



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Tuesday 18th June 2024 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs. Brunsdon, Mr. Warwicker, Mr. Rayner, Mrs. Gribble (Chair), the Clerk, and two members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p>WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE</p> <p>Cllr. Gribble welcomed all to the meeting, thanking everyone for attending. Parish Councillor apologies received and accepted from Mrs. Roberts, Mrs. Cardinale.</p> <p>No declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK</p> <p>No public statements made.</p> <p><i>The Chair reconvened the meeting at this point</i></p>	
3.1	<p>PLANNING AND DEVELOPMENT - for full Council to agree responses to:</p> <p>It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications.</p> <p>a) APPLICATION NO:- 24/01072/S73 Variation of Condition Application Erection of farmhouse, including removal of condition 3 (agricultural occupancy) attached to BRDC/60/513 , to allow for occupation of the dwelling by persons other than those whose employment or latest employment is or was in agriculture at 100 Wilden Road Renhold - the Council reviewed the application, it was unanimously agreed to respond with no objection to the application, the Parish Council would welcome the property being resided in again rather than see it left vacant as well as understand the precedent of a tie being removed at another property in Wilden Road so this should be treated the same, resolution passed.</p> <p>b) APPLICATION NO:- 24/00861/FUL Single storey rear extension and single storey garden house at rear garden over existing plinth slab. Replace tarmac driveway with block pavers. Hardiplank cladding over existing garage at The Willows 1 Hookhams Lane - the Council reviewed the application, it was unanimously agreed to respond to the application, there is no concern with the single storey extension however, there are concerns over the garden house due to proximity to neighbouring properties in Home Close. Also worries about the garden house being used as a residential swelling going forwards which would set a precedent, resolution passed.</p> <p>c) APPLICATION NO:- 24/01030/FUL Loft conversion with front and rear dormers at 10 Langlands Road - the Council reviewed the application, it was unanimously agreed to respond noting it will be imposing, with potential overlooking to the neighbouring property so ask that at the rear there is only two windows as opposed to a full length dormer. The back needs to match the front the Council feel, Clerk to respond to the application, resolution passed.</p> <p>d) APPLICATION NO:- 24/01013/S73 Prior notification for single storey rear extension(s) between 4 and 8 metres depth including variation of condition 13 attached to 23/01114/HPN (appeal Ref APP/K0235/D/23/3325794) to allow for the addition of 2 side windows at Grasmere 68 Hookhams Lane - the Council reviewed the application, it was unanimously agreed to respond with an objection to the application, resolution passed. Areas of concern</p>	<p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p>

	<p>included that the works will set precedent given it is being built into the slope as the vague plans appear to show it is being built down into the ground. The poor plans make it difficult to understand the proposals in full, alongside that constant non material and subsequent changes which are not then reflected in the following applications. There is enormous difference between 4m and 8m which is concern to the Council which will take up a lot of amenity space at the rear of the property.</p> <p>Clerk to ensure notification set on the site to receive latest planning notifications to keep up with the all the proposed changes to this site.</p>	<p>Clerk to action Clerk to action</p>
3.2	<p>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none received.</p>	
3.3	<p>East West Rail community engagement events feedback Following the calling of a general election the consultation is now not taking place as planned in June, with the stakeholder group meetings also having been put on hold it was noted.</p>	
3.4	<p>Renhold Neighbourhood Plan Working Group report Clerk to check with the Group that Terms of Reference document is up to date.</p>	<p>Clerk to action</p>
4.	<p>BEDFORD BOROUGH COUNCILLOR REPORT Cllr. Gribble reported that additional local police community members are increasing with three further PCs and two more PCSOs. Increased presence noted with trial bikes being used off road as well to pursue criminal activity. Site meeting carried out to look at the new drain put in by Orbit to alleviate the flooding, pleasing that it has worked as flood risk alleviated, the additional work to the ditch nearby is not expected to be carried out. Other snagging work will need to be completed and followed up. Pedley Way community safety camera has been installed, it was reported that this has resulted in positive feedback. The recovery truck parked off Norse Road has now been removed too. Reinstatement of the kurb at Green End work has been carried out following Borough Councillor Weir visit. Extending the footway along Green End to the roundabout would enable a full circular walk was raised as a potential future item. Rural Bulky Waste collection discrepancy with Renhold village compared to other smaller rural parishes, Borough Councillor to follow up.</p>	<p>Cllr. Gribble</p>
5.	<p>PARISH COUNCILLOR VACANCIES No expressions of interests received unfortunately, continues to be shared across local network platforms.</p>	
6.	<p>COMMUNITY MATTERS Village Hall item that was due to be carried forward to next meeting it was agreed in absence of Cllr. Roberts. Noted that this work is not Parish Council related so item to be removed from agenda. Renhold Post office consultation, information circulated, shared on various platforms. Council felt for those that can not travel it is an important necessity to access the Post Office service so Clerk to ask what capacity is there for the parish to be included on the rural service which visits some neighbouring parishes. Clerk to follow up. Annual electors meeting, school venue confirmed, attendees invited shared with all Councillors so able to give input. Anglian Water improvement works in neighbouring parish delayed, communicated across various platforms. Borough Councillor Gribble has asked for monthly updates that will be shared to help keep residents up to date. Police Community Watch Scheme meeting feedback, report shared by Cllr. Roberts who had attended, information placed on various platforms. Thanks given to Cllr. Roberts for this helpful document.</p>	<p>Clerk to action</p>
7.	<p>FINANCE MATTERS TO INCLUDE</p>	

