



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Thursday 19th October 2023 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs. Brunsten, Mr. Warwicker, Mrs. Roberts, Mrs. Cardinale, Mrs. Gribble (Chair), Borough Councillor Jim Weir, the Clerk, and twelve members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p>WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE</p> <p>Cllr. Gribble welcomed all to the meeting, thanking everyone for attending. No Parish Councillor apologies received.</p> <p>No declarations of interest received for the meeting.</p>	
2	<p>BOROUGH COUNCILLOR JIM WEIR – Deputy Mayor & Portfolio Holder for Environment, Highways & Transport in attendance to hear from residents and Parish Councillors</p> <p>Cllr Weir gave background of being a Parish Councillor in Great Denham, the Parish Council were grateful to have support with local matters such as the bus service issues with Grant Palmer in the village outlined. It was asked what can the Parish Council do to support the village with this bus service, the service is subsidised it was detailed and that Cllr Weir is attending the enhanced partnership meetings relating to bus services to look at improvements that can be made. Work is being done to hold the service provider to account as well as exploring other service provider options. Councillors supported this being followed up with details given on a future bid being made to the Department of Transport to secure some further monies for the local authority area it is hoped. Request for details on the progress with bus service 27 made by Parish Councillors as well as a question on when tender can be done for the service.</p> <p><i>Cllr Cardinale arrived at this point of the meeting</i></p> <p>The footpaths in Green End were resurfaced, a great job was done with thanks given to the Borough Council. However, Top End needs attention, plus Green End needs to be finished with there being no ability for a buggy or wheelchair to pass safely along the path at present. Photos to be shared with Cllr Weir for him to follow up, the Ravensden Road path also along by Hookhams Lane past Brook Lane and Brookside is overgrown and broken up. Cllr Weir to meet on site with an appropriate Officer, inviting Parish Councillors to a site meeting to look at these items. A resident added the footpath from Go Outdoors with deterioration over time and the camber on the road being dangerous, it was agreed to add to the walkround. Church End footway width to be reviewed and to check Church End highways resurfacing along Pinchcut Hill is programmed in for twelve months after the end of the replacement pipe works to check the work is actually on the capital works programme list. The state of the carriageway road as you enter Ravensden Road from Hookhams Lane, is badly broken up and to be reviewed. Line painting throughout the village raised, various items discussed to be looked at during village walk with suggestion that Church End lineage to be clearer on the bend by the school, though it was noted the enforcement issues would remain.</p> <p>Speed issues remain a huge issue particularly along Ravensden Road, plea will be made to the Police at meeting with them next week. Average speed camera protocol asked to be shared and reviewed for some local average speed camera schemes to help assist with the plight to secure cameras for Ravensden Road. Support was offered with this aspect by Cllr. Weir to explore how best to help.</p>	<p>Clerk/Cllr Gribble to follow up</p> <p>Clerk/Cllr Gribble to follow up</p>

