting closed at 8.40pm.</p>	
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