



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Wednesday 13th October 2021 at 7.00pm at Chapter House, Church End

IN ATTENDANCE: Parish Councillors Mrs. Brunsten, Mrs Dean, Mrs. Gribble, Mr. Mclver (Vice Chair), Mr Polhill, Mrs. Quince (Chair), Mr. Warwicker, Borough Councillor Moon, the Clerk and eight members of the public were present.

| Item | Minutes of discussions and resolutions | Actions and Responsibility |
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| 1 | <p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED Borough Councillors: Martin-Moran-Bryant, Moon, McHugh and Caswell, had sent apologies which were accepted.</p> | |
| 2 | <p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE Cllr Mclver declared an interest as RFO in Item 9(b), so would not vote on that item. No other declarations were received for the meeting. The Chair adjourned the meeting for the next item.</p> | |
| 3 | <p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Concern was raised regarding the recent car accident coming down the hill along Wilden Road by the Polhill Arms. A suggestion of a barrier to protect the bend area, including nearby pedestrians, was made. Recent information regarding an illegal encampment was reported in Cranbourne Gardens, noting the fencing by the Pegasus crossing had been breached. Clerk was asked to check that the repair had been actioned promptly. The Chair reconvened the meeting.</p> | Clerk to follow up |
| 4 | <p>PLANNING AND DEVELOPMENT</p> <p>a) APPLICATION No 21/02433/FUL Single storey and first floor front and rear extensions and external alterations at 7 Brook Lane – The Parish Council unanimously agreed that as the proposed rear extension would overlook the rear of the neighbouring property at 5A, it would deprive them of their amenity. Furthermore, this proposed extension covers a very large area, with parking for seven cars, so it could be described as 'over development'. The planned extension does go past neighbour at No.9 but as it is only a patio there is no above ground intrusion. The Parish Council agreed unanimously to object to this application and asked the Officer to be mindful of the adjoining property's comments in particular when considering this application.</p> <p>b) APPLICATION No 21/02377/FUL Single storey rear extension at Dairy Farm St Neots Road - The Parish Council unanimously agreed they have no objection to this application.</p> <p>c) APPLICATION No 21/02556/FUL Single storey front and rear extensions at 2 Church Close, Church End - The Parish Council unanimously agreed to object strongly to this application on the grounds that the original sale of the land and development of the three bungalows included a covenant which stated that the footprint of the dwellings was not to be enlarged, so this proposed extension must not be allowed. The rear extension goes beyond the neighbours' building line and the roof is higher than the neighbours' fence, so this could be intrusive. 1 extra bedroom could mean extra cars. It is also understood that the open courtyard is defined in the original sale documents as a 'common area'. The proposed development to the front of the dwelling would encroach into this 'common area', would break the symmetry of the courtyard, might increase parking (due to garage conversion) and would therefore be detrimental to the neighbours. It was suggested that if the Officer requires access to the covenant documents, then to please let the Parish Council know as they would be able to provide a copy.</p> | Clerk to submit Clerk to submit Clerk to submit |

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| d) | <p>To consider arrangements for sitting of the Planning Committee - In light of the volume of planning applications received, it was proposed to have a best practice approach going forwards. Committee members would notify applicants and neighbours to request site visits to each of the applications prior to the meeting, It was unanimously agreed to adopt this approach. The site visit feedback would then be brought to the next full Parish Council meeting for discussion.</p> <p>A summary document outlining the procedures and protocols of site visits to be collated.</p> | Clerk to arrange on agenda Cllr. Quince to collate |
| e) | <p>Received after the publication of the agenda - BBC Street Trading Consultation - Rainbow Car Wash, Norse Road, Applicant: David Peter Langridge, Location: Rainbow Car Wash, Norse Road, Times: Monday - Saturday 08:00 – 18:00, Articles to be sold/traded: hamburgers, hot dogs, bacon rolls, chips, crisps, tea, coffee, cans of drink; Time span: 12 months – Information had been provided by several nearby residents prior to the meeting. It was noted that there are multiple activities at this site other than car washing, including cars being repaired and sold. It was agreed that the main concern was around highways safety, noise issues for those living nearby and the management of litter and waste from the site which currently goes into the brook. Clerk to collate a response, submit and will copy Goldington Ward Councillors in.</p> | Noted Clerk to collate and submit |