	<i>The Chair adjourned the meeting at this point</i>	
3	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Ravensden Road hedgerow to be replenished with follow up to be looked at in light of CPRE Hedgerow Hero communication recently received.</p> <p><i>The Chair reconvened the meeting at this point</i></p>	To be followed up
4	<p>RENHOLD VILLAGE HALL TRUSTEES to discuss the Village Hall The Parish Council welcomed Trustees Jane Whitfield and Pete Mitchell to the meeting who outlined that sadly volunteers for the Village Hall committee have dwindled with a change being sought in the management of the facility as currently bookings are reducing and it is not possible to manage with just two trustees. If the facility is not taken on by the Parish Council then the facility would need to be sold it was detailed. Questions asked on the constitution document, ownership of the facility, as well as clarity on the Trustee role and employed individuals. Concern that if the facility is not used it will be lost, plus if there are not enough volunteers on the committee there will also be further problems. It was asked when looking at volunteer recruitment what has been done, what is the financial position of the Hall was also discussed. Having a list of what the role of a trustee looks like would be helpful, with different structures discussed. Next Management Committee is on Wednesday 25th October at 6pm with two members of the public offering support to also attend this meeting. Cllr. Cardinale also offered to attend. Information to be shared with Clerk who will circulate and share contact details of those wishing to help.</p>	Clerk action to
5.1	<p>PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications.</p> <p>a) APPLICATION NO:- 23/00312/FUL Demolition of existing commercial unit and erection of 1 dwelling with garage and associated access works at 25 Top End Renhold - the Council reviewed the application, it was unanimously agreed to respond with an objection with comments to be submitted as per the previous application with concerns remaining even with change of access, resolution passed.</p> <p>b) APPLICATION NO:- 23/02069/FUL Single storey rear extension to link to garage and part conversion of garage to utility room. (Revised Scheme) at 14 Thor Drive - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.</p> <p>c) APPLICATION NO:- 23/01987/FUL Erection of two detached dwellings and new access at Land At 78 Hookhams - the Council reviewed the application, it was unanimously agreed to respond with no comment, resolution passed.</p> <p>d) APPLICATION NO:- 23/02021/TPO T1 - Ash - Crown lift to 4 metres to allow vehicle access at Wentworth House Ravensden Road - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.</p>	Clerk submit to Clerk submit to Clerk submit to
5.2	Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none received.	
5.3	<p>Planning and Development: to consider matters relating to planning appeals or enforcement in the parish – enforcement notice appeal for a Top End property noted. APPLICATION NO: 23/00837/HPU Prior notification for enlargement of a dwelling house by construction of additional storeys at Grasmere 68 Hookhams Lane has gone to appeal it was noted.</p>	
5.4	<p>BEDFORD BOROUGH COUNCIL LOCAL PLAN EXAMINATION consultation The Programme Officer had circulated a communication that ahead of the block 2 hearings commencing on 11 September 2023, a number of documents were added to the Examination Documents relating to provision of highways infrastructure. Namely: • ED59 National Highways position statement on Bedford Local Plan • ED60 letter to Inspector concerning duty to co-operate • ED61 Statement of uncommon ground between Bedford Borough Council and Central Bedfordshire Council • ED62 Combined position statements, Bedford Borough Council. Central</p>	

	<p>Bedfordshire and National Highways • ED67 Bedford Council’s response to the National Highways position statement.</p> <p>Following the final block 2 hearing session on Thursday 21 September, two further documents have been added to the examination documents:- • ED69 Duty to Co-operate Compliance Statement (update to SUB10) • ED70 Bedford Borough Council response to National Highways and Central Bedfordshire positions.</p> <p>Much of this material was widely discussed during the block 2 hearings. However, the Inspector was mindful that they were added at reasonably short notice and that some of the content relates to matters that were also addressed during the block 1 hearings. With this in mind, further comments are invited on this material by way of written statements from all those who submitted a response at the Regulation 19/20 stage so it was agreed that Clerk to collate a response on behalf of the Parish Council for submission by the 23rd October deadline further highlighted the concerns over the lack of funding for the identified highways infrastructure improvements works identified and required at the A421 bypass junction in relating to the Renhold employment site.</p>	Clerk action to
5.5	<p>EAST WEST RAIL FINAL ROUTE ANNOUNCEMENT PUBLIC CONSULTATION</p> <p>Work continued with Councillors making representation at a range of associated events including the Local Representatives Stakeholder Group. A meeting with Transport Secretary is taking place on 26th October with Cllr Gribble and PN attending on behalf of Renhold.</p>	
5.6	<p>NEIGHBOURHOOD PLAN WORKING GROUP REPORT</p> <p>Report received for the meeting, and circulated. In response to the Housing Needs Survey, a sub team has reviewed the eight smallest sites that were identified in the original Call for Sites against an agreed set of criteria. None of them is ideal for a small scale development of 7-8 affordable homes for people with local connections, so the Group are considering other options. Dark skies policy will be submitted for review by the Parish Council at the next meeting. The Green Infrastructure Aspirations are being reviewed with a view to securing help from Bedford Borough Council and local volunteers to secure positive outcomes on the more easily achievable ones. The Group are about to apply to Locality for a grant to employ AECON for work on a parish design guide.</p> <p><i>NG and JR as members of the WG took no part in the vote on the grant.</i> Grant application received ahead of September meeting, Councillors considered and it was agreed to allocate up to £1000 to support the Working Group items for this financial year. Clerk to collate new financial spreadsheet and share with the Working Group.</p> <p>Letter from Working Group circulated regarding registering the Post Office as a community asset. Councillors discussed, Clerk had copies of the documents Great Denham Parish Council had shared previously as an example for when they registered a community asset, sharing these and other supporting documents with Councillors also ahead of the meeting. <i>NG and JR as members of the WG took no part in the vote on the registering of the shop as a community asset.</i> Cllr. Warwicker led the vote, three Councillors agreed not to proceed with making an application, one abstention, it was resolved not to proceed.</p> <p>Work on a village asset application for The Polhill Arms was ongoing, it was agreed that this to be followed up to check the stage of the application and support offered with this.</p>	<p>Future Item</p> <p>Clerk to allocate to</p> <p>Cllr Gribble</p>
6.	<p>BEDFORD BOROUGH COUNCILLOR REPORT</p> <p>Cllr. Gribble reported on recent site meeting with Andy Prigmore, Highways Officer at Bedford Borough Council to raise items such as the extension of the 30mph at Ravensden Road and road strips request. Andy had been invited to a future Parish Council meeting it was noted. A covert traffic monitoring device would be placed on Ravensden Road for two weeks, with the extension of the 30mph limit to be raised with the police.</p>	Cllr Gribble
7.	<p>PARISH COUNCIL VACANCIES to include ability to co-opt</p> <p>Awareness had continued to be raised of the current vacancies through different platforms, unfortunately still no one had come forward for the three vacancies. Clerk had shared information on raising awareness in a magazine article, about having clearer identification of the different parts of the village, no feedback had been received to the article.</p> <p>An interested person has made an expression of interest to join the Parish Council, the Clerk is</p>	Clerk to

