

26.02.2019

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Tuesday 26th February 2019** at 7.30pm in the Renhold Village Hall, Wilden Road.

PRESENT:- Parish Councillors: Mr. Slater, Mr. Gurney, Mr. Cook, Mrs Brunsden, Mrs. Quince, Mrs. Dean and Borough Councillor Stephen Moon, the Clerk Mrs. Barnicoat and seven members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; it was noted that Borough Councillor Jade Uko, and Parish Councillors Mrs. Gribble and Mr. Polhill had sent their apologies which were accepted.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-
There were no declarations received.

The Chairman adjourned the meeting for the next item.

3. OPEN FORUM: -

Request for dog waste bin at Top End by Boff House.

Hookhams Lane hedge untidy and littering, please report. Clerk had already done this. Borough Council had done the work, disappointing to see debris left.

Suggestion of litter bin at Hookhams Lane.

Litter pick request for bypass roundabout and area at Water Lane.

Suggestion of engaging with school to do a community litter pick event, Cllr. Quince to follow up.

Volunteers in parish who regularly litter pick were thanked for their efforts.

Sign opposite village school needs to be removed and replaced with primary school sign.

The Chairman reconvened the meeting.

4. MINUTES OF THE LAST MEETING:-

The minutes of 14th January unanimously agreed, signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

Officer communication regarding signage request for children playing signs in Cranbourne Gardens. Clerk has sought clarity on this and Borough Council need more information, so Clerk has checked with the resident who asked for this originally.

Officer communication on the reported littering issues by the bridleway at the Polhill Arms. Clerk has chased this up and more recent patrols have taken place, feedback also given to resident who raised this originally.

Clerk reported fly tipping and littering by the Polhill Arms.

Planning responses submitted from last meeting.

6. BOROUGH COUNCILLOR REPORT:-

Received, and responses to the East West Rail consultation encouraged.

7. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

Officer feedback on Hookhams Lane feasibility study detailed, Clerk to monitor.

A428 Black Cat to Caxton Gibbet Route Announcement circulated.

Borough Office feedback given on costings for average speed camera schemes.

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Pedestrian crossing by school update given. Cllr. Quince reported on parking enforcement by the school, number of tickets issued. Engagement continues with the school and Borough Council.

8. PLANNING AND DEVELOPMENT: -

a) East West Rail public consultation regarding route for Bedford to Cambridge – Clerk to submit response highlighting minimal detail in consultation was not helpful, and the route should have minimal impact on the rural environment, therefore with spoiled corridors already, the route should go to the south of Bedford. This would also reduce congestion in town. Cllrs Quince and Cook to attend Parish Council briefing session.

b) Update on planning applications for proposed new dwellings in the parish:

18/02565/FUL erection of new dwelling with detached garage at land to rear of Wentworth House, Ravensden Road – decision expected shortly.

18/02496/MAF demolition of one dwelling and erection of 14 dwellings at 27 Hookhams Lane and land adjacent - no new information.

8/02692/OUT Outline application for the erection of 2 dwellings with all matters reserved except access at Land Adjoining 56 Top End – no new information.

c) 19/00284/FUL single storey rear extension, conversion of garage to living accommodation at 20 Thor Drive - noted that in order for a vehicle to access the driveway to Number 20, it would have to cross over another driveway to get off the road, so there are concerns regarding this as parking is already an issue in this area.

d) 19/00210/LBC timber clad box to cover electrical services box to be in keeping with the existing building at Church Farm Barn, Church End - object with regard to visual impact this will have on a listed building. As it is placed on a brick wall, the box needs to be built to match the wall, so of a brick structure and tiled on top.

e) 19/00200/FUL erection of two storey front extension to accommodate garage with room over, raising of bungalow roof and installation of dormer windows to all elevations to facilitate loft conversion at Elmleigh, 18 Wilden Road - object as the proposals are forward of the existing building line.

f) 19/00112/LBC and 19/00111/FUL restoration and refurbishment of Great Dairy Farmhouse and associated outbuildings at Great Dairy Farm, 6 St Neots Road - object on the principle that this application proposes to build new dwellings outside of the settlement policy area. The Council, however, do support the development of the Farmhouse as it would be good to see it brought back to a good condition.

g) 19/00384/FUL replacement garage with single storey side/rear extension, and single storey rear extension at 8 Home Close – (Cllr. Slater declared an interest and took no part in discussion) Council had no objection.

h) 19/00152/FUL single storey rear extension to link to garage and part conversion of garage to utility room at 14 Thor Drive – no objection.

i) 19/00066/FUL at Three Horseshoes site, Top End – Officer had granted extension for Parish Council response, Council requested Cllr. Moon to call into Committee. It was agreed to object to the application as it does not provide the community facility that was the subject of the previous proposal.

j) Other planning matters included application decisions – 27 Asgard Drive approved, 29 Top End withdrawn.

9. UPDATE ON WORK DONE TO DATE RAISING AWARENESS OF FORTHCOMING LOCAL ELECTIONS IN MAY: -

Election summary document to be issued in next village magazine, placed on Council website and noticeboards. Clerk attended election drop in session at Borough Hall, feedback given.

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Clerk in receipt of paper copies of the nomination packs and electoral register for the parish.
Election information in Council annual report, and village circulation communication to be done.

10. PARISH COUNCILLOR VACANCY: -

No interest received.

11. VILLAGE MATTERS: -

Annual report of Parish Council drafted, Clerk to update then agreed to be sent to JCB Printing, ready for circulating at end of March.

Agreed that Mr Chambers to install bench to be located in Cranbourne Gardens. Awaiting landowner's permission.

