



# PARISH OF RENHOLD



**Minutes of RENHOLD PARISH COUNCIL meeting held on Wednesday 13<sup>th</sup> September 2023 at 7.00pm at Renhold Village Hall, Wilden Road**

**IN ATTENDANCE:** Parish Councillors Mrs. Dean, Mrs. Brunsden, Mr. Warwicker, Mrs. Gribble (Chair), the Clerk, and six members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p><b>WELCOME BY CHAIR, APOLOGIES FOR ABSENCE, DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE</b></p> <p>Cllr. Gribble welcomed all to the meeting, thanking everyone for attending. Parish Councillor apologies received and accepted from Cllr Roberts.</p> <p>No declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p><b>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK</b></p> <p>Clarity was sought on if the Council was quorate, it was confirmed they were.</p> <p>Resident concern over the grass cutting standards in the village and when the contract expires, Clerk to check.</p> <p><i>The Chair reconvened the meeting at this point</i></p>	Clerk to follow up
3.1	<p><b>PLANNING AND DEVELOPMENT</b> - for full Council to agree responses to:</p> <p>It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications.</p> <p>a) <b>APPLICATION NO:- 23/01805/FUL</b> Erection of a 3 bedroom detached bungalow with associated garage (self-build) at Castle Dairy Farm, St Neots Road - <b>the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.</b></p> <p>b) <b>APPLICATION NO:- 23/01806/FUL</b> Erection of a 3 bedroom detached chalet style bungalow with associated detached garage (self-build) at Castle Dairy Farm, St Neots Road - <b>the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.</b></p> <p>c) <b>APPLICATION NO:- 23/01835/FUL</b> Two storey side extension to replace an existing single storey extension and two storey rear extension. Front extension to accommodate new porch entrance. Installation of new windows and doors to external fenestrations. Erection of a new car port to replace existing car port and proposed driveway at 50 Green End - <b>the Council reviewed the application, it was unanimously agreed to respond with no comment, resolution passed.</b></p> <p>d) <b>APPLICATION NO:- 23/01733/S73A</b> Retrospective planning permission Application Extension to existing shed at Willow Green, 36 Top End - <b>the Council reviewed the application, it was unanimously agreed to respond asking the Officer to be minded of the proximity of the</b></p>	<p>Clerk to submit</p> <p>Clerk to submit</p>

e)	structure to the site boundary with no further comments, resolution passed. <b>APPLICATION NO:- 23/01771/FUL</b> Loft conversion with erection of 3 dormers to front elevation at 32 Flamville Road - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.	Clerk to submit
f)	<b>APPLICATION NO:- 23/01675/FUL</b> Erection of barn for use as domestic workshop and store at Abbey Farmhouse, 8 Ravensden Road - the Council reviewed the application, they were mindful of the proximity to the listed building but it was unanimously agreed to respond with no objection, resolution passed.	Clerk to submit
g)	<b>APPLICATION NO:- 23/01954/TPO</b> T1 - Willow- - Repollard to previous points at 5 Brookside - the Council reviewed the application, it was unanimously agreed to respond with no objection, resolution passed.	Clerk to submit
3.2	<b>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none received.</b>	
3.3	<b>BEDFORD BOROUGH COUNCIL LOCAL PLAN EXAMINATION - Parish Council representation at public hearings latest</b> The Clerk had collated and submitted the hearing statements relating to Matter 13 Other Borough wide development management policies and Matter 15 Delivery and monitoring. Cllr. Gribble and the Clerk would again be in attendance on behalf of the Parish Council at the Block 2 hearings which were focusing on individual sites relating to the South of Bedford growth area as well as some of the broader strategy documents. It was detailed that at the start of the Block 2 sessions it came to light that National Highways who represent and manage the national road network which include the A421 bypass and M1, the relevance being Junction 13 in terms of the Local Plan, have raised significant concerns over there being no funding and an inability to deliver a number of the relied upon highways infrastructure schemes listed in the Local Plan to deliver the scale of sites allocated for housing and employment growth within the timeframe of the Local Plan. This has led to a number of clear statements at the hearing by the National Highways representative on allocated schemes not being able to be delivered due to the enormous funding gap, this is relative to site specific allocations but also in light of the cumulative effect as the Local Plan includes a widening of the A421 bypass to support the growth. Central Bedfordshire Council have also presented strong representation raising concerns over all junctions along the bypass from the A1 through to the M1 Junction 13. Councillor Gribble and the Clerk will make reference to this in regards to the EMP6 site allocation of development in open countryside adjacent to a A421 junction upgrade that is part of the funding gap identified at an appropriate point in the coming days. It was noted that the Councillors had received copies of documentation presented by Bedford Borough Council to the Inspector regarding an additional employment site allocation and a new policy for an employment site the local authority are seeking to be added to the Local Plan. This had involved a study of other potential employment areas along the A421 corridor with a site selected for review in the parish, however, the site was discarded within the document and the document confirmed it was not being taken forwards.	
3.4	<b>EAST WEST RAIL FINAL ROUTE ANNOUNCEMENT PUBLIC CONSULTATION</b> Work continued with Councillors making representation at a range of associated events including the Local Representatives Stakeholder Group, the next one is scheduled for 28 <sup>th</sup> September at Wyboston Lakes. It was also added that last week a declaration was presented to the Department of Transport about East West Rail so pressure is continuing to be made on the matter at all levels.	
3.5	<b>NEIGHBOURHOOD PLAN WORKING GROUP REPORT</b> No report received for the meeting, it was noted the group are meeting next on 9 <sup>th</sup> October so feedback will be given to the next meeting.	Future Item
4.	<b>BEDFORD BOROUGH COUNCILLOR REPORT</b> Cllr. Gribble reported work remains ongoing to get a revised quote for the area at Becher Close that requires grass maintenance. General borough wide items include raising	

	<p>awareness of the Covid vaccine as flu is more prevalent, this will be included in the next magazine article along with reminder given on active adults and a forthcoming meeting with Andy Prigmore, Highways Officer at Bedford Borough Council to raise items such as the extension of the 30mph at Ravensden Road and road strips request.</p> <p>It was noted there had been a police speed check carried out on 18<sup>th</sup> August on Ravensden Road and it was unfortunately the Police had cancelled the meeting arranged with Inspector Cunningham, PC Vito Napoli and members of the Parish Council to discuss in detail highways safety throughout the parish.</p>	
5.	<p><b>PARISH COUNCIL VACANCIES to include ability to co-opt</b></p> <p>Awareness had continued to be raised of the current vacancies through different platforms, unfortunately still no one had come forward for the three vacancies. It was confirmed there had been no election called for the South West ward.</p> <p>Work had been done on raising awareness in a magazine article, as well as having clearer identification of the different parts of the village, had been followed up. Clerk to monitor</p>	Clerk to monitor
6.	<p><b>FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED</b></p> <p>Work had continued on the disclaimer for the magazine to be placed on the Parish Council website, drafted words had been shared with the ICO who had responded to say they are unable to give advice on wording, it is not their role. It was unanimously agreed to accept the drafted wording which had been circulated to all Councillors ahead of the meeting and that this be uploaded to the site to enable the magazine to also be uploaded. Cllr. Wariwker was thanked for his support with this.</p> <p>Work has continued with the website communications remaining ongoing with establishing clarity on Councillor email addresses the next focus.</p> <p>All Councillors and a member of the public were due to meet the local community Police to be held at Riseley Police Station to discuss highways safety in the parish but it was cancelled by the Police. Meeting trying to be rearranged once Officer returned from leave.</p> <p>The Clerk would be attending a meeting with the new Mayor, along with another Clerk to detail matters which impact the parish in October.</p>	<p>Clerk to follow up</p> <p>Clerk to monitor</p>
7.	<p><b>VILLAGE MATTERS</b></p> <p>It was reported that the water pipe replacement works had now been completed so Anglian Water were no longer in the village and bus service had recommenced which was great news. Thanks had been passed on to all those involved with the water project.</p> <p>There was an update on the Parish Council assets including that the Church End bus shelter had been cleaned.</p> <p>There was a discussion on the noticeboard at Hookhams Lane attached to the Post Office with a suggestion it be moved to another village location for example the Polhill Arms. It was felt it would be useful to review the existing boards to consider how best to manage them going forwards. Having previously agreed the style of board, the quotations were reviewed at this point of the meeting with a 10x4 with header £704.47 excluding posts, with header including posts £925.46, or going for a 8x4 with header £626.95 excluding posts, with header including posts £876.95. This would be a suitable item for the Borough Councillor Ward Fund it was noted.</p> <p>The community safety cameras had been followed up with the local authority who had advised these would not be suitable so the Clerk to link Cllr. Warwicker with a potential contractor who could give advice on cameras and options available.</p> <p>The Clerk had continued to follow up the bulky waste quotation price request and is expecting this to be confirmed shortly.</p>	<p>Cllr. Gribble</p> <p>Clerk to action Clerk to monitor</p>
8. a)	<p><b>FINANCE MATTERS TO INCLUDE</b></p> <p><b>Quotations to be considered and agreed</b> – There had been communications again regarding grass cutting contractor with Agriplant acting promptly to undertake the Water End cutting and Worboys being requested to undertake the expected hedge cutting work.</p> <p>Defibrillator consideration – the Clerk had followed up with potential funding resource for new units, to register three locations in the parish.</p> <p>The Parish Council are expecting a quote for the Becher Close grass work it was noted.</p>	Clerk to monitor

<p>b)</p> <p>c)</p> <p>d)</p>	<p>It was unanimously agreed that expenses of up to £20 be incurred for the Parish Council to participate in the Christmas Tree festival, resolution passed.</p> <p><b>Invoices to be paid</b>  Wave Business water charges £35.78  Backlight Ltd Administration service September £677.66  Agriplant Ltd Water End cutting £180.00  A R Worboys grass cutting SI2129 £395.52  A R Worboys grass cutting SI2142 £218.94  A R Worboys grass cutting SI2090 £218.94  Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p><b>Financial monitoring</b>  There were no comments or concerns received on the latest financial monitoring as all in line with expectations for this point in the financial year.</p> <p><b>External audit report</b>  Awaiting report from external auditors.</p>	<p>Clerk to action</p>
<p>9.</p>	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>The Council unanimously agreed to sign as a true and accurate record, the Chair signed the minutes from 26<sup>th</sup> July.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> <li>▪ Council planning comments submitted</li> <li>▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which we are still waiting remains ongoing.</li> <li>▪ Following the Clerk sharing a copy of the application made by Great Denham Parish Council for a community asset. Work on a village asset application for The Polhill Arms was ongoing, NG had offered to look at this in due course.</li> <li>▪ Councillors to be given support with new email addresses, MW and JR and Clerk are up and running. Clerk and others remain unable to view on mobile device so meeting to be arranged for this.</li> <li>▪ Payment of accounts issued</li> <li>▪ Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Feedback has been provided by the Clerk on this. Follow up had been chased previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk, this is ongoing. Borough Council will be offering planning training for Councillors following the forthcoming elections so it is hoped this important aspect will be covered.</li> <li>▪ Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited.</li> <li>▪ JP communication regarding Jubilee celebrations to be reviewed and a thanks to be shared with the parish.</li> <li>▪ Awaiting copies of BFARe minutes to come through</li> <li>▪ BBC Officer had been asked if application for ASC was completed in light of new policy by the local authority would that strengthen outcome for Ravensden Road ASC application, this request has been chased again April and May. Cllr. Gribble taking this up as Borough Councillor at village walkaround in September with Officer.</li> <li>▪ Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough Council Highways Office, had been followed up again chased April and May. Cllr. Gribble taking this up as Borough Councillor at village walkaround in September with Officer.</li> </ul>	<p>Clerk/Gribble</p> <p>Monitor</p> <p>Monitor</p> <p>Ongoing</p> <p>On Hold</p> <p>Ongoing</p> <p>Ongoing</p> <p>Borough Cllr. Gribble</p> <p>Borough Cllr. Gribble</p>

	<ul style="list-style-type: none"> <li>▪ Contact will be made with the Church End barn owner to outline the decommission of noticeboard once a new board and location has been agreed.</li> <li>▪ To arrange an invite to the local MP for the Cranbourne Gardens development, this to be followed up.</li> <li>▪ It was agreed to explore options regarding the tree work at the War Memorial, Cllr. Gribble to follow up with landowner.</li> <li>▪ Information on a new website launched by Bedford Borough Council, called Best Start with information for families regarding 0-5 year old children activities and support, to be shared on the village circulation list. Had been placed on the Parish Council website</li> <li>▪ Website development work is ongoing, updates and improvements continue to be worked on.</li> <li>▪ No further update on the Borough Councillors update awaiting regarding confirmation on when the surfacing work will now be programmed in for Church End and Wilden Road as the scheme should not be lost as a result of the pipe replacement work. This clarification had been confirmed by the Anglian Water representative as being placed on hold to allow settlement of the works before resurfacing. Borough Councillor agreed to follow up with the local authority, with Clerk sharing a copy of the communication which had been done. Still awaiting confirmation of the surfacing works. Cllr. Gribble taking this up as Borough Councillor.</li> <li>▪ The VAS data continues to be downloaded monthly, Cllr. Warwicker again thanked for all his efforts on this.</li> <li>▪ Current emails Clerk to check the messages are to be forwarded to an active address, this to be raised with website developer at next meeting. This had been actioned and not able to do a forward service across domains.</li> <li>▪ Remain awaiting coronation items agreed to spend up to £300 excluding VAT for a commemorative item for the children, awaiting invoice for the purchase from the school.</li> <li>▪ As agreed, Parish Council to fund the hire of the hall for a future Coffee with a Cop event ahead of a Parish Council meeting.</li> <li>▪ Bank signatory work remains ongoing.</li> <li>▪ Anglian Water direct debit had been set up but not taking payment, this is being looked at by the Clerk.</li> <li>▪ Sighting of Grant Palmer bus in Green End had been followed up from the July meeting.</li> <li>▪ Clerk had not received feedback from village facility after asking for an informal meeting to discuss matters.</li> <li>▪ Clerk sending out letters to identified households where vegetation is encroaching the footways in some parts of the village from private properties, asking them to kindly please cut back their hedge.</li> <li>▪ Clerk to order the noticeboard to be located as a standalone board by the Church at a cost of approximately £1,400 it was noted. On hold while noticeboard audit is done.</li> <li>▪ Cllr. Dean to check with resident if refurbishment of board at Post Office remains ongoing.</li> <li>▪ The bench for the War Memorial had been delivered and installed.</li> <li>▪ Feedback given to the proposed woodland creation on land within Renhold parish.</li> <li>▪ Orbit communications still awaiting communication poster from Christian which would then be displayed as a further way residents could access information on how best to engage with Orbit. The noticeboard at Aspire changes to be made if the Parish Council wish, to be added to asset register and would be part of the Greenbarnes quotation work Clerk to take forward.</li> <li>▪ Clerk ordering three Good Councillors Guide hard copy via BATPC, £3.49 a copy, Clerk</li> <li>▪ General Power of Competence clarity to be followed up as well</li> <li>▪ Clerk had followed up when the BATPC Chair course would be held and is monitoring.</li> </ul>	<p>Clerk</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor Cllr Gribble</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Borough Cllr. Gribble</p> <p>On hold</p> <p>Cllr. Dean</p> <p>Ongoing</p> <p>Ongoing</p>
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**CORRESPONDENCE AND INFORMATION RECEIVED**

NALC Events Bulletin emails  
 BBC Planning weekly list email  
 CPRE update emails  
 Bank statements  
 Crime statistics - forwarded to all  
 ERTA Voluntary Transport email  
 Beds Police newsletter  
 BBC Weekly Licensing list  
 BBC letter acknowledging receipt of planning comments  
 CPRE latest newsletter  
 Renhold Magazine article submission and communications  
 VAS summary data information – shared  
 East West Rail representatives Group information – shared  
 Various communications with website developer  
 Anglian Water communications update on works to main  
 BBC Local Plan communications regarding inspection – circulated  
 Councillor email communications regarding set up  
 Renhold Magazine liaisons regarding uploading to the Parish Council website  
 Weekly List of Meetings communication from Bedford Borough Council  
 Councillor communications regarding handyman to help with small items  
 Grass cutting in Water End contractor communications copied into  
 Defib store communications for delivery to Polhill Arms  
 Renhold Parish Council documents Mazars communication  
 Communications regarding request for meeting with local Police – actioned  
 BBC Grass Cutting Agreement communications 2023-2024 – followed up  
 BBC Officer Councillor resignation communications and election notice – actioned  
 AGAR acknowledgement of submission  
 Healthy Workplace Bulletin: August 2023  
 BBC Parish and Town Council Network communications  
 National Highways Roadworks update: A1 Biggleswade to Sandy  
 BATPC New On-Demand E-Learning Training Offer from BATPC – circulated  
 BATPC AGM 2023 - Venue and County Committee Elections  
 BATPC Updated Breakthrough Communications Training Programme  
 BATPC Short-Term Clerk Support required  
 BATPC Parkinsons Finance Training – Autumn/Winter – circulated  
 BATPC 2023 County Committee Elections - Opening of Nominations – circulated  
 Bedfordshire PCC communications Safer Streets competition - For your perusal  
 BATPC Communications, Data and Compliance Training Programme - Update  
 BATPC Update - Consultations on Local Plans and Model Financial Procedure Rules,  
 Biodiversity Duty and County Committee Elections & AGM reminder  
 Parish Council website communications – actioned  
 Communication list changes - actioned  
 Councillor communications on buses in Green End  
 Bench delivery communications  
 Resident communication regarding SID in Green End  
 ARW LTD RENHOLD PC INV 2090 24.07.2023 – agenda item  
 Worboys communications regarding verge cutting  
 Poster request for placing on noticeboard for village event  
 Resident communications regarding property on Ravensden Road  
 An introduction and update from the Bedford Borough Liberal Democrat Group  
 JACS (UK) Ltd - Village Gateways  
 Noticeboard Quotations - 28038, 28039, 28040 & 28041 Greenbarnes  
 Resident communication regarding buses in Green End – responded  
 Councillor communications on overgrown hedges  
 Grant Application ref Flags and Flagpole communication – responded to  
 Communications regarding the War memorial bench  
 ARW LTD RENHOLD PC INV 2129 14.08.2023 – agenda item  
 BBC Bedford Road, Ravensden area speed limits communication – actioned

Chapel Anniversary letter – circulated  
 IMPORTANT! EWR PETITION STARC Aug 2023 Newsletter - circulated  
 Resident communication regarding Village Magazine disclaimer – responded to  
 ARW LTD RENHOLD PC INV 2142 29.08.2023 – agenda item  
 Resumption of bus service 27 in Renhold communications copied into  
 Becher Close maintenance communications copied into  
 Village Hall booking dates confirmed  
 BBC Agenda for Standards Committee, Wednesday, 20th September, 2023, 6.30 pm  
 RNPWG-Grant 2023-2024 application  
 Flytipping communication from BBC regarding items in Renhold – responded to  
 Bedford Community Safety Partnership communications relating to Water End issues copied into  
 Damaged Pavement 63a Wilden Road Renhold resident copied into Council reported to Borough Helpdesk  
 Resident question on next meeting date of Parish Council – responded to  
 Friendly Reminder: Please Submit Your ERN As Part of Your Renewed Insurance Policy – responded to

Planning application decisions to be noted:

23/01620/FUL Relocation of existing garden wall at 55 Asgard Drive – Permitted  
 23/01602/NMA 22/01243/FUL - Non Material Amendment to amend new and replacement windows to be in anthracite grey finish at 19 Home Close – Permitted  
 23/01457/FUL Single storey rear extension at 25 Hookhams Lane – Permitted  
 23/01435/TPO T1 - Ash - Remove to 2 metres .Dead tree. T2 - Ash - Reduce by 3 metres due to die back. T3 - Ash - Reduce to viable growth at 10 metres at 10 Becher Close – Permitted  
 23/01339/CWS 02/00094/OUT - S106 Complaine Check at Land North Of Norse Road - Response Sent  
 23/01357/CWS 98/00278/OUT - S106 Compliance Check at Land North Of Norse Road - Response Sent  
 23/01192/FUL First floor rear extension at 23 Maskell Drive – Permitted  
 23/00456/LDP Certificate to confirm that the details submitted do not require planning permission (siting of a mobile home/caravan for ancillary residential use) at 42 Green End - Decided Certificate Issued

<b>11</b>	<p><b>Close of Meeting</b>          The next meeting to be Thursday 19<sup>th</sup> October at 7pm in the Village Hall. Meeting closed at 8.35pm.</p>	
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