



# PARISH OF RENHOLD



**Minutes of RENHOLD PARISH COUNCIL meeting held on Tuesday 21<sup>st</sup> March 2023 at 7.00pm at Renhold Village Hall, Wilden Road**

**IN ATTENDANCE:** Parish Councillors Mrs. Dean, Mrs Gribble (Chair), Mrs. Brunsdon, Mrs. Roberts, Mrs Cardinale, Mr. Polhill, Mr. Warwicker, Borough Councillor Phillipa Martin-Moran-Bryant, the Clerk, and seven members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p><b>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED</b>            NG welcomed all to the meeting, thanking everyone for attending. Parish Councillor apologies from Mr. Liguori, received and accepted. Borough Councillors Tim Caswell, Christine McHugh, and Stephen Moon had sent apologies which were accepted.</p> <p><b>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE</b>            There was a declaration from Cllr. Polhill in item 4.4, there were no further declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p><b>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK</b>            It was detailed Renhold Magazine is the new name of the village publication, it was expressed it would be detriment to not have a link to the publication on the Parish Council website.            Information on a new website launched by Bedford Borough Council, called Best Start with information for families regarding 0-5 year old children activities and support, this to be shared on the village circulation list.            Following the budget announcement it was noted the East West Rail route is expected to be confirmed in May 2023.            New lineage asked about in the Aspire development, with anti social behaviour on Spires also raised, both items to be followed up, and monitored.</p> <p><i>The Chair reconvened the meeting at this point.</i></p>	<p>Clerk to action</p> <p>Clerk to monitor</p>
3	<p><b>PARISH COUNCILLOR ELECTIONS 2023</b>            The call for election notices had been displayed along with the information being placed on the Parish Council website and social media., a village circulation communication would also be done. The deadline for nominations across the three parishes is 4pm on Tuesday 4<sup>th</sup> April. Paper copies of packs were made available at the meeting. Information had also been shared through the various media outlets to remind all regarding the requirements for voter ID at the election this time.</p>	
4.1	<p><b>PLANNING AND DEVELOPMENT</b> - for full Council to agree responses to:            It was noted that information had been shared with all Councillors ahead of the meeting regarding applications and some Councillors had undertaken a site visit to some of the applications.</p>	

a)	<b>APPLICATION NO: - : 23/00375/FUL</b> Removal of existing boundary fence and replacement with new 1.8 - 2m high close boarded timber fence to south-east boundary of site at 2 Church Close, Church End - the Council reviewed the application, it was unanimously agreed to have no objection to the application, resolution passed.	Clerk to submit
b)	<b>APPLICATION NO: - : 23/00312/FUL</b> Demolition of existing commercial unit and erection of 1 dwelling with garage and associated access works at 25 Top End - the Council reviewed the application, it was unanimously agreed to object to this application application on the grounds of the precedent a new dwelling in a back garden would set without Renhold having been allocated or identified in the Local Plan as requiring additional dwellings. The structure is not a barn so therefore would not be suitable for permitted development and the Council are concerned that the structure appears to abut the boundary as well so there would be over looking to the neighbouring property along with the plans showing insufficient drainage from the proposed roof.	Clerk to submit
c)	<b>APPLICATION NO: -: 23/00431/FUL</b> Loft conversion with three dormers to front elevation and two rooflights to rear elevation at 32 Flamville Road - the Council reviewed the application, it was unanimously agreed that there is some concern that the change means overlooking for the house across the road, and that having three dormers appears excessive from a visual aspect, resolution passed.	Clerk to submit
d)	<b>APPLICATION NO: -: 23/00448/S73A</b> Remodelling of existing dwelling, including two storey rear extension, new entrance lobby, balconies at front and rear, entrance gates, roof alterations and cladding (revised scheme) (development already carried out) at Jackdaws, 17 Brook Lane - the Council reviewed the application, it was unanimously agreed to have no comment, resolution passed.	Clerk to submit
e)	<b>APPLICATION NO:- 23/00447/LDE</b> Certificate to confirm that existing domestic storage outbuilding did not require planning permission at Jackdaws, 17 Brook Lane - the Council reviewed the application, it was unanimously agreed to have no comment, resolution passed.	Clerk to submit
f)	<b>APPLICATION NO:- 23/00463/TPO</b> T1. 1 x Ash (fraxinus excelsior) reduce by approx 8-10m in height and shape the remaining crown at 12 Becher Close - the Council reviewed the application, understanding the work is needed for aesthetic reasons and not because they are diseased, therefore the Parish Council had no objection on the basis the work is to be carried out by a suitably qualified professional, resolution passed.	Clerk to submit
g)	<b>APPLICATION NO:- 23/00465/TPO</b> T1a x Ash. fraxinus excelsior. (near fence) pollard to half way between the first fork and the second fork at 13 Becher Close - the Council reviewed the application, understanding the work is needed for aesthetic reasons and not because they are diseased, therefore the Parish Council had no objection on the basis the work is to be carried out by a suitably qualified professional, resolution passed.	Clerk to submit
h)	<b>APPLICATION NO:- 23/00551/FUL</b> Erection of detached garage to front at 35 Hookhams Lane - the Council reviewed the application, it was unanimously agreed to raise concern that this structure would mean a brickwall facing the roadside so it was felt some screening would be beneficial to soften the impact, resolution passed.	Clerk to submit
i)	<b>APPLICATION NO:- 23/00578/FUL</b> Single storey rear extension at 25 Brickfield Road - the Council reviewed the application, it was unanimously agreed to respond with no comments, however, it is asked that the Officer is minded of any neighbour	Clerk to submit