| 5 | <p>PARISH COUNCILLOR VACANCY NOTICE Following Richard Cook’s resignation, the Local Authority was notified, and a vacancy notice displayed enabling electors to call for an election if they wish. Once the outcome of this is known, the vacancy will be discussed at our November meeting. Thanks and appreciation from the Parish Council have already been sent to RC. As Cllr. Cook had agreed to review assets within Church End at our last meeting, it was agreed that Councillor Quince would be assigned these in the interim.</p> | Clerk to add to agenda Cllr Brunsdon noted for info |
| 6 | <p>NEIGHBOURHOOD PLAN WORKING GROUP UPDATE Allocation by Parish Council of £1,000 for ongoing work of Neighbourhood Plan Group included in accounts. Neighbourhood Plan Working Group summary report provided on the continuing work on the Plan. Meetings with BedsRCC have continued and the Green Infrastructure Survey summary is being finalised. Approaches will be made to the Village Hall Management Committee and Sports Field Management Committee to organise a meeting to discuss the final outcomes of the GI Survey. The Housing Needs Assessment survey is also underway.</p> | AQ & IM AQ to arrange |
| 7 | <p>EAST WEST RAIL UPDATE Meeting invite for Parish Council representatives from EWR’s CEO Simon Blanchflower had been confirmed. Date set for 19th October for one PC representative. It was agreed that Peter Norris would be our representative. Councillor Quince would arrange the booking, and would ask that Councillor Quince and Councillor Gribble be also allowed to attend. Cllr. Quince monitoring the CCTV style cameras installed at a number of local public rights of way locations on 21st August for a very short period. Cllr. Quince fed back the items raised during EWR’s CEO Simon Blanchflower’s visit to the Parish There had also been a meeting arranged for 18th October with Richard Fuller MP which PN, Councillor Quince and Councillor Gribble would be attending as part of the preparation for the meeting with EWR on 19th October.</p> | Cllr. Quince to arrange Cllr. Quince to monitor Cllr. Quince to monitor |
| 8 | <p>TO PROVIDE AN UPDATE ON THE NEXT STEPS IN REGARDS TO THE PARISH COUNCIL WORKING WITH THE POLICE AND BOROUGH COUNCIL TO TRY AND IMPROVE HIGHWAYS SAFETY IN THE PARISH Police funding forms had been submitted by Clerk Cllr Moon was to raise concern that the traffic lights at Church End are faulty on a regular and recurring basis. We are awaiting feedback on this. VAS sign to stay at Green End location for one more month and it would then be moved back to Hookhams Lane. Clerk responded to resident communications regarding Green End and resident communication received in response had been circulated to all Councillors. Councillors MW and Councillor Quince along with new Community Speedwatch Co-ordinator KH, had arranged a follow up meeting with resident to discuss their concerns. Cllr Quince had sought clarity on Green End speed data from Sergeant Killick. There has been a further assistance request sent with in regards to speeding in the Parish. Whilst at recent</p> | Clerk to f/up Clerk to f/up with Cllr Moon Cllr Warwicker |

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| | <p>Community Police Priority setting meeting, speeding has been agreed as the target for the local team for the next three months so the Parish Council will continue to push for more support from the Police. The Police have asked for two roads to be identified as the priority, Ravensden Road, Hookhams Lane and Green End have been selected. The Police also continue to receive the speed data along with other local organisations.</p> <p>Liaison with the Local Authority regarding a suitable traffic calming scheme for Ravensden Road scheme continues following the issues raised at the September Parish Council meeting. Speed cushion prices were explored and clarity sought on whether street lights would be needed if this type of traffic calming were to be pursued. The Officer had confirmed that the legislation requires that all features such as road humps and raised tables must be lit. Priority narrowings and chicanes would also need to be lit in order to warn traffic of what is effectively an obstruction in the road. The Officer had advised that the use of permanent Speed Indicating Devices (SIDs) in both directions is probably the best way forward.