

19.05.2021

Minutes of **ANNUAL GENERAL MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 17th May 2021** at 7.00pm at Renhold VC Primary School.

PRESENT:- Parish Councillors, Mrs. Brunsdon, Mrs Gribble, Mr. McIver, Mrs. Quince, Mr. Polhill, Mr. Warwicker, the Clerk Mrs. Barnicoat and five members of the public.

1. ELECTION OF CHAIRMAN: - Proposed by Cllr. Gribble that Cllr. Quince be elected as Chair, Cllr. Brunsdon seconded proposal. All Councillors present voted and unanimously agreed Cllr. Quince be elected as Chair. Resolution passed.

Agreed

Cllr. Quince completed the Declaration of Acceptance of Office.

2. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Borough Councillors: Stephen Moon, Phillippa Martin-Moran-Bryant, Tim Creswell and Christine McHugh, and Parish Councillors: Richard Cook, Margaret Dean and Darren Rayner had sent apologies which were accepted.

3. ELECTION OF VICE CHAIR, REVIEW OF COUNCIL STRUCTURE TO INCLUDE, APPOINTMENT OF COMMITTEES, AND NOMINATION OF PARISH COUNCIL REPRESENTATIVES TO OUTSIDE ORGANISATIONS: -

Cllr. Warwicker proposed that Cllr. McIver be elected as Vice Chair, Cllr. Gribble seconded proposal. All Councillors present voted and unanimously agreed Cllr. McIver be elected as Vice Chair. Resolution passed.

Agreed

Cllr. McIver completed the Declaration of Acceptance of Office.

It was unanimously agreed to appoint a Planning Committee to make recommendations to the full Council on planning applications and matters concerning Renhold, the elected members to be Cllrs. Brunsdon, Dean, Polhill, and the Chair and Vice Chair as ex-officio members. Resolution passed. The Committee Terms of Reference will be reviewed at the first meeting of the Committee.

It was unanimously agreed to elect Margaret Dean and Ian McIver as the Charity Trustee representatives. Resolution passed.

The Council to consider putting a representative forward for the Village Hall Management Committee. Clerk to follow this up.

4. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST TO BE DECLARED FOR THE MEETING: - It was noted that Cllrs. Quince and McIver have declarations during the cheque payment agenda item. No declarations of interest received for the meeting.

The Chair adjourned the meeting for the next item.

5. OPEN FORUM: -

There was a patch of grass along Hookhams Lane which is uncut. It was noted that this is in hand and will be included in the next grass cutting contractor cut.

The Chair reconvened the meeting for the next item.

JP arrived at this point of the meeting

6. PLANNING AND DEVELOPMENT: -

a) **APPLICATION No: 21/01244/LBC** Erection of annexe to replace timber outbuilding in rear garden at White Cottage, 52 Green End

APPLICATION No: 21/01243/FUL Erection of annexe to replace timber outbuilding in rear garden at White Cottage, 52 Green End

Residents' comments had been received regarding this application and were outlined at this meeting. The Parish Council unanimously agreed to object to this application as it is in breach of the relevant Local Plan Policies, Policy 29, Policy 30, Policy 39, Policy 40, Policy 54, and Policy 66. The main reasons for objection are:

The planned use of the proposed building differs from the use/purpose of the existing building. However, no existing floor plans or elevation details have been submitted. The proposals will affect the existing Silver Birch tree, shown on the site plan, and the mature boundary hedge, which both form part of the setting of the listed building. See Policy 39. No Tree Report has been provided as part of the application. The application does not demonstrate how the new building would achieve a 10% reduction in carbon emissions below the Building Regulation1 requirement, as required by Policy 54. Due to the increase in built footprint, it is expected that the applicant should provide a suitable surface water drainage system appropriate to the nature of the site, designed to prevent flooding of internal property and neighbouring properties and areas (in accordance with Policy 93 - Sustainable drainage systems (SuDS)). However, no such details have been submitted with the application. There is the potential that the existing outbuilding is used by bats. No bat survey was submitted with the Application. Has a bat survey been carried out?

The applicants have not provided any justification for the need of this annexe and it has not been demonstrated that there is a functional link/connection with the host dwelling. The replacement building is significantly larger in height and footprint than the existing outbuilding, covering the entire width of this part of the plot, resulting in overdevelopment of the plot. The proposed building, by reason of its form and mass, would fail to be subservient to the host dwelling and its setting. It appears that the boundary hedge, which currently provides screening, would be partially removed to facilitate the size and siting of the annexe. As a result, the proposed building would be fully visible to the occupiers of No. 48, whilst also having an adverse impact on their private amenity, compromising their privacy, and a likely increase in associated noise. The proposed development is therefore considered to be contrary to the requirements of Policy 29 criteria i, ii and iii, Policy 30 criteria i and ii, Policy 40, Policy 41S criteria i and ii, and Policy 66 criteria vii. - ix.

