

**20.06.19**

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Thursday 20<sup>th</sup> June 2019** at 7.30pm at Renhold Village Hall

**PRESENT:-** Parish Councillors: Mrs. Quince, Mr McIver, Mr. Warwicker, Mrs. Brunsten, Mr. Polhill, Borough Councillors: Stephen Moon, Phillipa Martin-Moran-Bryant, Christine McHugh, the Clerk Mrs. Barnicoat and seventeen members of the public.

**1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Mr. Cook, Mrs. Dean, and Mr. Rayner sent apologies which were accepted.

**2. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST TO BE DECLARED FOR THE MEETING:** - No declarations of interest received for the meeting.

The Chair adjourned the meeting for the next item.

**3. OPEN FORUM:** -  
No comments received.

The Chair reconvened the meeting for the next item.

**4. MINUTES OF THE LAST MEETING:-**

The minutes of 16<sup>th</sup> May unanimously agreed, and signed by the Chair as a true and accurate record.

**5. MATTERS ARISING:-**

- Hookhams Lane dual purpose bin request by roundabout submitted for Ward Funding.
- Water End anti-social behavior, dummy cameras and signage (agenda item).
- Renhold Chapel donation to be made, on cheque list for meeting.
- JP and IM to attend next Town and Parish Council Network meeting 25<sup>th</sup> September.
- DR and MW to attend next Police Priority Meeting 26<sup>th</sup> June
- War Memorial bench order/installation contractor taking delivery.
- Cranbourne Garden bench will be installed at the same time as the War Memorial bench.
- Setting of September electors' meeting first week of the month being arranged.
- Setting of Parish Council meetings September going forwards at different village venues being arranged.
- Communication back to resident regarding Village Magazine accounts.
- Insurance renewal confirmed.
- Council documents review (this will be future agenda item)
- Financial assistance form to new Garden Club, to go via AQ.
- Charity Trustees and School Governor nominations communicated.
- Village Hall representative feedback given.
- BATPC training, Councillors will attend the autumn BAPTC dates.
- Councillor profiles and other Parish Council websites to be looked at in more detail.
- Community litter pick event idea is being pursued with the school.
- 'Children Playing' signs at Cranbourne Gardens are being discussed with the Local Authority.

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- The application for a dog bin opposite Boff House application has been accepted by the Ward Fund.
- Planning comments submitted.
- Hookhams Lane hedge cuttings have been removed from site by Local Authority.

All other items will be covered during the meeting.

### 6. **BOROUGH COUNCILLOR REPORT: -**

The Goldington Ward Councillors had sent a report which was circulated.

The Great Barford Ward Councillors had sent a report which was circulated.

*JP arrived at this point of the meeting*

### 7. **HIGHWAYS MATTERS WITHIN THE VILLAGE: -**

a) Feedback from Bedford Borough Council Engineer following feasibility study of Hookhams Lane undertaken to look at traffic calming options – a full list of questions had been sent to the Engineer and author of the study.

b) To receive update regarding the proposed consultation for a safe pedestrian crossing at Church End – it was agreed that support could not be given in principle until more information is known in order to fully understand what type of crossing is being considered and potential wider implications this may have. Clerk to arrange meeting with relevant Senior Officers to ensure that what has been explored by the Local Authority is better understood.

There have been a number of Speedwatch and HGV checks in the parish recently. Our thanks recorded to those so actively involved on our behalf.

### 8. **PLANNING AND DEVELOPMENT: -**

a) Update on planning applications for proposed new dwellings in the parish:

18/02565/FUL erection of new dwelling with detached garage at land to rear of Wentworth House, Ravensden Road – Officer awaiting further report from applicant.