</p> <p>The Council spent considerable time discussing next steps and the best way forward to reduce vehicle speeds and improve highways safety in the Parish. It was unanimously agreed to proceed with having permanent Speed Indicating Devices (SIDs) in additional locations, and in both directions. It was confirmed that the locations for the additional units purchased would be: two in Green End, one in Hookhams Lane, one in Ravensden Road, one in Wilden Road. This would mean five devices in total. Being mindful of the existing highways poles in the Parish and solar unit panels already in situ, three more poles and solar panels would also be needed. The £10k Police funding, the £2k Ward Fund contribution and the allocation of £8k from Parish Council funds would be used to purchase five additional Speed Indicating Devices from Morelock, along with the three associated solar units.</p> <p>The Clerk to make request to Local Authority for additional highways poles to be installed free of charge.</p> <p>There would need to be further support and assistance with downloading the data from additional units. A resident in attendance offered help with this. There would still need to be more volunteers for this. Request to be put into a future Magazine article.</p> <p>MW to review the devices and check the parameters to see if the visual display can be altered between words and symbols.</p> <p>It was agreed that following the concern raised regarding the recent accident coming down the hill along Wilden Road by the Polhill Arms, that the Clerk request that the Local Authority install a barrier to protect the bend area including nearby pedestrians.</p> <p>It was agreed to follow up with Richard Fuller MP about the cash from the Average Speed Cameras going to Central Government and not more locally given the Local Authority and Parish Council had funded the safety measures. Cllr. Gribble to action.</p> | <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to arrange Clerk to include</p> <p>Cllr. Warwicker to investigate</p> <p>Clerk to action</p> <p>Cllr. Gribble to action</p> |
| <p>9 a) b)</p> | <p>FINANCE MATTERS TO INCLUDE</p> <p>Quotations to be considered and agreed No items to discuss.</p> <p>Invoices to be paid</p> <p>N.B. Cllr Mclver declared an interest in this item as a payee and RFO so did not vote on this item.</p> <p>Backlight Ltd Administration service September £619.63 JCB Printing PC agendas £8.80 JCB Printing Village Magazine stapling September £50.00 A R Worboys Ltd grass cutting SI1641 £198.00 Renhold Village Hall Local Plan drop in session £10.00 Renhold Village Hall hire for September meeting £39.00 Mazars External Audit service £408.00 Renhold Chapel hire of facility for Renhold Gardening Club September meeting £30.00 Renhold Chapel hire of facility for Renhold Parish Council October meeting £30.00 Renhold Chapel Rural Grant donation for roof works £1,200.00 Review of Council expenditure to date for financial year 2021/22, Councillors had received an updated transaction report for the financial year to date. It was noted that two areas were identified as in need of being monitored given expenditure to date against budget, relating to the printing and audit related costs.</p> | <p>Clerk to action</p> <p>Councillors to monitor</p> |

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| <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> | <p>Cllr. Gribble had secured trees to be planted from The Woodland Trust. It was discussed where they could be located. This to be co-ordinated by the Parish Council.</p> <p>External Audit report - The conclusion of audit notice has been published on the Parish Council website. Report circulated to Councillors. It was pleasing to see that the report reflects the changes made.</p> <p>‘Renhold Remembers’ - It was unanimously agreed to make a £25 donation to the British Legion for the wreath which would be laid at the Remembrance Service. It was also agreed that the Parish Council would fund a donation of £10 towards expenses for all of the village groups who were joining the Remembrance flower display at a total cost of up to £120. Resolution passed.</p> <p>Cllr. Quince added the War Memorial would be cleaned as usual. Thanks recorded for Melvin Sturgess who continues to do this free of charge for us.</p> <p>Churchyard maintenance grant consideration – Accompanying documents were circulated to all Councillors. It was agreed to make an award of £1,600 towards the churchyard maintenance. It is expected that the hedge cutting will be done so that the hedge is cut further back to reduce encroachment issues in future years. The Council also feels it would be worthwhile for the maintenance contract options to be explored to maximise best value.</p> <p>Village Magazine grant consideration - Accompanying documents were circulated to all Councillors. It was agreed to make an award of £1,341 to the magazine, with the request for £500 towards stapling and £90 provision for protective items agreed in principle. However, these latter items would only be paid if these elements were needed. It was asked if there could be a consideration of increasing the advertising in terms of having more advert content and a review of the costs charged, to explore maximising best value. The Council felt it would be vital to include some more information such as the speeding data for example in future editions.</p> | <p>Cllr. Gribble to arrange</p> <p>Noted</p> <p>Cllr. Quince to arrange</p> <p>Clerk to respond</p> <p>Clerk to respond</p> |
