

PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Monday 5th September 2022 at 7.05pm at Renhold Chapel, Woodfield Lane

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs Gribble (Chair), Mr. Liguori, Mrs. Brunsden, Mr. Warwicker, Mr. Polhill. Borough Councillors Phillipa Martin-Moran-Bryant, the Clerk, and eight members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED NG welcomed all to the meeting, thanking everyone for attending. Parish Councillor Mrs Cardinale, Borough Councillors Stephen Moon, Tim Caswell and Christine McHugh, had sent apologies which were accepted. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE Declarations of interest received for the meeting were Cllr. Liguori under item 4.1 a), Cllr. Polhill under item 4.4 and Cllr. Gribble under item 6.	•
2	The Chair adjourned the meeting at this point OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Resident raised access to meetings, it was agreed that Cllr. Liguori to explore options around making meetings more accessible. The Chair reconvened the meeting at this point.	Cllr. Liguori to follow up
3	PARISH COUNCILLOR VACANCIES The latest on the two Parish Council vacancies was given. The one vacancy which can be filled by co-option, there had been awareness raised via the website and social media, with an expression of interest received. A copy of the information prepared by the resident had been shared with members of the Council, unfortunately the person was unable to attend due to a pre booked holiday. The Clerk was asked to thank the person for their helpful information, and an invitation be given to the next meeting. In regards to the vacancy arising from the North Parish Ward where electors had called for an election, the notice of election had been displayed again recently, on 1st September, it is hoped that someone will come forward. The Clerk will follow up with the Returning Officer to receive feedback on if an election has or has not been called. The Clerk had shared through various platforms that information that electors having called for an election, that each time the election is advertised and no one comes forward it has resource implications in terms of time and monetary value for the Parish Council. It was noted that Cllr. Brunsden had shared the asset inspection forms with new Councillors and Councillors were carrying out the asset inspections with August's recent reports circulated to all.	Clerk to action
4.1 a) b)	PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding all these applications, a site visit meeting arranged as well. APPLICATION NO: - 22/01884/FUL Single storey side extension and garage conversion (Revised scheme) at 19 Embla Close — Cllr. Liguori declared an interest in this item and took no part in the discussion or vote. Councillors had reviewed the recent Officer report relating to a recent application and refusal at this site on the grounds of 'the applicant is not able to provide adequate provision for space within the site for the parking of vehicles clear of the highway.' Having reviewed the revised scheme the Council agreed to have no objection to the proposals as there is sufficient off road parking for vehicles on site with the proposals put forward, resolution passed. APPLICATION NO: - 22/01880/TPO TG1 - 2x Lime Crown Lift to provide 4 metres clearance	Clerk to submit

