



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Tuesday 30th July 2024 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs. Brunsden, Mr. Warwicker, Mrs. Roberts, Mrs. Cardinale, Mr. Rayner, Mrs. Gribble (Chair), the Clerk, and three members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE Cllr. Gribble welcomed all to the meeting, thanking everyone for attending. No declarations of interest received for the meeting other than noting JR and NG on the Neighbourhood Plan Working Group. <i>The Chair adjourned the meeting at this point</i>	
2	OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Question regarding grass cutting in Hookhams Lane, clarification given. Overgrown hedge reports question on action, these have been followed up, having been reported into Highways Helpdesk it was confirmed. <i>The Chair reconvened the meeting at this point</i>	
3.1	PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications. a) APPLICATION NO:- 24/01405/TPO Ash (T1) - historic pollard, prune to reduce height by 3m and lateral spread by 1.5m to reduce the risk of structural failure at 24 Becher Close - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed. b) APPLICATION NO:- 24/01229/FUL Installation of air source heat pump at 4 Lammerside - the Council reviewed the application, it was unanimously agreed to respond with no objection, however, it was noted that the unit might emit a noise so Officer to be mindful of the impact this might have on neighbouring properties, resolution passed. c) APPLICATION NO:- 24/01227/FUL Single story rear extension at 86 Thor Drive - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.	Clerk to action Clerk to action Clerk to action
3.2	Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none received.	
3.3	Planning and Development: to consider Parish Council guide document Draft document circulated, feedback welcome, Councillors unanimously agreed a useful document to have as an information guide on the Parish Council website. Clerk to arrange uploading to the website.	Clerk to action
3.4	East West Rail Stakeholders Group update New CEO David Hughes attended latest Local Representatives Stakeholder group which the parish were represented at. Cllr. Gribble confirmed invite to the local area has been sent to the new CEO and meeting including site walk is being arranged. No news on the timeline for the statutory consultation now it was noted. BFARe meeting last week as well, with Parish	

	Council representatives in attendance.	
3.5	Renhold Neighbourhood Plan Working Group report Working Group Terms of Reference document on website. Two reports sent from the Working Group circulated to all Councillors. Also circulated to all Councillors a speculative development communication, which had been shared with the Working Group, who had provided feedback. The Parish Council unanimously agree on the updated wording to be sent to the developer, with the final wording to also be shared with Councillors.	Clerk to action
4.	BEDFORD BOROUGH COUNCILLOR REPORT Cllr. Gribble reported that daffodil bulbs available through the Ward Fund, Councillors made suggestions on potential locations, Cllr. Gribble to order some. The recovery truck parked off Norse Road has returned, follow up action has continued to be pursued with a TORT notice issued, further enforcement also being taken. Rural Bulky Waste collection discrepancy with Renhold village compared to other smaller rural parishes, Borough Councillor follow up is ongoing. Rural grant secured for Renhold Charity Cottages to install solar panels. Local bus service changes outlined, noted that these are provider changes only not a change to the service, local authority will shared timetables with the local community.	Cllr. Gribble Cllr. Gribble
5.	PARISH COUNCILLOR VACANCIES No expressions of interests received, continues to be shared across various local network platforms.	
6.	COMMUNITY MATTERS Annual electors meeting took place, Community Safety Manager gave some very helpful information on support available. Village Magazine on website has been taken forwards, Village Hall directional signage followed up with Highways Helpdesk. Having a central policy document regarding defibrillator management to cover the devices in the village is being taken forwards and a document being collated, to be a future agenda item. Defibrillator follow up to the local ambulance service to raise concern over the recent situation when a unit went out of the village to be taken forwards. It was detailed that community safety highways pole installation in Water End is being chased. Iain Booth to be invited to attend the September Parish Council meeting, to talk about gully cleaning and other useful highway items. Anglian Water improvement works in neighbouring parish information continued to be, communicated across various platforms. Increased heavy goods vehicle movements noticed in Hookhams Lane due to this local closure. New Headteacher at the school, Clerk to invite to future Council meeting, as issues being experienced at end of school day in Church End again it was noted so would be a chance to raise these and discuss collaborative working. The improvement work on the path to the school was raised, getting a price for the work to be explored by Cllr. Gribble with the local authority as well as Cllr. Rayner and Cardinale to see if a Rural Prosperity Fund application can be made. Police priority setting meeting feedback, Cllr Roberts attended, useful meeting, presentation to be shared by the Clerk.	Clerk to action Clerk to action Clerk to invite Clerk to action Cllr. Gribble Clerk to action
7. a) b)	FINANCE MATTERS TO INCLUDE Quotations to be considered and agreed – Defibrillator units support package information from Community Heartbeat, awaiting feedback. Village Hall Management Committee funding application considered, documents discussed. It was felt it would be helpful to invite the applicant to the September Parish Council meeting. Cllr Gribble reported placing a memorial plaque on the bench on the Green, is ongoing. Invoices to be paid Anglian Wave Business water charges £21.96 A R Worbys Ltd SI2324 grass cutting £229.74 BATPC membership renewal £awaiting invoice – carry forward to next meeting Backlight Ltd Administration service June £724.46	Clerk to action Cllr. Gribble