<p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p>	<p>Quotations to be considered and agreed – Defibrillator units clarity being sought on the recommended units had been followed up, Councillors reviewed three quotes, maintenance package also to be explored to help understand registration process, with the Parish Council unanimously agreeing to spend up to £5,000 to secure three units with cases. Clerk to follow up with Community Heartbeat. Defibrillator training event and the location of the new units would be as per the previous meeting minute regarding locations that remain as: <i>one at Fiona Way Sports Pavilion, with one in Cranbourne Gardens, and one in the Spires, the locations to be finalised. It was noted previously that the best location for a defibrillator unit at the Pavillion would be to place the defibrillator to the right of the front door, this will make it visible to the wider public and not round the back where it would not be in plain sight. A sign round by the back door to indicate its position was suggested, for those coming from the opposite direction, with the proposed location also easy to run an electric supply to it.</i> At this point of the meeting, Councillors considered placing a memorial plaque on the bench on the Green, Cllr. Gribble to look into options it was unanimously agreed by the Council, resolution passed. Grass cutting quotation received following site meeting, quotation circulated, discussed, cost comparison reviewed, with the prices for the remainder of the season calculated. It was unanimously agreed to approve the quotation received from Josh Morgan Pell by all Councillors, this to be confirmed the following day with the new contractor. On confirmation of acceptance of the work for the remainder of the season, Clerk to notify present contractor their services are no longer required. Cllr. Gribble to be point of contact with new contractor. Overgrown hedges to be reported to the Highways Helpdesk with Clerk happy to support it was noted.</p> <p>Invoices to be paid A R Worboys Ltd SI2282 grass cutting £229.74 A R Worboys Ltd SI2302 grass cutting £229.74 Backlight Ltd Administration service May £724.46 Nicola Gribble reimbursement of varnish for the village sign £46.25 – NG declared an interest on this item British Legion Dday wreath £25.00 – – NG declared an interest on this item so took no part in the vote. Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p>Financial monitoring review Clerk had shared the report, all items inline with expenditure at this point of the year, Councillor comments included Clerk to follow up the community safety camera funding allocation within the budget plan and monitor to confirm allocation.</p> <p>Councillor Code of Conduct, Financial Regulations, Working Group Terms of Reference Code of Conduct document circulated, amendments highlighted in yellow, Councillors unanimously agreed to approve the document, resolution passed. Those present signed, those absent to sign. Financial Regulations circulated, reviewed, document updated, Councillors unanimously agreed to approve the document, resolution passed. Clerk to circulate final clean version document to all. Terms of Reference document circulated for Planning it was unanimously agreed to approve, with Clerk to insert logo. These items would then be uploaded to the website. Planning Guide circulated, Councillors to review and feedback comments for approval at next meeting.</p>	<p>Clerk to action</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Future Item</p> <p>Clerk to action</p> <p>Clerk to action Future Item</p>
<p>8.</p>	<p>MINUTES OF THE LAST MEETING The Council unanimously agreed to sign as a true and accurate record, the Chair signed the minutes from 22nd May. Matters arising were:</p> <ul style="list-style-type: none"> ▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which still waiting, so remains ongoing. ▪ Payment of accounts issued ▪ Planning comments submitted ▪ Clerk had shared full draft of planning guide to Councillors, feedback welcome. 	<p>Clerk/Gribble</p> <p>Ongoing</p>