	from ground level, removing only secondary growth and leaving main stems intact, also, remove any major deadwood at 62A Ravensden Road - the Council agreed to respond with no objection on the proposals as long as the work is carried out by a suitable qualified professional, resolution passed.	
с)	APPLICATION NO: - 22/01818/FUL Single storey front and side extensions with pitched roof over existing garage block, first floor extension to bungalow to form 2-storey dwelling, rendering and cladding to all elevations at 32 Top End - the Council agreed to respond objecting to this proposals on the significant adverse impact this would have on the street scene, as it would be out of keeping. It would also set a precedent and is over development for the site, resolution passed.	Clerk to submit
d)	APPLICATION NO: - 22/01468/EIAWM Proposed extension and consolidation of mineral extraction and the importation of inert material at Willington Lock Quarry, Land South Of St Neots Road, Bedford Incl. Land To North East And West Of Existing Willington Lock Quarry Extraction Area - the Council agreed to respond with no comments on the proposals, as this works continues as planned and expected to make improvements to this area, resolution passed.	Clerk to submit
4.2	Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – 22/01944/FUL Alterations to dormer, new porch extension and erection of detached double garage to rear at 62 Green End had been received earlier in the day and would be a future agenda item.	Clerk to arrange
4.3	Planning and Development: notification of application gone to Planning Inspectorate for an appeal APPLICATION NO: - 21/03195/FUL Demolition of existing 2 no. bungalows and outbuilding and the erection of 2 no. 4 bedroom dwellings and 1 no. 2 bedroom bungalow and the creation of new accesses from the highway at 18 - 20 Woodfield Lane — Councillors had received copy of the Case Officer report and decision notice, as well as copy of the previously submitted comments which would be taken into consideration by the Planning Inspectorate. It was agreed, no further comments to be submitted.	
4.4	To note the Parish Council response to the Bedford Borough Council's Local Plan consultation including allocation for Renhold with employment allocation at Green End/Water End referenced as Policy EMP6 Cllr. Polhill declared an interest in this item, taking leave from the room for this item. Following the last Parish Council meeting, an enormous amount of time and work had been put in to continue to collate a thorough and robust response to the Local Plan consultation. Thanks was given again to all those who helped contribute to the process and to the residents who took the time to engage in the consultation as well. Items to note from the previous minutes, the Bedford Borough Councillor feedback from Planning Policy Officers provided during a previous Parish Council meeting, was shared with the Clerk. Cllr. Polhill returned to the room at this point of the meeting	
5	Neighbourhood Plan Working Group to include appointment of Working Group, review of Terms of Reference, budget consideration, Parish Council representative on Working Group to be confirmed, and feedback on the Working Group programme of work It was noted a number of the Working Group members had been busy supporting the Local	
	Plan engagement work recently. The Working Group had shared a copy of a summary report which was shared with all Councillors ahead of the meeting and read out. The Working Group meeting minutes had been shared as with the Clerk and forwarded to all Councillors, these remain on the Parish Council website as well. The Groundworks payment issued at the July Council meeting had been sent. Between meetings BRCC communication received that outstanding payment due to them for associated printing costs with the housing needs survey, this has therefore been included on the payment list for this meeting. A copy of the latest financial spreadsheet had been shared with the Working Group Treasurer.	
	It was noted that future items to include: appointment of Working Group, review of Terms of Reference, budget consideration, Parish Council representative on Working Group to be confirmed.	Future items, Clerk to action