<p>c)</p> <p>d)</p>	<p>British Legion Dday wreath £25.00 – NG declared an interest on this item so took no part in the vote.</p> <p>Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p>Financial monitoring review</p> <p>Clerk had shared the report, all items inline with expenditure at this point of the year, Councillor comment previously fed back included Clerk to follow up the community safety camera funding allocation within the budget plan and monitor to confirm allocation.</p> <p>Website document management update and email signatures</p> <p>Website archiving has commenced, document clarity provided with website manager.</p> <p>Proposed email signature for Councillors given consideration, it was unanimously agreed to approve signature wording to be inserted on Councillor emails, resolution passed. Clerk to share how to action this.</p>	<p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p>
<p>8.</p>	<p>MINUTES OF THE LAST MEETING</p> <p>The Council unanimously agreed to sign as a true and accurate record, the Chair signed the minutes from 18th June.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which still waiting, so remains ongoing. ▪ Payment of accounts issued ▪ Planning comments submitted ▪ JP communication regarding Jubilee celebrations edit actioned on Parish Council website. ▪ Awaiting copies of BFARe minutes to come through ▪ To arrange an invite to the local MP for the Cranbourne Gardens development, Cllr. Gribble had sent invite. ▪ It was agreed to explore options regarding the tree work at the War Memorial, Cllr. Gribble to follow up with landowner. ▪ The VAS data continues to be downloaded monthly, Cllr. Warwicker again thanked for all his efforts on this. ▪ Bank signatory work remains ongoing. ▪ Bin request for Water End followed up with Bedford Borough Council Officer this is the bin that is needed across the roundabout in the layby at Water End. Ward Fund purchase being arranged. ▪ Work on a village asset application for The Polhill Arms was ongoing, it was agreed that this to be followed up to check the stage of the application and support offered with this. ▪ BBC Chief Executive was going to take forwards request for planning training including information on enforcement for Councillors to receive in the near future. Further communications on suggestions of training content, Clerk has provided feedback and invited to meeting with Chief Executive in September. ▪ The additional location highlighted to the police during the January meeting in the village that had been flagged within a hot spot area, that could be used for carrying out speed checks – Community Speedwatch Coordinator to share details of suggested location with PC Napoli . ▪ Understanding the police resources available relating to enforcement of Traffic Regulation Orders as well as commercial weight restrictions in situ in Renhold with suggestion of using volunteer time to support with processing the follow up work generated, as well as offering volunteer time to do this. Appropriate safe access by a volunteer to the police database would be an item that would need clarifying to be followed up. ▪ The highways walkround with Borough Council Officer and Borough Councillor Jim Weir Deputy Mayor & Portfolio Holder for Environment, Highways & Transport summary report to be done by Cllr. Gribble to go on the Parish Council website. ▪ Additional items raised during the highways walkround were: white markings had been placed in Green End seeking if these were related to forthcoming footway improvement works. It was noted the pile of earth is still on the verge outside the first bungalow as you enter the village from the bypass. With there also being some redundant work signs in Green End. Some of these items had been completed it was 	<p>Clerk/Gribble</p> <p>Ongoing</p> <p>Ongoing Monitor</p> <p>Cllr. Gribble Cllr. Gribble</p> <p>Clerk</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