	<ul style="list-style-type: none"> ▪ JP communication regarding Jubilee celebrations edit actioned on Parish Council website. ▪ Awaiting copies of BFARe minutes to come through ▪ To arrange an invite to the local MP for the Cranbourne Gardens development, Cllr. Gribble had sent invite. ▪ It was agreed to explore options regarding the tree work at the War Memorial, Cllr. Gribble to follow up with landowner. ▪ The VAS data continues to be downloaded monthly, Cllr. Warwicker again thanked for all his efforts on this. ▪ Bank signatory work remains ongoing. ▪ Bin request for Water End followed up with Bedford Borough Council Officer this is the bin that is needed across the roundabout in the layby at Water End. ▪ Work on a village asset application for The Polhill Arms was ongoing, it was agreed that this to be followed up to check the stage of the application and support offered with this. ▪ BBC Chief Executive was going to take forwards request for planning training including information on enforcement for Councillors to receive in the near future. ▪ The additional location highlighted to the police during the January meeting in the village that had been flagged within a hot spot area, that could be used for carrying out speed checks – Community Speedwatch Coordinator to share details of suggested location with PC Napoli . ▪ Understanding the police resources available relating to enforcement of Traffic Regulation Orders as well as commercial weight restrictions in situ in Renhold with suggestion of using volunteer time to support with processing the follow up work generated, as well as offering volunteer time to do this. Appropriate safe access by a volunteer to the police database would be an item that would need clarifying to be followed up. ▪ It was asked what is the best ways to report incidents, share information and suspicious activity to the local police team, this is always encouraged by the police team to be fed into them. Information had been placed in Magazine and shared across usual platforms on how this could be done. ▪ The highways walkround with Borough Council Officer and Borough Councillor Jim Weir Deputy Mayor & Portfolio Holder for Environment, Highways & Transport summary report to be done by Cllr. Gribble to go on the Parish Council website. ▪ Additional items raised during the highways walkround were: white markings had been placed in Green End seeking if these were related to forthcoming footway improvement works. It was noted the pile of earth is still on the verge outside the first bungalow as you enter the village from the bypass. With there also being some redundant work signs in Green End. Some of these items had been completed it was noted. ▪ Clerk met with Bays Media Ltd on archiving the Parish Council website documents, example options shared with Bays Media, Clerk is working through the Cllr. Dean’s review and helpful feedback. To ensure latest version only of Code of Conduct, Standing Orders, Financial Regulations, asset register, internal audit controls, financial and general risk assessment, policy for dealing with Habitual or Vexatious Communications and Complaints, available on the website. ▪ Bedford Borough Council Rights of Way Improvement Plan consultation response submitted ▪ Asset management document to be drafted. ▪ Monitor Ravensden Road entrance gate, and associated work including markings, work being carried out by local authority. ▪ CCTV camera on Pedley Way installed. ▪ Water End highays pole installed ongoing. ▪ A sim card will need to be purchased for the community safety camera device which Cllr. Warwicker will follow up with. Wi-fi coverage and sim cost discussed, it was unanimously agreed to spend £120 per annum in principle to take forwards in between meetings if needed to secure contract and enable device to be active, resolution passed. Adjacent landowner will be asked to cut back hedges nearby to make the camera more visibility. This will be done in due course when the camera 	<p>Ongoing</p> <p>Monitor</p> <p>Cllr. Gribble</p> <p>Ongoing</p> <p>Clerk</p> <p>Ongoing</p> <p>Monitor</p> <p>Monitor</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor</p> <p>Cllr. Brunsden</p> <p>Monitor</p> <p>Monitor</p>
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	<p>has been installed.</p> <ul style="list-style-type: none"> ▪ Clerk to make external audit submission and to arrange for the audited items to be placed on Council website. ▪ Insurance documents received. ▪ BBC Grass cutting contribution awaiting payment 	<p>Ongoing Ongoing Monitor</p>
<p>9.</p>	<p>CORRESPONDENCE AND INFORMATION RECEIVED</p> <p>NALC Events Bulletin emails BBC Planning weekly list email CPRE update emails Bank statements Crime statistics - forwarded to all ERTA Voluntary Transport email BBC Weekly Licensing list – Clerk has checked CPRE latest newsletter Renhold Magazine article submission and communications VAS summary data information – shared by Cllr. Warwicker to local stakeholders Various communications with website developer JR apologies for the June Parish Council meeting - noted NBB Recycled Furniture promotional emails Resident communication regarding Church End grass verge – responded to Communications with grass cutting contract regarding Church End verge – responded to Crime statistics May 2024 - forwarded Website manager communication on Parish Council website archiving items Zurich Parish policy documents received BBC Rural Bulky Waste Collection information shared on local platforms Citizens Advice Bedford - information shared on local platforms Copied into Orbit communications following up actions and local matters – agenda item Resident communication regarding a recovery vehicle parked off Norse Road – responded Police communications regarding parked vehicle off Norse Road – followed up WI apologies for the annual electors meeting – noted BBC Planning Parish Consultation letter for 24/00861/FUL - circulated, agenda item Booking arrangements for the hire of the school hall for annual electors meeting – actioned Village sign refurbishment communications – agenda item JR report received on Community Speedwatch conference – published NG apologies for June Parish Council meeting Councillor communications regarding the crime statistics and additional information – responded to Copied into communication regarding drainage on the Aspires development with BBC and BBC Officer response Renhold grass cutting estimate information – circulated, agenda item Councillor notes from Bedfordshire Police Speedwatch Team Conference – published Post Office Limited - Renhold - MK41 OJU communication – forwarded, agenda item, shared across different platforms National Highways Important roadwork information: A421 Salford Road – road surface repairs BBC Planning Parish Consultation letter for 24/01072/S73 - circulated, agenda item Notification of IDB Watercourse Maintenance 2024/2025 - circulated Copied into communications from member of the public regarding securing a Traffic Regulation Order for their local parish – Speedwatch responded Cloudy Bulletin: Finance Webinar with AI Benefits & Free Training for CloudyIT Customers! Wood Effect Aluminium Posts In Stock Councillor communication regarding local police team numbers increasing Green End verge communication – grass cutting contractor asked to cut Renhold Parish Council (Bedford): Thank you for your recent payment BBC Meeting postponed - 18/06/2024, 18:30, Adult Services Overview and Scrutiny Committee NG notification able to attend Parish Council meeting Borough Councillor NG updates regarding Anglian Water - investment in your area - circulated, published Renhold Annual Electors meeting invite Village Magazine attendance confirmed – responded</p>	

