

## Third Meeting of Renhold Neighbourhood Plan Working Group

Wednesday October 7<sup>th</sup> at 7 pm

### Agenda

- Chair Welcome and Apologies for absence to be received (AQ)
- Introduction of new team members (AQ)
- Declarations of Personal and Prejudicial Interest for the meeting (all)
- 7 p.m. Guest speaker from BRCC – Cliff Andrews-Green Infrastructure Plan-introduction (AQ)
- Should we commission a full Green Infrastructure Analysis from BRCC at a cost of £3,500 + VAT; with an additional cost for a Local Greenspace Designation exercise in the region of an extra £500?
- Feedback from initial questionnaire - key findings (TP)
- Next steps - Key questions (all) *We have invited one of the respondents from the village-Kirstin Rayner- who has experience of NP at Gamlingay-to attend to answer questions as we go*
- Should we commission BRCC to undertake a full housing needs analysis at an estimated cost of £1750 + VAT plus printing @ £315 + VAT (based on a 4-sided A4 questionnaire in black and white) including covering letter - or - if this is acceptable to BRCC, should we produce (from other examples) and print the letter and form ourselves and distribute via the Village Magazine thus reducing the cost by an estimated £300 - £400? For clarity, we would still like BRCC to undertake the analysis of returns and reporting.
- Estimated cost of Freepost return envelopes (via BRCC) (for Housing Needs Analysis): based on 25% return rate @ 0.44p per return (approx. £150)
- If we could find one we could work with, should we engage an experienced professional to assist us in producing our Plan (i.e. really hold our hands and show us what to do) instead of us getting to our end result 'the hard way'?
- Funding – taking into account the points above, how much should we apply for? (KH)
- What should we do next? (all) N.B. New ward boundary proposals put us with Ravensden in a new ward (Renhold and Ravensden) with one Ward Councillor - any comments? (all). Is there therefore any mileage, at this juncture, in linking up with Ravensden to ask for their help and guidance?
- Should we prepare an Action Plan with assigned work packages & timescales? (all)
- *Expression of Interest completion and completion of Funding Application process (AQ, KH & IM)*
- Dangers re committing to spending before Funding agreed
- Possibility of funding from Parish Council and/or Ward Funds? (AQ, KH & IM)
- Ensure regular and comprehensive progress and financial Reports to the Parish Council. (volunteer)
- Close of Meeting *and date of next*