| <p>10</p> <p>a)</p> <p>b)</p> | <p>MINUTES OF THE LAST MEETING</p> <p>To review and consider any matters arising and resolve to sign as a true and accurate record.</p> <p>It was resolved to approve the minutes of full Council Meetings on 1st September. Minutes to be signed by the Chair as a true and accurate record.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ Council planning comments submitted ▪ Local Plan consultation response reminder to all residents ahead of deadline was completed ▪ Local Plan consultation response submitted and document shared via circulation list, Planning Policy Officers confirmed receipt of Council’s response ▪ Cllr. McIver had created new review log for Festival of Britain sign to add to the Council’s Asset review list ▪ Festival of Britain sign had been added to the Parish Council asset register at an agreed replacement cost of £2,000. ▪ Further improvements required to the Aspire noticeboard before the Council will consider taking it on. Cllr. Rayner has continued to monitor improvements requested, chased again 11th October. ▪ Cllr. Polhill was asked to review the Polhill Fountain and Top End notice board on a monthly basis. The ownership status to be researched. ▪ The downpipe continuing to flow straight on to the footpath at Church End by the barn, as a significant Health and Safety issue, been reported again by the Clerk ▪ Cllr. Quince arranging next steps regarding wildflower areas ▪ Brickfield Road maintenance quotation had been accepted for £264.37 as resolved given it was reasonable, work carried out, thank you sent. ▪ Clerk setting Cllr. McIver up as an online user is ongoing ▪ .gov.uk website – work with Borough Councillors’ Ward Fund has been followed up ▪ VAS data circulation completed ▪ Tree in the brook at Brickfield Road reported to IDB, chased again, work now complete ▪ Concerns communicated to Anglian Water regarding the numerous issues in the Parish with the water supply and constant repairs; Cllr. Gribble continues to monitor, information on works being carried out to improve this facility in parish were detailed. ▪ Payment of accounts issued | <p>Chair to sign</p> <p>Cllr. Rayner</p> <p>Cllr. Polhill</p> <p>Cllr. Quince</p> <p>Cllr Gribble</p> |

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| | <ul style="list-style-type: none"> ▪ Renhold Chapel grant application made to Rural Grants Committee and was successful for £10,384 ▪ Approved meeting minutes signed ▪ Clerk gave feedback to local authority Scrutiny Committee on planning department ▪ BATPC AGM Councillor Quince and Councillor Gribble attending, EWR's Will Gallagher will be in attendance ▪ CPRE AGM 7th October Councillor Quince and Councillor Gribble attended ▪ The Becher Close area now it is cleared needs a quote for seeding so it can be added to the maintenance schedule. | <p>Cllr Quince</p> <p>Cllr. Gribble</p> |
| 11 | <p>CORRESPONDENCE AND INFORMATION RECEIVED</p> <p>NALC Events Bulletin emails Age Partnership email promoting services BBC Planning weekly list email Village newsletter copy Online playgrounds promotional information BRCC e-bulletin newsletter CPRE update emails Bank statements Crime statistics - forwarded to all ERTA Voluntary Transport email Beds Police newsletter BBC Weekly Licensing list BBC letter acknowledging receipt of planning comments Beds Police crime statistics – circulated NFP Workshops bid writing information Neighbourhood Plan Working Group communications Renhold Parish VAS data summary for September 2021 - circulated Communications regarding quotation for Becher Close vegetation clearance actioned Parish and Town Council Network Meeting information BBC Agenda for Standards Committee Mazars external audit report - actioned East West Rail company newsletter - circulated Communications regarding Gardening Club meeting having taken place in September – agenda item BBC Highways Officer communications regarding Ravensden Road speeding – response circulated, agenda item BBC Planning Policy Officers acknowledgement of PC response to Local Plan consultation Resident