	comments or recommendations given they may potentially be impacted, resolution passed.	
4.2	<p><b>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable –</b></p> <p>a) <b>APPLICATION NO:- 23/00472/LBC</b> Fairfield Cottage; single storey front extension to form orangery/sun lounge with external sun-deck/terrace, 2-storey side extension to form one additional bedroom at ground floor and extended bedroom off landing at first floor, new railings around existing first floor roof terrace and single storey side extension to kitchen to form entrance lobby and bathroom, Water End Cottage; extension of existing entrance porch to form new WC and extension to garage/storage block to form activity room with integral WC. New replacement gates to both Fairfield Cottage and Water End Cottage entrances at Fairfield Cottage 1 St Neots Road - <b>the Council reviewed the application, it was unanimously agreed to ask for a time extension to this application to discuss at the next meeting.</b></p> <p>b) <b>APPLICATION NO:- 23/00471/FUL</b> Fairfield Cottage; single storey front extension to form orangery/sun lounge with external sun-deck/terrace, 2-storey side extension to form one additional bedroom at ground floor and extended bedroom off landing at first floor, new railings around existing first floor roof terrace and single storey side extension to kitchen to form entrance lobby and bathroom, Water End Cottage; extension of existing entrance porch to form new WC and extension to garage/storage block to form activity room with integral WC. New replacement gates to both Fairfield Cottage and Water End Cottage entrances at Fairfield Cottage And Waterend Cottage 1 St Neots Road - <b>the Council reviewed the application, it was unanimously agreed to ask for a time extension to this application to discuss at the next meeting.</b></p> <p>c) <b>APPLICATION NO:- 23/00613/S73A</b> Erection of garden store (development already carried out) at Jackdaws 17 Brook Lane - <b>the Council reviewed the application, it was unanimously agreed to have no comment on the application, resolution passed.</b></p> <p>d) <b>APPLICATION NO:- 23/00605/TPO</b> T1 Field Maple - Fell to ground level at 15 Hookhams Lane - <b>the Council reviewed the application, it was unanimously agreed to ask for a time extension to this application to discuss at the next meeting.</b></p> <p>e) <b>APPLICATION NO:- 23/00534/FUL</b> single storey rear extension and extension to front porch at 1 Thor Drive - <b>the Council reviewed the application, it was unanimously agreed to ask for a time extension to this application to discuss at the next meeting.</b></p>	<p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p>
4.3	<p><b>Planning and Development: notification of application gone to appeal: 22/02375/FUL</b> removal of shrubs and repositioning of boundary wall with new planting at 41 Maskell Drive PLANNING INSPECTORATE NO: APP/K0235/D/23/3315918 – <b>Councillors reviewed the previous comments submitted to the original application as well as the local authority Officer report in full at the time of the decision to refuse. It was unanimously agreed to submit no further comments resolution passed.</b></p>	
4.4	<p><b>Bedford Borough Council Local Plan examination and Programme Officer communications</b></p> <p><i>JP declared an interest in this agenda item and left the room for the item</i> Information has been published now on the hearing sessions, the dates and the expected timetable as well as the Inspector questions. The Councillors were mindful that the inspection dates are not far away and any additional statements need to be submitted within the next few weeks as well as indication of which hearings to send representation to. It was agreed that this work to take the priority of the Clerk over the next few weeks to ensure the Parish Council is fully supported and residents can be kept up to date. Councillors unanimously agreed that the Clerk register the Council to have representation at the Block 1 and Block 2 hearing sessions relevant to Renhold. Once the initial work on reviewing the Inspection timetable has taken place work to begin on looking at professional engagement options. Village communication on the sessions would also be made in due course.</p> <p>Also Councillors were aware of the 23/00438/EIASCR Request for screening opinion in respect of the development of up to 400 dwellings (Use Class C3, mixed tenure), green infrastructure, access (by all modes), drainage infrastructure, and the provision of a pedestrian / cycle bridge across the A421 at Land At Abbey Fields West Of Elstow and</p>	<p>Clerk to action</p> <p>Clerk to manage</p>

