

Minutes of Meeting of 2nd Meeting of Renhold Neighbourhood Plan Steering Group

Wednesday 9th September at 7 pm

- **Present:** Claudia Dietz, Nicky Gribble, Keith Herkes, Ian McIver, Peter Norris, Tony Ploszajski, Amanda Quince and Jooles Roberts
- **Apologies:** Ian Slater. Ian has requested that he be kept on the Group circulation list, but at the moment he cannot take on an active role as he is unable to commit in the way he would like.
- UPDATES
- **1. Other volunteers** JR is concerned that she might not be able to put as much time as she would like into working with the Group. It has been agreed that she will remain in the Group and will do whatever she can on the understanding that there will be times when she is not available. JR will take the Minutes of meetings whenever possible and NG will stand in for her as and when necessary as minutes secretary.

A request for volunteers to join the Group will be made. In the unlikely event the Group is inundated with offers thought to be given to forming Sub-groups

2. Agree on a name for the Group It was unanimously agreed that the Group be named "Renhold Neighbourhood Plan Working Group". IM has already set up an email group for this in readiness. See Point 8 below

3. Parish designated area application and map submitted (IM/PN) It was agreed at the last meeting to submit the Group's application to BBC. PN and IM were thanked for spending a considerable amount of time on defining a Parish Boundary map. This was approved by John Shortland, Infrastructure & Planning Officer for BBC on September 7th. Discussion took place to agree whether the Group should use the BBC Plan going forward, which is more detailed in terms of housing than the one created by IM/PN as it shows where the dwellings are and the size of the plots. However, this plan is in black & white & overlaid with a water mark. It was felt that the map used should also show Rights of Way; bridleways and footpaths. The Green Infrastructure (GI) which will be produced will help with this. It was felt that the name of the "Ends" of the village, i.e., Church End, Top End, Green End, etc. should appear on the map. It was suggested that if it was thought that Workhouse End should be re-named Green End (which is how it is commonly known, although Green End is actually a street name) this might be the ideal time to do it. After discussion it was decided that the Group would not proceed with any name changes.

CD informed the meeting that she believes there will be a number of plans used as the Application proceeds and it is not vital to get everything on one map

It was agreed that KH would approach the BBC (Sonia) to see if they could help provide a coloured map with possibly the water mark removed and the above information included

4. Logo (NG) The initial images provided by NG and circulated by email had been narrowed down to 1, using the name "Renhold Neighbourhood Plan" for the lettering of the logo. The image is in green on white paper with black lettering. The current format, Jpeg, will be acceptable to the printer. NG was thanked for her work on this. NG to supply a large format A4 version to IM, and also suggested she may be able to supply some stickers of the logo

5. Evidence base (TP) TP, who was thanked for his work, explained that rather than “reinvent the wheel” he had checked to see what had already been done by others. Using the Planning Section of the BBC website & trawling through all the BBC documents (submitted for Neighbourhood Plans), he identified documents of relevance which may need to be named in the Renhold Plan. At the end of this he identified some further work to be done; 1. KH has worked with Sonia at BBC in the past and offered to approach her to see if she would look at the Paper prepared & let us know whether there are any other sources to which we should refer 2. The 2011 Census for the Parish provides extremely good information, but is out of date. It identifies 990 houses (probably only one of the new estates was included) and there are now more than 1300, which is an increase of approx 38%. The Group could wait for the results of the 2021 Census but that may not be for a couple of years. Statistics for the missing 2 estates would almost certainly lower the average age (new estates tend to attract families). PN suggested that it be pointed out in what is produced that in developing the Plan information on the 2 new estates is missing, quoting the number of dwellings, & request as much information as possible from the residents – an attempt for inclusion rather than exclusion. It was agreed to take the advice given by Jemma McLean, Beds RCC’s & not look further ahead than 10 years, and therefore base the Plan on the period up to 2030, not 2040, as so much can change in 20 years.

6. Initial Questionnaire (format) IM&KH, printing (AQ) delivery (IM) collection (KH) PN’s suggestion that the opening paragraph should be amended to start “with the support of your PC”, and should not further down in that paragraph suggest that the Plan would “satisfy” the aspirations of the majority, since that may not be possible, was agreed. It was also agreed that as the cost of the leaflet would be grant funded that it should be a quality product, although not too expensive. The 2 sided leaflet should have the logo & map in colour, rest black & white.