6	Communication received from planning consultant regarding request for meeting relating to potential proposals for land adjacent to Polhill Arms, Wilden Road Ahead of the July meeting a verbal communication had been received regarding this area of land, with follow up written communications more recently which had been forwarded to all Councillors. Cllr. Gribble declared an interest in this item so took no part in the discussion of				
	this matter and left the meeting at this point. Cllr. Warwicker was Chaired for this part of the meeting. In light of the communication from the agent wishing to discuss land adjacent to the Polhill				
	Arms and the representation made to the Council at the last meeting relating to land at Hookhams Lane, the Council felt there should be a response given to such enquiries in light of the current position of the drafted Local Plan 2040 and stage the Neighbourhood Plan is at. The Council agreed a response: Thank you for your contact with Renhold Parish Council and your request to discuss potential development in the Parish. Within the draft Bedford Borough Council Local Plan 2040, the public consultation on which ended on 29th July 2022, there is no requirement or expectation for any housing development within the Parish of Renhold.				
	As part of the Renhold Neighbourhood Plan process however, following an independent housing needs survey commissioned to inform the emerging Renhold Neighbourhood Plan it has indicated that a small number of mixed type housing units, may be required over the next 10 years, comprising in the main of affordable housing to meet an identified local need. The Parish Council feel that given the above, at this stage, it is therefore only able to make comments on a site within the Parish, if an application within the Parish is made to Bedford Borough Council, which the Parish Council would then look to comment on, in its role as a statutory consultee as part of the formal planning process. The Council agreed this response would be sent in reply to the communication, and would be used as a response for any such further likewise communications until there are any changes relating to the Neighbourhood Plan or Local Plan processes which remain ongoing. Cllr. Gribble rejoined the meeting at this point and continued as Chair.	Clerk to reply			
7	Parish Council website – to consider and agree on enhancements to the current site to be taken forwards – being mindful that the former site will no longer be accessible shortly, work has begun on ensuring that any outstanding useful information is transferred over to the new site. The new site was commissioned with funding secured by the Borough Councillor Ward Fund which now has finally been received as well. The website development services are included in the package the Parish Council secured it was noted, as are Councillor email addresses which are currently being taken forwards. A meeting is set up for 6 th September to go through in depth the next steps regarding migration of information, as well as expansion of the new site. Councillors had been asked to review the site and consider suitable improvements, it was agreed that the site to remain a Parish Council information resource with Council information and documents alongside Neighbourhood Plan documents for now and this could be reviewed if needed in the future. Councillors Liguroi, Warwicker and Gribble expressed a wish to attend the website meeting, Clerk to share link.	Clerk to action			
8 a)	FINANCE MATTERS TO INCLUDE Quotations to be considered and agreed - The Clerk had resent information to Cllr. Brunsden regarding noticeboard refurbishment/replacement, details of a contractor who could provide a bespoke board, awaiting reply to this. The suggestion at the July meeting to decommission the noticeboard at the Church End barn with a new board to be sited in Church End will be explored				
	as part of this ongoing work. Contact will be made with the barn owner to outline the decommission once a new board and location has been agreed. The repositioning of the bench at the War Memorial, following meeting between Cllr. Gribble and contractor for the bench to be broken out, repositioned with brackets, turned round, re-	Future Item			
	slabbed and treated. The work was expected to be in the region of £350, full quote to be shared remains ongoing. If bench comes out in good order, then it to be put back in, if not then new bench to be purchased with Ward Fund assistance application to be made. BATPC London Bridge communications information had been circulated to Councillors, Cllr. Gribble to follow up to see what is already being planned by the Church.	Cllr Gribble Cllr. Gribble			
b)	Invoices to be paid Backlight Ltd Administration service July and August £1775.48				
	Page 3 of 8				

Renhold Chapter House donation for September Parish Council meeting £30.00 BRCC Reimbursement of JCB printing invoice paid for Housing Needs Survey £483.60 A R Worboys Ltd SI1860 Grass cutting £213.00 Renhold Village Hall Council September meeting £45.00 Renhold Village Hall Council July drop in event £25.00 Anglian Water Wave water charges £14.43 Clerk BATPC Finance training £30.00 Cllr. Ligouori to attend arrange CPRE planning workshop £90.00 three spaces to be booked Clerk to Councillors unanimously agreed to resolve the above items for payment. Resolution passed. arrange c) External audit report Clerk Clerk had recently received some comments seeking clarity from the auditors, being actioned. Clerk to action d) Bank mandate changes Following appointment of Martin Warwicker as a Lloyds bank signatory for the Parish Council accounts, this had been actioned at the last meeting, the completed form sent to the bank had been returned. Clerk visited Lloyds branch to seek clarity on the form to minimise future issue. Forms updated, with MW, FC and GL to be added initially, then AQ to be removed to ensure suitable signatories in place first. Electronic banking authority will then be proceeded with. It was unanimously agreed to also appoint GL as a signatory to the Parish Council account. Clerk to action e) **Rural Grant application consideration** Supporting information provided on the All Saints Church application for a new Church floor. It Clerk to was unanimously agreed to support the application going to the Borough Council Rural Grant feedback Committee, noting no financial contribution being sought for the project, resolution passed. 9 MINUTES OF THE LAST MEETING To review and consider any matters arising and resolve to sign as a true and accurate record. a) It was resolved to approve the minutes of full Parish Council Meeting on 27th July. Minutes to Chair to sign be signed by the Chair as a true and accurate record. b) Matters arising were: Council planning comments submitted To arrange meeting with Sports Field Trustees and Village Hall Management Committee Cllr. Liguori to after publication of GI Survey for which we are still waiting. review To be assigned – Following the Clerk sharing a copy of the application made by Great Denham Parish Council for a community asset. Work on an application for The Polhill **Future Item** Arms was ongoing. Councillors to be given support with new email addresses, this had been actioned. .gov.uk website – Borough Councillors' Ward Fund now received. VAS data circulation completed - Police engagement with anti social notice issued to vehicle causing persistent problems along Ravensden Road following feedback from Community Speedwatch and the VAS units. Information to be shared in next Parish Clerk to action Council article Payment of accounts issued Approved previous meeting minutes signed Cllr Moon had been following up the concern that the traffic lights at Church End are Cllr. Moon faulty on a regular and recurring basis, SM continues to chase and monitor. Concerns continue to be communicated to Anglian Water regarding the numerous Cllr. Gribble issues in the Parish with the water supply and constant repairs. Cllr. Gribble has continued to monitor with recent positive news received that were shared with all present. The latest was that the Networks Support Manager has updated on the Renhold mains replacement, with information on the mains renewal on Wilden Road and Church End, Renhold. There is work being done on the design and duration and method of main laying, it would be good to set up a meeting to run over everything. There are about the be completed two trial holes/excavations, one on the junction of Wilden Road and Church End within the grass verge and one at Top End and Wood Lane. This is to establish main depth, what exactly we have in the ground regards pipework and size etc for design purposes. A meeting is being set up on site with the Borough Council to decide on what traffic management we will be allowed, but looking at the road width we are likely will be working under a rolling road closure. There will be work done with the Public House, Parish Council, school and the church to see when Clerk to the best time will be to start and complete the scheme. Updates will be shared as the monitor