to
 BBC Planning Application 24/00864/FUL - circulated, agenda item
 Member of the public communication regarding 100 Wilden Road agricultural tie clarity sought – responded to
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 Riseley Community Police update communication – circulated
 Resident communication regarding agenda – responded to
 Councillor communication regarding agenda – responded to
 Renhold Annual Electors meeting invite Community Safety from Bedford Borough Council attendance confirmed – responded to
 Renhold Annual Electors meeting invite Bedford Borough Council Head of Highways Assets apologies received – responded to
 Renhold Annual Electors meeting invite Renhold village Hall Management Committee attendance confirmed – responded to
 Renhold Annual Electors meeting communications with BRCC attendance confirmed – responded to

ARW LTD RENHOLD PC INV 2282 - agenda item
 Borough Councillor NG communication FUND NOW OPEN - Exclusive Internal Defibrillator Scheme Across the UK - responded to
 Councillor communication regarding parliamentary boundaries
 Councillor clarifying date of June Parish Council meeting – responded to
 You have received new messages from HMRC
 BBC Officer communication copied into response regarding community safety camera in Renhold – MW responded to
 Bedford Borough Council Grants information and Grants of up to £300,000 available for companies to boost innovation - circulated
 Pot hole Markham Rise copied into communication with Orbit reporting the issue
 BBC Planning Parish Consultation letter for 24/01030/FUL – circulated, agenda item
 Village circulation list request for removal – actioned and confirmed by reply
 Councillor clarification on Village Hall follow up - agenda item
 Borough Councillor NG communications Anglian Water project Keysoe start date delayed – shared
 Vaughtons Civic Regalia

Planning application decisions to be noted:

24/01001/AOC 20/00672/FUL - Condition 11 - Great Crested Newts (discharge of condition) at Land Adjoining 56 Top End – Permitted
 24/00956/NMA 23/01114/HPN - Non-Material Minor Amendment to change rear bi fold doors to separate rear windows and door and for the addition of rooflights at Grasmere 68 Hookhams Lane – Refused
 24/00908/TPO T1 - Large Crack Willow, crown reduce by 3.5-4 metres all round at Abbey Farm 4 Ravensden Road – Permitted
 24/00769/LDP Certificate to confirm that the details submitted do not require planning permission (Garage Conversion) at Grasmere 68 Hookhams Lane - Decided Certificate Issued

10	<p>Close of Meeting The next meeting to be Tuesday 30th July 2024 at 7pm at the Village Hall. Meeting closed at 8.30pm.</p>	
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