18/02496/MAF demolition of one dwelling and erection of 14 dwellings at 27 Hookhams Lane and land adjacent, revised drawings submitted – Council continue to object to the site being developed, noting that the changes to the drainage surface run off continue to raise concern over the known drainage issues already identified on this site.

b) 19/00066/FUL erection of three detached houses with detached garages and parking at land at former site of Three Horseshoes, Top End revised drawings submitted - The Council note the change in designs to the proposals, however, fundamentally the Parish Council do not change their opinion on the need that this site must be retained for a community facility. The house designs are out of keeping with the street scene. The Council feel that the dwelling opposite the site is a good example of a modern building which is in keeping, with the nearby St Margaret Cottages. What has been proposed does not bring harmony to this part of the village. Furthermore, the Council feel that swift bricks should be encouraged to attract wildlife as this is important to the village. Also the Parish Council feel that when drawings are submitted, the plots should be shown in their full setting so the nearby houses should be illustrated to show how they sit within the current street scene.

c) 19/00552/FUL loft conversion with front and rear roof windows at 45 Primrose Fields – no objection.

d) 19/00963/FUL removal of existing smoking shelter and erection of covered pergola structure at Polhill Arms, Wilden Road – no objection, though could a screen please be erected between the smokers and other users.

e) Other planning matters to include application decisions:

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18/03072/FUL Water Lane erection of 2 storey dwelling with basement structure – awaiting decision

17/03351/EIAWM Extraction of sand and gravel; installation of mineral processing plant; construction of a quarry access onto St Neots Road; installation of a temporary access road crossing the River Ouse; and restoration of extraction area partly using imported inert material. at land either Side Of Willington Lock, St Neots Road – application granted

19/00566/FUL [Single storey extension to link house with outbuilding and alterations at Wood House, Wood Lane – application permitted](#)

18/02181/FUL Erection of detached bungalow with detached single garage at land fronting 14 Wilden Road has gone to planning appeal INSPECTORATE NO: APP/K0235/W/10/3228659

Bedford Borough Community Statement of Involvement consultation response to be submitted by Clerk. to include the challenges of paper applications not being fully provided so it makes it inaccessible to view/discuss plans at meetings. Often inaccuracies with the administration of planning, Case Officers not being easy to contact/locate, there are also online challenges with locating appropriate documents for an application-particularly as they seem not to be dated or in chronological order.

### 9. PARISH COUNCILLOR VACANCY: -

Proposed by JP, seconded by SB that Nicky Gribble be co-opted to the Parish Council, unanimously approved. Clerk to issue documentation.

### 10. VILLAGE MATTERS: -

Village assets maintenance review schedule discussed, items to be identified by Councillors, then quotes to be sought. IM to review two bus shelters and produce a check list to aid with monitoring on a quarterly basis going forwards, JP to review bench by old school, IM to review Church End noticeboard.

Anti-social behaviour at Water End, MW to maintain a log of incidents to be sent on to local authority to show why signage and CCTV is so vital in this area.

Noted limited noticeboard capacity at Orbit development, DR to be asked for guidance on where to locate PC notices ensuring residents are kept up to date.

Agreed to look into village defibrillator costings for the potential siting by the Green End bus shelter, IM to review and Ward Fund application could be made.

Celebrating next year's VE Day it was agreed enquiries to be made on potentially booking the Village Hall, then at the September elector meetings interest to be obtained by other groups as to how they wish to commemorate this significant event. A communication to be collated for displaying on the noticeboards and website to highlight the important day, AQ to forward on.

Clerk to alert Police that the Council is supportive of the alignment of the three developments off Norse Road siting with the Goldington Ward police area.

Agreed live streaming of Parish Council meetings not to be pursued at this time . Agreed to alternative means of community engagement with regular Councillor surgeries in the village to afford residents, who may not be able to attend meetings, the opportunity to speak directly to Councillors about village matters that concern them. Dates to be collated. Council pleased to see large number of residents in attendance at this meeting and welcomed their contribution.