project progresses, all present thanked Cllr. Gribble for her hard work on this important matter and information to be included in next Parish Council article. Average speed camera data not received June, but July's was circulated. BBC Officer has been asked if application for ASC was completed in light of new policy by the local Clerk to authority would that strengthen outcome for Ravensden Road ASC application. monitor BBC Officer communications regarding verge planting in Renhold, funding bid submitted for this project, now Ward Fund monies confirmed for this, Officer has been informed so project will be commenced in autumn. Officer chased about grant bid Clerk/Cllr. outcome as planting will need to be started soon. Gribble to Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if monitor Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Clerk Feedback has been provided by the Clerk on this. Follow up had been chased FC/Clerk previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk. Clerk Councillor had come forward to attend the CPRE planning session in November. Also Councillors encouraged to attend the Town and Parish Network Event on 29th September where a lot of Officers and organisations will be present. Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited. Clerk Cllr. Cardinale Register of Interest paperwork to be forwarded to Monitoring Officer. This has been completed, Officer noted some pages missing so ongoing. FC Website development a September item as Councillors expressed wish to present website feature at a meeting, completed. A new Clerk email had been set up, clarity on the account set up details had been Clerk provided, Clerk to start migration over to new email address, this has now been started but support required from RB, work support planned in. Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough Council Highways Office, had been followed up since May and June meeting. Helpdesk advised Officer replied end of June, have chased Officer again, will form part of the next speed Clerk limit review consultation, unsure of timescale of this. Neighborhood Plan request received for parking restrictions at the Woodfield Lane junction. The area to be monitored, to enable Councillors to consider the issue and to ΑII view the area, ongoing. Reimbursement has been requested from Kimbolten Fireworks following the Jubilee event, this has been paid. Clerk had requested to collect the Aspire board keys, being monitored. Handover will be actioned with Orbit following this and then the board to added to the asset register. FC The contractor has been chased again for a quote for the grass seeding needed at Becher Close. Cllr. Gribble to follow up by checking with Cllr. Moon and BBC Officer to Cllr. Gribble get this moving forwards. Green End bus shelter downpipe repair quote ongoing will be done when the War Cllr. Gribble Memorial bench is repositioned. JP communication regarding Jubilee celebrations to be reviewed and a thanks to be Clerk shared with the parish. PN continues to attend the Local Representatives Group meetings. BFARe minutes circulated to Councillors, NG and followed up. Awaiting copies of NG/Clerk minutes to come through but correct contact details now on the BFARe website. Dropped kurb at War Memorial now installed – thanks to be sent to BBC Officers for arranging this. Church funding request for support with Rural Grant application bid, future item, complete. Policy documents reviewed and approved at July PC meeting had been updated accordingly and placed on Council website. Bus service issues recently had been followed up by Cllr. Gribble. Feedback from