	seeking clarity on an item with BATPC and will feedback in due course.	monitor
8.	<p>GENERAL POWER OF COMPETENCY</p> <p>It was noted the Parish Council was eligible with having two-thirds elected Council members and a CiLCA qualified Clerk. It was unanimously agreed that the Council meet the criteria with six elected members and a CiLCA qualified Clerk so the Council unanimously agreed to resolve that in accordance with the Localism Act 2011 and SI 965 and the Parish Council's General Power of Competence Prescribed Conditions Order 2012 that Renhold Parish Council would adopt the general power of competence.</p>	
9.	<p>FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED</p> <p>Parish Council website meeting had explored setting up Council emails on mobile devices, it was noted the website disclaimer for the magazine work had now been completed and action closed. MW, MD and JR and Clerk are up and running.</p> <p>Clerk had been invited to a meeting with the Mayor and Borough Council Chief Executive, Mayor unable to attend but Clerk had raised some local matters. Chief Executive was going to take forwards request for planning training including information on enforcement for Councillors to receive in the near future.</p> <p>The Police police meeting to discuss highways safety in the parish had been confirmed and taking place on 26th October at 3pm.</p> <p>Cllr. Roberts had attended the annual Police Crime Commissioner meeting, Renhold Parish Council had posed two questions to the Deputy PCC ID who responded, awaiting copy of the full meeting minutes.</p> <p>Orbit walkround, it was detailed that Christian Hodgkiss has moved from role as Property Manager to a Senior Property Manager managing a team. It is January before the new Property Manager Justin Stevens joins the team, but it is planned that Christian and Justin will join the November walk round on 9th at 10am, Clerk to arrange.</p> <p>Highways walkround with Borough Council Officer had been covered during Cllr. Gribble report including average speed camera in Ravesnden Road.</p>	<p>Ongoing</p> <p>Monitor</p> <p>Clerk</p>
10.	<p>VILLAGE MATTERS</p> <p>Cllrs. Gribble and Warwicker had carried out a noticeboard survey, feedback summary shared with all Councillors and discussed. Each board was reviewed in detail, it was unanimously agreed to purchase a new board for:</p> <p>Aspires – New Noticeboard required, fixing kit, noting fitment might be an issue as they are metal and round, pipe clips are needed for round a circular pole for Apsires, Cllr. Warwicker to forward link.</p> <p>Hookhams Lane – New noticeboard required, fixing kit.</p> <p>Church End – new board, fixing and post to be placed on the verge by the post box, the existing board to be removed. Cllr. Gribble offered support with seek the appropriate permissions.</p> <p>Top End – New noticeboard required, fixing kit.</p> <p>It was noted no change to the Green End, Cranbourne Gardens or Spires boards as all in good condition.</p> <p>All four new boards it was agreed to be 8x4 board as per the quotations discussed at the last meeting with an allocation of £3,500 agreed for the purchase of the boards and fixings, Clerk to arrange order with Greenbarnes.</p> <p>This would be a suitable item for the Borough Councillor Ward Fund it was noted.</p> <p>The community safety cameras had been followed up after the Clerk linked Cllr. Warwicker with a potential contractor, site meeting took place this week to give advice on cameras and options available. Pole placement, specification to be circulated, around £4,000 for a camera to be sited with solar power, the full quote to be shared for next meeting and discussed.</p> <p>Parish Council assets including defibrillator discussion, Richard Fuller MP had shared information on potential grants available for new defibrillators, Clerk to pursue interest for three further units along the three Norse Road developments.</p> <p>Bedford Borough Council it was agreed to be asked to clean the War memorial kindly free of charge. At the same time the village entrance gates and two bus shelters to be cleaned, Bedford Borough were due to send quotes for the work.</p> <p>Bench suggestion in Green End bus shelter discussed, quotation from handyman for installation and price of a bench to be installed to be sought for future discussion. Discussion on jobs for a</p>	<p>Cllr. Warwicker</p> <p>Cllr. Gribble/Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Future Item</p> <p>Ongoing</p>