communication regarding planning application – responded to Borough Council Ward Fund Officer communications copied into BBC notification of second half of precept received BBC Consultation on Statement of Gambling Licensing Principles Turvey Neighbourhood Development Plan Came and Company communication New name - same people, same service BBC Meeting cancelled - 14/10/2021, 18:30, Standards Committee BBC Agenda for Rural Affairs Committee, Tuesday, 5th October, 2021, 6.30 pm Police Community Priority Setting meeting information – circulated BATPC AGM Date and Update – circulated Cardington Neighbourhood Area change BBC Street Trading Application - multiple locations throughout Bedford Borough, All Consent Streets Parish and Town Council Network - 4 November 2021 - circulated Clapham Neighbourhood Development Plan Copied into communication with EWR regarding PROW cameras Letter to Town and Parish Councils - Request from Budget & Corporate Services Overview and Scrutiny Committee – circulated Copied into communications with BBC Officer regarding Brickfield Road clearance quotation BBC email confirming contact details for Parish Council – responded to BBC email communication regarding 30 Hookhams Lane maintenance responsibility –</p> | |

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| | <p>circulated</p> <p>Sergeant Killick update on new Officer being trained on speed gun – circulated</p> <p>Renhold Charity Cottages year-end accounts 31 March 2021 - circulated</p> <p>Resident Local Plan consultation response question – responded to</p> <p>Resident Local Plan consultation response question – responded to</p> <p>BBC Officer feedback regarding Made Notice 1st Extension – circulated</p> <p>Sergeant Killick engagement in Renhold’s VAS speed data for August</p> <p>Take part in Fly the Red Ensign Campaign on Merchant Navy Day Campaign</p> <p>Police update Your New Community Police Officer Craig Bond</p> <p>BATPC Finance training – circulated</p> <p>CPRE AGM 7th October – circulated</p> <p>PCC's Annual Parish Council Conference Invitation – 05/10/2021 – circulated</p> <p>East West Rail Co – Ongoing engagement, north of Bedford – circulated</p> <p>CPRE Neighbourhood Planning Workshop - Book Now! -circulated</p> <p>Resident update on EWR FOI</p> <p>Mayor of Bedford visit September communications</p> <p>Resident communications regarding Green End speeding – responded to</p> <p>Gardening Club confirmation September meeting took place</p> <p>BBC Planning review by Overview and Scrutiny Committee</p> <p>Renhold remembers communications</p> <p>Churchyard maintenance grant application – circulated</p> <p>Village magazine grant application – circulated</p> <p>BBC Temporary Road Closure Wilden Road Renhold 21-84 – circulated</p> <p>BBC Planning Policy confirmation of Local Plan consultation response</p> <p>Resident concern from Cranbourne Gardens – Councillor Quince responded</p> <p>Renhold War Memorial communications copied into</p> <p>An evening with Pam Rhodes – circulated</p> <p>BBC Rural Affairs decision sheet – circulated</p> <p>Resident communication with Borough Councillors seeking Ward Fund for notices regarding dog fouling in Wilden Road</p> <p>EWR Co - Invitation, meeting with Parishes and Ward Councillors - 19 October</p> <p>BBC Officer and resident communication regarding [External] ref 21/00654/LDE 25 Top End</p> <p>BBC Highways Officer communications regarding highways safety in parish</p> <p>RC’s resignation – actioned</p> <p>BBC Street Trading Consultation - Rainbow Car Wash, Norse Road</p> <p>CTC funding application outcome - Renhold Parish Council communications</p> <p>Member of the public communications regarding blocked drains at Pinchgut Hill – responded to</p> <p>Comments regarding application for street trading consent at Rainbow Car wash Norse Rd Bedford</p> <p>Planning application decisions to be noted:</p> <p>21/02045/FUL Single storey front extension, replacement pitched roof to existing flat roof area and garage conversion at 62A Hookhams Lane – Permitted</p> <p>21/01996/TPO T1 - Pines - Sectional fell to ground level - In decline at 67 Church End – Permitted</p> <p>21/01864/TPO Walnut - Remove dead branches at The Cottage 59 Top End - Permitted</p> <p>21/01777/FUL One and two storey rear extension and single storey front extension at 16 Church End - Permitted</p> <p>21/01784/FUL Rear dormer and loft conversion with roof lights to front roof slope at Oakleigh 33 Hookhams Lane – Permitted</p> <p>21/01730/FUL One and two storey rear extension, bay window to front, rendering of brickwork and replacement roof tiles at 39 Green End - Permitted</p> | |
| 12 | <p>Close of Meeting</p> <p>Next meeting to be held on 24th November 2021 at 7:00pm at the Village Hall.</p> <p>The Meeting closed at 9:30pm</p> | |