The Questionnaire to be finalised by 11th September -

Front page to show the Logo, and be the Question Page

Q2 Replace “your area” with “the Parish of Renhold”

Q3 Replace “your area” with “as it is today”

Q4 To read “How would you wish to see the Parish of Renhold evolve in the next 10 years?”

Q5 & Q6 To be deleted

Q7 “2040” to be replaced with “2030”

Return date to be amended in both places to 5th October (providing everything is in place for printer on 12/13th Sept)

Drop in points to be: Post Office, The Chapel, Church Porch, Polhill Arms, Primary School – and Fiona Way Pavilion if they can be contacted in time to get their agreement

There is currently no collection point in The Spires, this will be added at a later date if one can be found. Darren Rayner to be approached to ask if his address could be used for Aspires Estate. AQ

Leaflets will be collected from collection boxes on an ad hoc basis to enable processing of information to start asap

It was agreed not to use thumbnail photographs this time, & discussion took place as to which plan to put on the reverse of the Questionnaire – possibly the O.S. plan with labels in the surrounding border. A mock-up of the new Questionnaire and plan to be created and circulated to all working group members for their approval 10.09.20 **AQ/IM**

The only way to make sure everyone has a copy is to hand deliver the Questionnaire as a separate leaflet, (all) and also put it on the P.C. website which will have a Renhold Neighbourhood Section **IM**

7. Inserts into Village Magazine A double sided follow up leaflet will be delivered inside the Village Magazine, for which a contribution of £50 will be paid towards stapling costs. There will also be a short article in the Magazine itself. IM & Jill Moubarak will fold the leaflets. Finalising this leaflet will be done at next meeting of RNPWG

8. Group email address (IM) renhold.npwg@gmail.com agreed & will be put into motion **IM**

9. Web research for examples of best practice (all) TP was thanked for having already covered this topic, and it was agreed it was too early to take this any further at this stage. TP looked at Sharnbrook's & they had commissioned 7 studies, which must have been expensive and will probably not be needed for Renhold anyway. KH felt that the task should not be over complicated, Renhold being a fairly straight forward village, albeit with both new & established areas. It should be borne in mind that the S.E. Corner Local Plan identifies Renhold as a gateway to Bedford. North of the Parish is likely to have the East/West Railway (although this is still being fought), 1Million houses are being put forward as the number which will be required to be built between Oxford & Cambridge, and that the Neighbourhood Plan cannot go against anything in the Local or National Plans. What Cardington, who are not much further forward with their application than Renhold, have produced makes interesting reading. Suggestions/comments to be sent by Group Email before the next RNP meeting.

Committee – roles & responsibilities Appointments made:-

Chairperson – AQ Treasurer – KH Minutes Secretary – JR Back-up Minutes Secretary - NG

Team's interests-share out key themes which are: demographic profile, local employment & industry, land use & planning, housing need, transport need, natural landscape designations, historic environment, local centres, community infrastructure (all) Carried forward to next meeting

Application for funding – When? How much? What for? (treasurer to coordinate) Read through paperwork & contact KH to make application for funding **AQ/IM** It was agreed to apply for an initial £2000, which if not spent by March will need to be paid back, and a new application for further funding made. KH agreed to contact Jemma for advice on the status of a Neighbourhood Plan Group & open a bank account with Barclays Bank if possible, with 3 signatories. **KH**

What are the next steps & who will take on responsibility ? Constitution, Publicity & Engagement, Website – part of P.C. or stand-alone (IM) It was agreed that it was too early with regard to

Constitution, and that Publicity had already been encompassed. For the moment P.C. website will have a Neighbourhood Plan section :-

1. Questionnaire to be finalised 10.09.20 AQ/IM
2. Map & spacing on leaflet PN/IM
3. Delivery of leaflets – Church End NG. , Hookhams Lane CD, Ravensden Road/Brook Lane/Salph End TP. Cran/Aspire or The Spires Darren to be asked, Brookside & assist with any gaps in the deliveries KH. Parish Councillors to be asked to cover the rest AQ.

Action plan & timescales (all) Look at the flowchart from Guilsborough, & Brighton & Hove Neighbourhood Plans, & also the one prepared by IM earlier in the year. ALL

Obtain a list of addresses from Village Magazine delivery round IM

Date & time of next meeting (AQ) Next Zoom meeting Wednesday 7th October at 7pm

To consider down the line ...

Consultations, meetings, door to door interviews

Liaison with specialists/consultants to draft the Plan

Referendum

Meeting closed at 9.20pm