	<p>noted.</p> <ul style="list-style-type: none"> ▪ Asset management document to be drafted. ▪ Monitor Ravensden Road entrance gate, and associated work including markings, work being carried out by local authority. ▪ A sim card will need to be purchased for the community safety camera device which Cllr. Warwicker will follow up with. Wi-fi coverage and sim cost discussed, it was unanimously agreed to spend £120 per annum in principle to take forwards in between meetings if needed to secure contract and enable device to be active, resolution passed. Adjacent landowner will be asked to cut back hedges nearby to make the camera more visibility. This will be done in due course when the camera has been installed. ▪ Clerk had made external audit submission, items on Council website. ▪ BBC Grass cutting contribution awaiting payment, been chased. ▪ Code of Conduct document uploaded to website, redacted signature version ongoing, awaiting June absent Councillors signatures on document. ▪ Financial Regulations document on website, circulated to all . ▪ Terms of Reference document circulated for Planning, logo inserted, on website. ▪ Clerk had set up notification on local authority site to receive latest planning notifications for Hookhams Lane and Renhold o keep up with the all the proposed items. ▪ Renhold Post office follow up on capacity for a rural service to visit the parish has been actioned. ▪ Grass cutting contractor change had been completed 	<p>Cllr. Brunsden Monitor</p> <p>Monitor</p> <p>Ongoing</p> <p>Monitor</p> <p>Monitor</p>
9.	CORRESPONDENCE AND INFORMATION RECEIVED	
	<p>NALC Events Bulletin emails</p> <p>BBC Planning weekly list email</p> <p>CPRE update emails</p> <p>Bank statements</p> <p>Crime statistics - forwarded to all</p> <p>ERTA Voluntary Transport email</p> <p>BBC Weekly Licensing list – Clerk has checked</p> <p>CPRE latest newsletter</p> <p>Renhold Magazine article submission and communications</p> <p>VAS summary data information – shared by Cllr. Warwicker to local stakeholders</p> <p>NBB Recycled Furniture promotional emails</p> <p>Communications with grass cutting contract regarding parish verge s– responded to</p> <p>Crime statistics June and July 2024 - forwarded</p> <p>Website manager communication on Parish Council website archiving items</p> <p>Borough Councillor NG updates regarding Anglian Water - investment in your area - circulated, published</p> <p>ARW LTD RENHOLD PC INV 1234 - agenda item</p> <p>Resident communication regarding Wilden Road planning application – responded to</p> <p>Councillor communications on overgrown hedges in parish – reported on to Highways Helpdesk, Green End, Water End,</p> <p>New Grass cutting contractor communications – followed up</p> <p>Internal Drainage Board apologies for annual electors meeting – responded to</p> <p>Beds RCC apologies for annual electors meeting regarding Neighbourhood Scheme – responded to</p> <p>BBC Community Safety Manager confirmation of attendance at annual electors meeting</p> <p>BBC Officer Provisional Tree Preservation Order 7 of 2024 - Land at E On, Caxton Road, Bedford, Bedfordshire – responded to as not in parish</p> <p>Renhold Magazine copies electronically – shared with website</p> <p>Renhold Neighbourhood Plan Working Group (RNPWG)-Progress Report Meeting No.26 – 17th June 2024 – circulated</p> <p>BBC Planning Parish Consultation letter for 24/01227/FUL - circulated, agenda item</p> <p>Planning Parish Consultation letter for 24/01229/FUL - circulated, agenda item</p> <p>Borough Councillor NG Footpath 12 clearance – website</p> <p>Borough Councillor NG Temporary Road Closures Kimbolton Road Wilden and Bolnhurst</p>	

24 information

Copied into Borough Councillor NG communication confirming Water End litter bin installation from Ward Fund

Resident communication with concern over a planning matter in Green End – followed up
Borough Councillor NG copied into follow up for installation of highways pole for community safety camera at Water End

Borough Councillor NG copied into thanks to volunteers who cleared Footpath 12

Gentle reminder - AGAR deadline - Sunday 30 June 2024

Borough Councillor NG communications copied into regarding parked vehicle off Norse Road

Borough Councillor NG update on Anglian Water improvements work

Relaunched: CloudyIT Bi-Weekly Insights & Free Training!

BBC Letter about Decision of Planning Application 24/00864/FUL - circulated, agenda item

Borough Councillor NG Temporary Road Closure High Street Great Barford 24 - 039

Borough Councillor NG threatened cancellation of bus services 28 and 27 communications

BBC Parish and Town Council Update – circulated

Local Police Priority Setting Meeting 26th July – circulated

Local Representatives Groups- Meet David Hughes, EWR CEO

Resident communication regarding Restricted access-Road signage, Wilden Rod Renhold

BATPC Planning Nuts and Bolts sessions

Borough Councillor NG communication copied into regarding lorries

Renhold Parish Council - AGAR 2023_24 & supporting information acknowledgement

Borough Council NG communications regarding planning matter – responded to

BEDFORD BOROUGH COUNCIL SPECIAL EXPENSES REVIEW 2024 - responded to

Bedfordshire Festival of Autumn Walks poster communication – responded to

Communication regarding land at Top End future use – circulated, agenda item

BBC Planning Parish Consultation letter for 24/01405/TPO - circulated, agenda item

Charity Cottages funding confirmed for solar panels thanks received

Beds RCC Good Neighbours Scheme – circulated

Post Office acknowledgement of enquiry regarding rural community service

BATPC membership renewal follow up

Planning application decisions to be noted:

24/01224/NMA 23/01114/HPN (appeal Ref APP/K0235/D/23/3325794) Non-Material Minor Amendment to allow for changes to windows/door and addition of roof lights at Grasmere 68 Hookhams Lane – Refused

24/01218/AOC 23/01987/FUL - Condition 3 Materials (discharge of condition) at Land At 78 Hookhams Lane – Permitted

24/01030/FUL Loft conversion with front and rear dormers at 10 Langlands Road – Refused

24/00864/FUL Replacement of existing double garage with 1.5 storey garage/store with office/storage over at Teazels Green Lane – Refused

24/00707/S73 One and two storey rear extension and single storey front extension including variation of approved plans condition 1 attached to 21/01777/FUL to allow for a smaller extension to be built and change of layout at 16 Church End – Permitted

24/00317/LBC Re-thatch roof at 8 Green End - Permitted

10	Close of Meeting The next meeting to be 2 nd Thursday in the month going forwards, Thursday 12 th September 2024 at 7pm at the Village Hall. Meeting closed at 8.15pm.	
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