### 11. COMMUNITY COHESION IDEAS FOR THE PARISH MOVING FORWARDS: -

Reintroduction of Renhold Relay from The Polhill Arms , Rogationtide, beating the parish boundaries. Both ideas could potentially be combined with VE celebrations. Bedfordshire Young Farmers' Rally being held at Howbury Hall on 16<sup>th</sup> May. It was agreed that it would be good to have a presence to promote the village, perhaps in a 'village tent' . Community litter pick is being

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pursued with the school and date to be agreed . Community Emergency Response training to be investigated. All items to be added to future agenda.

### 12. FINANCE MATTERS TO INCLUDE: -

The latest transaction report was circulated.

**a) Internal audit report** – Council reviewed, noted no matters arising, Clerk to seek clarity on Item G.

**b) Year-end accounts for 2018/19** – circulated to all, full transaction information, bank reconciliation, copy of bank statements, completed Annual Return, receipt and payments analysis. Revision to asset register reviewed, Councillors noted there needs to be a consistent approach to the management of assets on the asset register. This to be reviewed. It was unanimously agreed to approve Section 1 and Section 2 of the Annual Return, form signed. Clerk to make external audit submission.

**c) Financial analysis of budget against expenditure to date for 2019/20** – circulated, no matters arising.

#### **d) Invoices to be paid**

CPRE membership renewal £39.00

Barnicoat Ltd clerking service May invoice £742.70

BATPC Membership renewal £649.00

A R Worboys grass cutting £190.80

A R Worboys grass cutting £369.60

Mrs K J Betts internal audit £140.00

Renhold Chapel payment of donation to new doors project £250.00

Anglian Water charges £14.48

It was unanimously agreed to pay the above cheques.

**e) Cheque signatory change** – this is ongoing.

### 13. CORRESPONDENCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics

ERTA Voluntary Transport email

Village newsletter deadline email

Beds Police newsletter

Update on Local Plan and Secretary of State hearings

BATPC Training Courses communications

Officer communications regarding Hookhams Lane commissioned highways work

Officer communication regarding signage request for children playing signs in Cranbourne Gardens

Report of Hookhams Lane overgrown hedge sent to Highways Helpdesk

Continued communications regarding the school and bus parking

Communications regarding the Renhold Chapel Rural Grant (grant monies)

Beds Police date change - Annual Parish Council Roadshow to now be on 1<sup>st</sup> October

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Lloyds Bank letter regarding the Financial Services Compensation Scheme  
Notification of Cranborne Gardens litter pick  
Richard and Margaret's apologies for the meeting  
Communications regarding Water End issues raised at the last meeting  
JP Register of Interest  
Resident concern regarding flooding along Church End  
Renhold Chapel Rural Grant monies received  
Hookhams Lane application revised plans received and communication with Officer that PC can submit comments following June meeting  
Serious Youth Violence - Letter from PCC Kathryn Holloway  
BATPC email regarding Govia Thameslink railway passenger benefit fund  
Internal auditor communications  
Renhold Grass cutting agreement communication with BBC for £1164.01  
BATPC Accessible website information  
TRO and Speedwatch session feedback  
Came and Company insurance renewal communications  
Water Lane clarity provided for a resident regarding a matter  
Great Barford Parish Clerk enquiring regarding the specifications of Village Hall barrier  
BATPC Data protection fees communication  
Advertising enquiry  
Resident enquiry regarding Parish Council accounts  
Resident clarity regarding Village Magazine accounts  
Request to place posters on open notice boards  
Communications with grass cutting contractor about timings of cuttings  
Bedford Borough revised Statement of Community Involvement 2019 Consultation (SCI)  
Resident with ideas for the parish moving forwards

**14. FUTURE AGENDA ITEMS: -**

As items have arisen.

**15. DATE OF NEXT MEETING: -** to be Monday 29<sup>th</sup> July 2019 at 7.30pm at Renhold Village Hall.

Meeting closed at 9.45pm

Signed .....

Dated .....