Quote for the Remembrance memorial circulated, agreed to purchase 4ft bench at cost of £810, to be delivered to contractor who would install.

Rural Bulky Waste service dates confirmed.

Cllrs. Dean and Gurney to attend police priority meeting. Broadband meeting with Alastair Burt MP noted.

New police contact information published.

Letter to all Parish Councils from PCC Kathryn Holloway circulated. Council welcomed greater police presence. Clerk to circulate information on CCTV - another parish is pursuing this.

Clerk to find out if Orbit Sports facility is available for hire as a possible future meeting venue.

Hedge by Polhill Arms has been cut back noticeably by Borough Council. Disappointment at site not being left presentable to be reported.

12. FINANCE MATTERS:

Transaction report circulated.

a) Invoices to be paid - The following outstanding invoices were presented:

Barnicoat Ltd clerking service January invoice £715.18

Barnicoat Ltd clerking service February invoice £675.18

Renhold Village Hall Trust hall hire £23.63

Renhold Village Hall Trust hall hire £23.63

BATPC VAT training course £40.00

Bill Peet and Son maintenance £1,077.00

P L Chambers seat fixing £238.56

Streetmaster invoice for bench £772.80

It was unanimously agreed to pay the above cheques.

Asset register to be updated.

b) Financial analysis of budget against expenditure 2018/19 – circulated . No items of concern.

c) Review of areas of maintenance in the parish – quotations for work reviewed, agreed to award contract for the War Memorial maintenance and grass area at The Green to Bill Peet and Son. The splays of Becher Close to included as part of the main village grass cutting contract which it was agreed to continue with A R Worboys. Clerk to feedback. Cllr. Quince to meet with contractor to discuss War Memorial maintenance.

The bus shelter cleaning specification to be carried forward.

Finances documents for review – circulated with some changes and unanimously agreed to approve internal audit document, financial risk assessment, and Financial Regulations.

Dog bin request at Top End discussed, agreed application to be made for a multi purpose bin to the Ward Fund when it opens.

13. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED: -

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Cllr. Gurney reported on the Speedwatch meeting he attended, Cllr. Cook was due to attend training shortly and Councillors had attended the East West Rail public consultation event recently.

14. CORRESPONDENCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics - forwarded to all

ERTA Voluntary Transport email

Village newsletter deadline email

Clerks and Councils Direct magazine

Beds Police newsletter

Beds Bugle

CPRE magazine and newsletter

Fisher German letter offering services to support through the East West Rail consultation process

Paper copies of the BBC parish election pack received from attending the drop in session run by the Borough Council

East West rail information about public consultation for Bedford to Cambridge line

East West Rail invite to telephone conference

British legion remembrance donation thank you letter

Update that Local Plan submission to Secretary of State, following appointment of Inspectors the dates of the hearing have been set

BBC Grass cutting contributions received

Copied into Watch Scheme meeting information

Beds Fire Service Community Risk Management Plan 2019-2023 Consultation

BATPC Training Courses information

Resident concerns regarding school parking issues

Resident enquiry regarding the traffic issues on Hookhams Lane

BBC Officer communications regarding the electoral register

Bill Peet and Son diary communications regarding maintenance

Officer communication regarding Hookhams Lane commissioned highways work

Officer communication regarding signage request for children playing signs in Cranbourne Gardens

Officer communication on the reported littering issues by the bridleway at the Polhill Arms

Littering and fly tipping at bridleway by Polhill Arms reported to Borough Council

Report of Hookhams Lane overgrown hedge sent to Highways Helpdesk

Clerks and Chairs Forum invite

A428 Black Cat to Caxton Gibbet Route Announcement

Contractor information sent to the Parish Council

Drafted Annual Report of Parish Council

Police Priority Setting Meeting information for March

Quotation for Remembrance Memorial bench

Resident enquiry regarding East West Rail consultation

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Bedford Borough Council 2019/20 Overview and Scrutiny Work Programme Consultation communication

Communications regarding delivery of second Cavendish seat to the parish

Highways Officer feedback regarding items in the parish

Bedfordshire OPCC Newsletter

Broadband Meeting with Alistair Burt MP

Resident communication regarding Take action to save street trees

Continued communications regarding the school and bus parking

Resident questions regarding forthcoming parish elections

Resident concerns about local wildlife

Letter to all Parish Councils from PCC Kathryn Holloway

Resident communications regarding Church End

BATPC East West Rail consultation information

Resident and BBC Officer communication regarding litter picking and clearing in Top End

Various BBC Planning officer communications regarding applications

BBC Bulky Waste draft dates

BBC Parish elections information communications

OUTing The Past Festival at The Higgins Bedford

Resident communication with concerns over school parking

Resident concerns over blocked road drain

BBC Planning Officer extension of time request for application at former Three Horsehoes site

Resident and Police communication regarding anti-social behaviour on the Green

Communication from resident regarding the alternative Parish Council

Resident copied Parish Council into communications with the Mayor regarding average speed cameras on Ravensden Road

Streetmaster order confirmation for new bench for Cranbourne Gardens

BATPC Councillor Induction training confirmation

Resident concern regarding Overflowing Rubbish Bin

Triathlon event information for 2019

Renhold Village Hall invoice for January meeting

BATPC communications seeking advice regarding social media and alternative Parish Council

A new future for the Stackhouse Poland Group

15. DATE OF NEXT MEETING: - this was agreed to be Wednesday 17th April 2019 at 7.30pm, at Renhold Village Hall. Meeting closed at 9.55pm

Signed

Dated