	operator includes checking on the telephone number of any disruption to service on	
	the day of planned travel. This is frustrating it was noted and Cllr. Martin-Moran-	Cllr. MMB to
	Bryant was raising at local authority level to look in more detail at the service level	follow up
	agreement.	
	 Local Police Change of Community Seargant information received and shared. It was 	
	agreed that the Clerk to collate a thanks to be sent to the Chief Constable for the	Clerk
	excellent support given by John Killick. It was also noted that Cllr. Gribble had also	
	written to PCC to thank for excellent recent great work in Renhold from the local team.	Clerk
	Change in local Police to go in next Parish Council article.	
	 Resident communication regarding website – the Standing Order document to be 	Clerk
10	uploaded PERSONALISM PERSONALI	
10	CORRESPONDENCE AND INFORMATION RECEIVED NALC Events Bulletin emails	
	BBC Planning weekly list email CPRE update emails	
	Bank statements	
	Crime statistics - forwarded to all	
	ERTA Voluntary Transport email	
	Beds Police newsletter	
	BBC Weekly Licensing list	
	BBC letter acknowledging receipt of planning comments	
	Parish and Town Council Network Meeting information – curculated	
	CPRE latest newsletter – circulated	
	Renhold Magazine article submission and communications	
	BATPC Finance Training information – circulated	
	VAS summary data information – shared	
	East West Rail representatives Group information – shared	
	Various communications with website developer	
	BBC Monitoring Officer communications regarding elections	
	BBC Creditors communications regarding BACS Ward Fund payment for website	
	Neighbourhood Plan Working Group communications	
	Church funding request for support with Rural Grant application bid – responded to	
	Parish Councillor Vacancy expression of interest communication – circulated	
	BBC communication regarding Dog Control Order PSPO 2022 Extension	
	Resident communication regarding proposed business park – responded to	
	BBC Agenda for Standards Complaints Sub-Committee, Thursday, 4th August, 2022, 2.00 pm	
	Resident communication following July Parish Council meeting – responded to	
	Resident copying Parish Council into Local Plan response – responded to	
	Renhold Gardening Club communications	
	Bedfordshire Police Change in Community Inspector – shared with Magazine	
	Copied into Speedwatch communications	
	Thank you for cheque payment received	
	BBC Minutes for Standards Complaints Sub-Committee, Thursday, 4th August, 2022, 2.00 pm	
	Copied into communications with bus service operator	
	PCC & Ward/Council Meeting - Bedford – Turquoise next meeting information	
	Local Police communications regarding speeding vehicles	
	PCC's Annual Business Conference 2022 - Tuesday 6th September 2022	
	Resident expression of interest in Councillor vacancy communications – responded to and	
	circulated	
	Resident communication regarding pavement danger in Asgard Drive – forwarded to Highways	
	Helpdesk	
	BRCC Housing Needs Survey invoice communications	
	Member of the public communication regarding insurance certificate for venue hire –	
	responded to	
	BFARe communications regarding website edit and minutes	
	Neighbourhood Plan Working Group communications	
	BBC Press Releases Parich Council Future meeting dates communications	
	Parish Council Future meeting dates communications Passible meeting request from KCS Development Ltd regarding land adjacent to Politil Arms	
	Possible meeting request from KCS Development Ltd regarding land adjacent to Polhill Arms	I

BBC Use of the Planning Public Access System - A Guide for Councillors and Parish Councils – forwarded

EWR Bedfordshire Local Representatives Group – meeting #5 agenda and sign up

Local Police Change of Community Sgt

BATPC London Bridge communications - circulated

Resident communication regarding ASC policy at BBC – responded to

Renhold Community Speed Watch signage communications copied into with local Police and BBC