7. FINANCE

a) Quotations to be considered – the Council is still awaiting the quotation from the potential contractors for the Becher Close request.

b) Financial assistance request to be reviewed from Renhold Gardening Club – Communication circulated from the Club. Councillors reviewed and discussed. Given that the Gardening Club Committee has progressed a number of items the Parish Council felt it would be best to have a new grant application from the Club. They were supportive in principle for a grant as long as the money is spent on a venue within the parish. The Clerk to feedback.

c) Invoices to be paid

AQ and IM declaration of interest noted

E Barnicoat April salary	£114.74
Backlight Ltd administrative service	£1,016.83
JCB Printing East West Rail leaflets and printing	£287.75
JCB Printing East West Rail posters	£28.60
JCB Printing East West Rail posters	£36.00
A R Worboys Ltd grass cutting SI1526	£198.00
Came and Company insurance renewal	£899.31
Michell Riches internal audit	£135.00
Amanda Quince reimbursement of postage and ink	£41.85

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E Barnicoat reimbursement of Information Commissioners Office renewal £40.00

Renhold VC Primary School hire of facility for May meeting £57.80

Unanimously agreed and resolution passed for the payments to be made, AQ and IM took no part in the vote.

It was resolved that the Bedford Borough Council new bin installation at Pegasus crossing £540.00 invoice should not be paid. The Clerk to feedback as it has been positioned in the Newnham Ward so the Council feel they should not pay.

Morelock Signs Ltd additional fixings £147.60 are required. It was agreed to pay this in principle. However, discussions continue with Morelock to see if they will provide the items free of charge.

Andy Muskett Ltd installation of solar panels and VAS units £177.60. A quotation was needed between meetings. Quotation circulated and electronic agreement dealt with between meetings to ensure that the signs are installed. The Council unanimously agreed to ratify this payment.

The Council discussed how to ensure high standards of representation to planning applications. It was unanimously agreed to engage the services of a specialist planning consultant on an ad hoc basis for contentious applications within the Parish at a cost of £40.00 per hour. It was unanimously agreed to pay CD Planning Services £90.00 for advice received to date.

d) Review of internal audit feedback – The internal audit report had been circulated to all Councillors. No items of concern were raised.

e) Review and approval of Annual Governance Accounts Return Section 1 and 2 2020/21 – Supporting documents circulated to all: full transaction information, bank reconciliation, copy of bank statements, completed Annual Return, receipt and payments analysis. *IM took no part in the vote as RFO.* It was agreed. Resolution made to approve Section 1 and Section 2 of the Annual Return. Form to be signed. Clerk to make external audit submission.

8. MINUTES OF THE LAST MEETING: The meeting minutes from 27th April to be carried forward.

9. CORRESPONDENCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics - forwarded to all

ERTA Voluntary Transport email

Beds Police newsletter

BBC Weekly Licensing list

BBC letter acknowledging receipt of planning comments

Village magazine article communications

Beds Police crime statistics – circulated

NFP Workshops bid writing information

Neighbourhood Plan Working Group communications

Renhold parish VAS data summary for April 2021

Resident communication regarding circulation list

BBC Planning Officer communications regarding extension for Parish Council comments submission – Planning Committee notified

BBC Officer communications regarding Odin Close replacement dog bin lid and request for new bin by the crossing at Cranbourne Gardens

Morelock communications regarding additional solar panel units

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ERTA Voluntary Transport email communications – forwarded relevant ones on to Councillors
Communications regarding new website provider
BBC Tree Officer communications regarding tree planting
Internal auditor communications
Several resident communications regarding East West Rail – responded to
Resident communication regarding a neighbour planning matter – responded to
Email - OPCC Newsletter April 2021 – circulated
Bedfordshire Police Fund application communications

Clerk outlined some items for information only:

- Planning responses submitted to Local Authority
- Online banking forms to enable electronic payments of items have been accepted
- East West Rail noise consultant engaged
- Pegasus crossing bin communication
- Asset inspections undertaken
- Bedfordshire Police fund communications detailed. Application submitted. Confirmation received that our bid for £20,000 towards additional Average Speed Cameras in the village has been secured
- Morelock communications for additional fixings ongoing
- Borough Council additional highways poles communications
- Boundary Commission Electoral Wards' review and Local Plan consultation to be future agenda items

10. DATE OF NEXT MEETING: - To be held on 23rd June at 7:00 pm. The Meeting closed at 8:35 pm

Signed:

Dated: