



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Tuesday 18th April 2023 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs Gribble (Chair), Mrs. Brunsdon, Mrs. Roberts, Mrs Cardinale, Mr. Warwicker, Mr. Liguori, the Clerk, and eight members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED NG welcomed all to the meeting, thanking everyone for attending. The Parish Council were saddened to hear of Councillor Moon’s recent passing, so commenced the meeting with time to reflect. Parish Councillor apologies from Mr. Polhill, received and accepted. Borough Councillor Phillipa Martin-Moran-Bryant had sent apologies which were accepted.</p> <p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE There were no declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Resident made comments on the long grass proposals at Cranbourne Gardens, NG updated that also since last meeting, had met to walk the area with three residents having given feedback to the Borough Officer leading the project so there have been some minor adjustments made including paths cut for walkers into the areas. Format of Council meeting minutes on website raised. Bus service Number 27 having been stopped along Green due to diversion in place for the Anglian Water works, Cllr. Roberts willing to support a meeting in the very near future with Grant Palmer and Bedford Borough to find a solution to this. <i>The Chair reconvened the meeting at this point.</i></p> <p>The old laptop Parish Councillors agreed to dispose of the asset and unanimously agreed to regift the device back to the resident.</p>	<p>Clerk to monitor</p> <p>Clerk to amend</p>
3.1	<p>PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications.</p> <p>a) APPLICATION NO:- 23/00472/LBC and 23/00471/FUL single storey front extension to form orangery/sun lounge with external sun-deck/terrace, 2-storey side extension to form one additional bedroom at ground floor and extended bedroom off landing at first floor, new railings around existing first floor roof terrace and single storey side extension to kitchen to form entrance lobby and bathroom, Water End Cottage;</p>	

	<p>extension of existing entrance porch to form new WC and extension to garage/storage block to form activity room with integral WC. New replacement gates to both Fairfield Cottage and Water End Cottage entrances at Fairfield Cottage 1 St Neots Road - the Council reviewed the application, it was unanimously agreed to have no objection to the application, on the basis that any vegetation removed is replanted, resolution passed.</p> <p>b) APPLICATION NO:- 23/00605/TPO T1 Field Maple - Fell to ground level at 15 Hookhams Lane - the Council reviewed the application, understanding the work is needed for because the tree is affecting the footings of the house, therefore the Parish Council had no objection on the basis the work is to be carried out by a suitably qualified professional, and ask that the tree is replaced at a suitable location not to impact the dwelling, resolution passed.</p> <p>c) APPLICATION NO:- 23/00534/FUL single storey rear extension and extension to front porch at 1 Thor Drive - the Council reviewed the application, it was unanimously agreed to have no objection to this application, however, it was noted there were some concerns with the instability of the nearby bank so potential subsidence worries as well as concerns regarding access to the back of the property becoming restricted to a very narrow impassable point, resolution passed.</p> <p>d) APPLICATION NO: - : 23/00500/PIP Permission in Principle for demolition of existing dwelling and erection of replacement dwelling and garage at 64 Wilden Road - the Council reviewed the application, it was unanimously agreed to have no objection on the grounds of there being no change to the footprint of the building as the Council would not like to see this increased. There were also worries about potential future light pollution and that Councillors wished to see tree planting is carried out on site as well, resolution passed.</p>	<p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p>
<p>4.2</p>	<p>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none received.</p>	
<p>4.3</p>	<p>BEDFORD BOROUGH COUNCIL LOCAL PLAN EXAMINATION - Parish Council representation at public hearing</p> <p>The appointed Inspector as previously reported has confirmed the inspection timetable and schedule of matters to be discussed for the Local Plan, opportunities to take part in the hearings have been communicated to all individuals who responded to the most recent Bedford Borough Council Local Plan public consultation. Renhold Parish Council has now submitted to the Programme Officer a request to be present and able to participate in the following hearing sessions:</p> <ul style="list-style-type: none"> • Matter 4 Overall employment growth • Matter 5 Spatial strategy and distribution of growth • Matter 7 East of Bedford - Employment land allocations to include policy focus on EMP6 - Business Park, Land at Water End and St Neots Road • Matter 13 Other Borough wide development management policies • Matter 15 Delivery and monitoring <p>The hearing sessions take place in two blocks, Block 1 runs from 12th June through to 23rd June and then Block 2 is Monday 11th September through to 22nd September. Matters 4, 5, 7 will be dealt with in Block 1, and Matters 13 and 15 will be dealt with in Block 2.</p> <p>Work will continue to focus on ensuring the Parish Council representation is thorough and robust at these sessions, information has been shared with residents on these hearings.</p> <p>Councillors considered items to be referenced in the written statements ahead of submission by 11th May for Block 1 being mindful of the specific matters relating to Policy EMP6. Councillors agreed to send specific items to the Clerk by the end of the</p>	

	<p>week, it was unanimously agreed that the written statements to reflect consultation submission. Offers of help from Councillors with reading items were forthcoming. The Clerk had made contact with a local planning consultant who unfortunately does not have capacity for new work, Cllr Gribble to liaise regarding proof read.</p>	<p>All to consider Clerk to collate Cllr Gribble to follow up</p>
5.	<p>NEIGHBOURHOOD PLAN WORKING GROUP The Working Group had circulated a report which had been shared with Councillors. Thanks given to the members of the Plan Group for the continuing work on this document.</p>	
6	<p>FINANCE MATTERS TO INCLUDE</p>	
a)	<p>Quotations to be considered and agreed – There had been communications with the grass cutting contractor to review Water End site, awaiting confirmation of quote from Worboys still, alternative contractors discussed it was noted Worboys had been chased. Liaison with the school regarding coronation items with the Councillors agreeing to spend up to £300 excluding VAT for a commemorative item for the children.</p>	<p>Clerk to chase again Cllr Gribble/Dean to follow up</p>
b)	<p>Invoices to be paid Backlight Ltd Administration service March £619.63 Information Commissioner Office license renewal £40.00 I McIver reimbursement of Zoom subscription £143.88 E Barnicoat Cloud Next website domain charge reimbursement £215.97 BATPC Membership renewal £684.00 A R Worboys grass cutting £218.94 Councillors unanimously agreed to resolve the above items for payment. Resolution passed. It was unanimously agreed to set up a direct debit facility for the future ICO renewal, resolution passed.</p>	<p>Clerk to action Clerk to action</p>
c)	<p>External audit information Clerk had shared the external audit information with Councillors, overview of the processes given.</p>	
d)	<p>Draft year end accounts ahead of internal audit Review of Council documents, no questions raised. It was agreed that the documents go to the internal auditor. It was unanimously agreed to continue with Michelle Riches as the internal auditor. <i>Cllr. Warwicker left the meeting at this meeting.</i></p>	<p>Clerk to follow up</p>
e)	<p>Grant application to be considered Application received and shared ahead of the meeting, Councillors considered information, it was unanimously agreed to award a grant of up to £505 for the replacement pads and battery, with Parish Council to manage purchasing. Councillors discussed other suitable potential location(s) with this to be a future agenda item.</p>	<p>Clerk to feedback Future Item</p>
f)	<p>Renhold Magazine storage on Parish Council website Councillors discussed this item in detail, Melbourne magazine to be shared to consider solutions, Clerk to seek follow up clarity on the Council to look at whether they are legally able to publish it if they have not produced it, on a .gov.uk site. Current emails Clerk to check the messages are to be forwarded to an active address.</p>	<p>Cllr. Guido Clerk Clerk</p>

<p>7</p> <p>a)</p> <p>b)</p>	<p>MINUTES OF THE LAST MEETING</p> <p>To review and consider any matters arising and resolved to sign as a true and accurate record, the Council then agreed to carry forward the 21st March.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ Council planning comments submitted ▪ 6th February meeting minutes updated and signed ▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which we are still waiting remains ongoing. ▪ To be assigned – Following the Clerk sharing a copy of the application made by Great Denham Parish Council for a community asset. Work on a village asset application for The Polhill Arms was ongoing, Clerk had shared information with IM, NG had offered to look at this in due course. ▪ Councillors to be given support with new email addresses, MW is set up and Clerk starting to use more frequently. ▪ Payment of accounts issued ▪ Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Feedback has been provided by the Clerk on this. Follow up had been chased previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk, this is ongoing. Borough Council will be offering planning training for Councillors following the forthcoming elections so it is hoped this important aspect will be covered. ▪ Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited. ▪ Cllr. Cardinale Register of Interest paperwork to be forwarded to Monitoring Officer. This has been completed, Officer noted some pages missing so ongoing. ▪ The contractor has been chased again for a quote for the grass seeding needed at Becher Close. Cllr. Gribble to follow up by checking with BBC Officer to get this moving forwards. ▪ JP communication regarding Jubilee celebrations to be reviewed and a thanks to be shared with the parish. ▪ BFARe minutes circulated to Councillors, NG had followed up. Awaiting copies of minutes to come through but correct contact details now on the BFARe website. ▪ BBC Officer had been asked if application for ASC was completed in light of new policy by the local authority would that strengthen outcome for Ravensden Road ASC application, this request has been chased again in April. ▪ Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough Council Highways Office, had been followed up again in April. ▪ Bus service issues recently had been followed up by Cllr. Gribble, at the last meeting it was raised that feedback from operator includes checking on the telephone number of any disruption to service on the day of planned travel. Concerns were again expressed at the meeting, check in with Cllr. Martin-Moran-Bryant on any feedback from raising this at local authority level to look in more detail at the service level agreement. Recently it appears 	<p>Future Item</p> <p>Monitor</p> <p>Monitor</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor</p> <p>Clerk</p>
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	<p>worked on. Adding website content with the Clerk had not taken place yet, so all documents and improvements remain being done by the website developer.</p> <ul style="list-style-type: none"> ▪ Attendance at the Local Representatives Group for East West Rail had continued it was noted. ▪ No further update on the Borough Councillors update awaiting regarding confirmation on when the surfacing work will now be programmed in for Church End and Wilden Road as the scheme should not be lost as a result of the pipe replacement work. This clarification had been confirmed by the Anglian Water representative as being placed on hold to allow settlement of the works before resurfacing. Borough Councillors agreed to follow up with the local authority, with Clerk sharing a copy of the communication which had been done. Still awaiting confirmation of the surfacing works. ▪ Bees and Bugs project communication to be shared with Councillors had been done, feedback provided too with Councillors remaining supportive , local resident support communication also received and forwarded to Councillors. ▪ Average speed camera data continues to be received from the Borough Council and shared with Councillors. ▪ The VAS data continues to be downloaded monthly, Cllr. Warwicker again thanked for all his efforts on this. Still no feedback to the request for an understudy had been placed in the Renhold Magazine. ▪ Anglian Water as well as Cloud Next direct debits to be set up. ▪ Financial Regulations document amendment. ▪ Bobby Van scheme to investigate the parish specific information to understand how many residents had benefited from the service in the last five years ▪ Ravensden Road speeding disappointment that so many new average speed cameras being placed in the urban areas nearby, has been followed up with AP. 	<p>Monitor</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor</p>
<p>8</p>	<p>CORRESPONDENCE AND INFORMATION RECEIVED</p> <p>NALC Events Bulletin emails</p> <p>BBC Planning weekly list email</p> <p>CPRE update emails</p> <p>Bank statements</p> <p>Crime statistics - forwarded to all</p> <p>ERTA Voluntary Transport email</p> <p>Beds Police newsletter</p> <p>BBC Weekly Licensing list</p> <p>BBC letter acknowledging receipt of planning comments</p> <p>CPRE latest newsletter</p> <p>Renhold Magazine article submission and communications</p> <p>VAS summary data information – shared</p> <p>East West Rail representatives Group information – shared</p> <p>Various communications with website developer</p> <p>BBC Monitoring Officer communications regarding elections</p> <p>Neighbourhood Plan Working Group communications</p> <p>Anglian Water communications update on works to main</p> <p>BBC Local Plan communications regarding inspection – circulated</p> <p>Resident communication regarding Green End VAS unit along side Bedfordshire Police communication</p> <p>Resident request to be added to village circulation list and various email edits – actioned</p> <p>CSW Signage order for Renhold communications</p> <p>Village maintenance contractor communications</p> <p>Village Hall liaison regarding invoices</p> <p>RNPWG PC Update March – circulated</p> <p>Renhold Magazine on renhold-pc.gov.uk communications – responded to</p> <p>Resident concerns with footpath encroachment issue on Thor Drive – responded to and followed up with local authority who reported enforcement action being taken</p>	

Cloud Next invoice communications – agenda item
 Resident communication supporting Cranbourne Gardens long grass areas – forwarded and responded to
 BBC Officer communication regarding Bugs and Bees project – shared and feedback provided
 Resident communication regarding traffic concerns -responded to and circulated
 Resident communication regarding open spaces in Maskell Drive – responded to and reported on to local authority
 Ward/Council Cluster Meetings communication from PCC Office
 BBC Guidelines on publicity during the pre-election period - circulated
 Copied into thanks to Richard Fuller MP for Renhold meeting
 Copied into resident communication regarding street furniture issues in Renhold – items resolved
 ARW LTD - INVOICES - new sender email address
 Vandalism at the Orbit estate, Renhold communications – follow up by Councillors with local Police
 Resident anti social behaviour issues follow up – actioned
 Resident copied Parish Council into issues with Anglian Water about manhole covers and fire Hydrant - Wood Lane, Renhold, MK41 OLR
 Sharing of Renhold Magazine on the PC website communications – agenda item
 Resident feedback request from Richard Fuller MP meeting – actioned
 February 2023 Assets Report
 JACS (UK) Ltd Village Gateways promotional communication
 Public Health: Workplace Health Newsletter March 2023
 Resident communication regarding Parish Council election paperwork – responded to
 HMRC Successful Receipt of Online Submission for Reference
 BBC Candidate validity letters received – circulated
 Candidate election paperwork communication questions – responded
 Planning site visit Parish Council letter communications
 Employers’ PAYE Direct Debit: confirmation of set up
 Ravensden Neighbourhood Development Plan – circulated
 Resident question regarding photograph taken at meeting – responded to
 Zoom account renewal communications – agenda item
 Data Protection fee - Reminder to renew ICO:00013003705 – agenda item
 Resident communication regarding Ravensden Park signage in village – responded to
 Copied into Councillor communication with Borough Council Officer regarding Cranbourne Gardens, Renhold
 Grant applicant communications regarding application – agenda item
 Cllr Polhill apologies for April meeting
 Renhold Village Hall credit notes issued
 Councillor notification of change of email address
 Renhold bus service communications with Grant Palmer
 Resident communication regarding Parish Council agenda notification – responded to and circulated
 Councillor communications regarding resident engagement

Planning application decisions to be noted:

23/00448/S73A Remodelling of existing dwelling, including two storey rear extension, new entrance lobby, balconies at front and rear, entrance gates, roof alterations and cladding (revised scheme) (development already carried out) at Jackdaws, 17 Brook Lane – Permitted

11	<p>Close of Meeting Next meeting to be 16th May 2023 at 7pm at Renhold Village Hall. The Meeting closed at 9.00pm.</p>	
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