	<p>local handyman person, with it being agreed best to seek a quotation from the individual who had come forward following the article in a recent magazine. Jobs agreed to be asked to be looked at included: ask for quotation for the four noticeboards, the bench at Green End bus shelter once suitable bench option found, plus testimonial to be sought. It was agreed that any work to be on a job by job basis .</p> <p>Post needs staining at Green End, Cllr. Roberts to ask local workman.</p>	<p>Clerk/Future Item</p> <p>Cllr. Roberts</p>
11.	<p>FINANCE MATTERS TO INCLUDE</p> <p>a) Quotations to be considered and agreed – The Clerk had shared the bulky waste quotation price request for Green End to receive a service, it was noted the cost would be to visit once in October and visit same location in November a cost total of £2833.93. Clerk to share with Cllr Weir. Councillors discussed and agreed no further action to be taken with this quote. Clerk to share the £39 service Bedford Borough Council provide to take bulky waste items for you in a future magazine for collection.</p> <p>The Clerk had confirmed that the current grass cutting contract ends this season 2023. Work had commenced on collating a grass cutting specification which would enable like for like quotes to be received and considered by the Council in time for the 2024 season so this would be a future item. Agriplant have quoted and specification to be sent to Worboys.</p> <p>Cllrs. Gribble and Roberts attended site meeting with Craig Papworth to look at Becher Close grass area, it has been resolved it is hope.</p> <p>b) Grants for consideration</p> <p>Application received for Renhold Remembers, 10 number of village organisations/contacts had been asked to participate with up to £10 of expenses to be reimbursed per organisation, at a total of £100, agreed, resolution passed. <i>JR and NG declared an interest in this item and took no part in the vote.</i> Reading Group, NPWG completed forms had been received and were agreed.</p> <p>Remembrance wreath and donation it was agreed to be followed up with a donation of £25, unanimously agreed, resolution passed. Cllr Gribble to ask for Parish Council wreath.</p> <p>c) Invoices to be paid</p> <p>T Wallinger bench installation at War memorial £420.00 Claudia Dietz Reimbursement of Archives copies for NPWG £9.70 Backlight Ltd Administration service September £677.66 Mazars LLP external audit £252.00 A R Worboys grass cutting SI2164 £218.94 Renhold Village Hall hire of room September to July £267.00 Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p>d) Financial monitoring</p> <p>There were no comments or concerns received on the latest financial monitoring as all in line with expectations for this point in the financial year apart from administration service which is looking to be £200 over budget at the end of the financial year which is connected to the Local Plan hearing support.</p> <p>e) External audit report</p> <p>The external auditors report in full as well as corresponding documents had been shared with all Councillors with one item noted regarding timing of the publication of electors rights. The conclusion of audit notice had been displayed on the Parish Council website it was noted.</p>	<p>Clerk Clerk</p> <p>Ongoing</p> <p>Clerk to action</p> <p>Cllr. Gribble</p> <p>Clerk to action</p>
12.	<p>MINUTES OF THE LAST MEETING</p> <p>The Council unanimously agreed to sign as a true and accurate record, the Chair signed the minutes from 13th September.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ Council planning comments submitted ▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which we are still waiting remains ongoing. ▪ Payment of accounts issued ▪ Clerk to review the drafted document to guide the neighbouring property owners 	<p>Clerk/Gribble</p> <p>Monitor</p>