BBC *REMINDER INVITE* Parish and Town Council Network Marketplace Event - 29 September 2022 – forwarded

BBC Temporary Road Closure Wilden Road Renhold 22-064

EWR Co Local Representatives Group for Bedfordshire – Meeting #4 summary note, meeting #5 sign up and confirmed future meetings dates

Live longer Better - Bedford September programme

Anglian Water communications update on works to main

BATPC Finance Training Programme – Updated – circulated

Resident communication regarding land adjacent to Polhill Arms – responded to

Communications relating to Rural Grants Fund Application

RNPWG Vision and Objectives survey invoice communications

BBC Planning for the Future acknowledgement of submission

Community Policing Priority Update and Extension

Renhold Parish Council Booking for September meeting communications

Avian Influenza case confirmed in Central Bedfordshire (in proximity to Bedford Borough)

Resident communication regarding website

Resident communication thanking Council for detailed response to Local Plan

Resident communication thanking Council for detailed response to Local Plan

BBC Minutes for Standards Complaints Sub-Committee, Monday, 25th July, 2022, 6.30 pm

BATPC Update - Star Council Congratulations and Voting, Training Programmes for Finance and Civility & Respect

BBC Street Trading (new application), outside of town centre, ALL CONSENT STREETS

Noise disturbance at Wilden Road communications

Resident communication thanking Council for detailed response to Local Plan

SAAA 2022 Opt-out Communication

Notification of IDB Watercourse Maintenance 2022/2023

EWR Bedfordshire Group – Meeting #4 follow-up: slides, transcript and recording now available on Community Hub

Bedford Borough Council Self-Build & Custom Housebuilding Register Promotion

Resident copied Parish Council into Local Plan response

Resident copied Parish Council into Local Plan response

Update: BATPC AGM, Points of Light, Star Council Awards Voting and Vacancies

EWR Co Local Representatives Group for Bedfordshire – meeting #5 moving virtual

Community Speed Watch 2022.09.02 data

CPRE Understanding Planning - a one day interactive workshop

Luton Rising - keeping you updated

Planning application decisions to be noted:

22/01503/LDP Certificate to confirm that the details submitted do not require planning permisson (Erection of outbuilding in rear garden) at 20 Woodfield Lane - Certificate Refused 22/01502/LDP Certificate to confirm that the details submitted do not require planning permisson (Erection of outbuilding in rear garden) at 18 Woodfield Lane - Certificate Refused 22/01414/AOC 18/02565/FUL - Condition 10 - External Materials (Discharge of condition) at Land To The Rear Of Wentworth House Ravensden Road – Permitted

22/01172/FUL Single storey side extension at 12 Becher Close – Permitted

22/00750/AOC <u>17/01466/FUL - Condition 3 - Materials (Discharge of condition)</u> at Greenacres 6A Green End – Permitted

22/00564/AOC <u>18/02565/FUL Condition 9 - District Newts License (Discharge of condition)</u> (approved under Appeal ref APP/K0235/W/19/3237737) at Land To The Rear Of Wentworth House Ravensden Road – Permitted

22/00511/AOC 20/02453/FUL - Condition 5 - Landscape/Levels (Discharge of Condition) at

	Greenacres 63A Wilden Road – Permitted 21/02819/FUL Demolition of existing dwelling and garage and erection of replacement detached dwelling and garage at Hill Grove Water Lane – Refused 21/02713/FUL Single storey side and rear extensions and internal alterations to the cottage, barn conversion to create additional living space and link extension at Top End Farm Cottage 1A Top End – Refused 21/02714/LBC Single storey side and rear extensions and internal alterations to the cottage, barn conversion to create additional living space and link extension at Top End Farm Cottage 1A Top End - Refused	
11	Close of Meeting Next meeting to be Monday 10 th October 2022 at 7pm at Renhold Village Hall. The Meeting closed at 8.45pm.	