VAS summary data information – shared
East West Rail representatives Group information – shared
Various communications with website developer
Councillor email communications regarding set up copied into
Weekly List of Meetings communication from Bedford Borough Council
Communications regarding request for meeting with local Police – actioned
Healthy Workplace Bulletin: September 2023
Press Release - Bedford Borough Council launches funding support for rural communities - circulated
Bulky waste communications seeking quote from BBC – agenda item
Bedford Borough Council Citizens' Survey
Receipt of archive item relating to the Post Office Hookhams Lane – agenda item
Resident communication regarding bin request for Water End – followed up
BBC Shortstown Neighbourhood Area
BBC Emergency Road Closure Home Close Renhold 23 - 83 – forwarded
EWR Co Bedfordshire Local Representatives Group – Action tracker and reminder of the next meeting
BBC BACS remittance – circulated, second half of precept and grass cutting contribution
Damaged Pavement 63a Wilden Road Renhold resident communication to BBC copied into
Average Speed camera data Aug 2023 – circulated
UPDATE : Register of Interest Link on Parish Council – actioned
ARW LTD RENHOLD PC INV 2164 21.09.2023 – agenda item
EWR Co Bedfordshire Local Representatives Group – Joining instructions, Meeting Thursday 28 September
Councillor communication regarding notice on noticeboard – responded to
Member of the public communication regarding speed cameras in Renhold actioned
Resident concern over garden waste fly tipping Renhold Brook – responded to
Bedford Local Plan Examination - Consultation – agenda item
Renhold Remembers Sunday November 12th 2023 communication – agenda item
Renhold PC meeting- 19th October meeting invite copied into BBC Jim Weir
Copied into communications regarding Becher Close grass maintenance
Copied into Renhold War Memorial cleaning FOVC
Revised invoice for Parish Council Meetings from Renhold Village Hall – agenda item
KCS Development Ltd communication regarding land by Polhill Arms – responded to
BBC Posters for Starting School 2024
Planning appeal consultation letter
Resident communication regarding grass verge in Church End – followed up
Councillor question regarding TPO register – responded to
Jobs for handyman communications – agenda item
EWR Co ground survey work and archaeological trial trenching
Copied into meeting invite to Mayor Tom Wootton to a future Parish Council meeting
BBC Minutes for Standards Committee, Wednesday, 20th September, 2023, 6.30pm
BATPC Good Councillor Guide purchase communications
BATPC Chair course follow up – circulated to NG, MW
Copied into communications with South East Security regarding Water End site meeting to look at community safety camera options
Councillor follow up of Parish Council meetings on Parish Council website – actioned
PCC ANNUAL PARISH COUNCIL MEETING 11th OCTOBER 2023 INVITATION TO ATTEND – circulated, actioned
Renhold Remembers Church window flowers copied into
BATPC AGM 18th October 2023 - Registration Open – circulated

Orbit communications regarding November site walkround
 Councillor communication on doctors and pharmacy
 Renhold Parish Council grass cutting contract communications
 Councillor communication on how to get W.I. details updated on the Parish Council website – actioned
 Ancient Map of Renhold request from member of the public – responded to
 Read our Community Matters newsletter
 Renhold NPWG Housing Needs survey as requested communication
 Community Ownership Fund- Shop and post office Renhold NPWG communication – responded to, circulated
 NBB Recycled Furniture promotional emails
 Magazine disclaimer communication – actioned
 Bedford Borough Council Citizens' Survey
 Renhold Parish Council - Audited AGAR 2022_23 – circulated, actioned
 Renhold Parish Council - Mazars invoice – agenda item
 Crime Statistics for September 13th to 30th
 Renhold Village Hall possible meeting – responded to
 Richard Fuller MP communication on defibrillator funding – actioned
 Renhold Housing Needs Survey Freedom of Information request – acknowledged
 Crime Statistics for 1st to 15th October 2023
 CPRE Hedgerow Project - Expressions of interest -circulated
 DHSC Community Automated External Defibrillator (AED) Fund application submitted

Planning application decisions to be noted:

23/01954/TPO T1 - Willow - Repollard to previous points at 5 Brookside – Permitted
 23/01771/FUL Loft conversion with erection of 3 dormers to front elevation at 32 Flamville Road – Permitted
 23/01733/S73A Extension to existing shed (Development already carried out) at Willow Green 36 Top End – Permitted
 23/01675/FUL Erection of barn for use as domestic workshop and store at Abbey Farmhouse 8 Ravensden Road – Withdrawn
 23/01277/FUL Erection of four dwellings in farm courtyard arrangement and associated works at Land To The Rear Of 51- 63 Wilden Road - Refused

14	<p>Close of Meeting The next meeting to be Thursday 30th November 2023 at 7pm in the Village Hall. Meeting closed at 10.00pm.</p>	
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