	<p>23/00439/EIASCRC Request for screening opinion in respect of the development of up to 95,000sqm of commercial floorspace including that required for the research and development of products and processes (Use Class E(g)(ii)); offices to carry out any operational or administrative functions (Use Class E(g)(i); industrial processes (Use Class E(g)(iii); and storage and distribution (Use Class B8), together with green infrastructure, access (by all modes), and the provision of a pedestrian / cycle bridge across the A421 at Land At Pear Tree Farm Wilstead Road. The Clerk outlined the local authority have not got an Officer in situ to consider this technical application which does not have a formal public consultation period. The Council agreed to submit comments to the above two items.</p> <p><i>JP rejoined the meeting at this point</i></p>	Clerk to submit
5	<p><b>MEETINGS COUNCILLORS HAVE ATTENDED to include site visit to Aspire with Orbit and website development progress update</b></p> <p>Five Parish Councillors, along with the Clerk, recently met with Christian from Orbit to learn more about the management of the development as well as to talk through opportunities going forwards. Councillors sought clarity on how often the play areas, grounds maintenance, street lighting and open spaces are maintained, understanding the regular routine inspections that are carried out in addition to follow up visits when an item is reported in causing concern.</p> <p>Christian visits the area personally twice for a full walk round across a three week period, welcoming resident engagement directly as well as feedback at other times. An information sheet is being collated which will shared across various Parish Council platforms to show how to contact the customer service centre to raise items directly with Orbit, as well as a summary of the communal repairs that are dealt with. Ideas and initiatives going forwards were also talked through and a further meeting is planned on site in May to look at these in more detail. The planning status of the Orbit site was clarified on the site meeting it will only be the highways which are adopted by the local authority. Also awaiting a communication poster from Christian which would then be displayed as a further way residents could access information on how best to engage with Orbit.</p> <p>The noticeboard at Aspire was also discussed and Orbit agreed that changes to be made if the Parish Council wish, to be added to asset register.</p> <p>A website development meeting had taken place since the previous Council meeting, there had been a new page created for the VAS information including data to be shared along with the EWR latest information. Also Cllrs. Warwicker and Liguori had set up their new Councillor email addresses as well, along with some other updates to the website. The Village Magazine had been updated on the latest discussions regarding the online storage of archived editions. Councillors had also discussed how would transferring ownership of the Council website work going forwards during the meeting with the website developer. Councillors were also asked to outline their operating system to enable advice to be sought on setting up the new Council emails. As the recent focus had been on improving the site content, and setting up the new emails, the sharing of settings for adding website content with the Clerk had not taken place yet, so all documents and improvements remain being done by the website developer.</p> <p>Attendance at the Local Representatives Group had continued it was noted.</p> <p>There was a reminder that there is meeting with Richard Fuller MP where all residents are most welcome to attend on Thursday 23<sup>rd</sup> March. It was added that Richard Fuller had sent a letter regarding East West Rail concerns to the Department of Transport Minister.</p>	<p>To be arranged</p> <p>To be monitored</p> <p>Clerk to update</p> <p>Ongoing</p>
6	<p><b>HIGHWAYS AND ENVIRONMENT MATTERS IN THE PARISH UPDATE</b></p> <p>Anglian Water project works had continued to progress, with the pleasing news that the project is running ahead of schedule so the phase two works have started a week early. This information was circulated through the various local platforms promptly following a tiely communication from Anglian Water to notify the Parish Council of the good news.</p> <p>It was noted that there was no further update on the Borough Councillors update awaiting regarding confirmation on when the surfacing work will now be programmed in for Church End and Wilden Road as the scheme should not be lost as a result of the pipe replacement work. This clarification had been confirmed by the Anglian Water representative as being</p>	Borough Councillors to



<p>c)</p> <p>d)</p>	<p>Cloud Next to save payments coming to meetings.</p> <p><b>Financial monitoring review</b> Ahead of the meeting Councillors had received an updated financial transaction report against budget, it was noted there were no areas of concern, expenditure inline with expectations. Councillors also reviewed the financial risk assessment, internal audit controls and Financial Regulations discussed. It was unanimously agreed to update the Financial Regulations section 4.5 from £500 to £1,000, resolution passed. All documents were approved by the Council.</p> <p><b>Grant application request</b> Bobby Van scheme consideration with the Clerk to investigate the parish specific information to understand how many residents had benefited from the service in the last five years Defibrillator application is expected to be received shortly it was noted. Insurance renewal will be future item it was noted.</p>	<p>Clerk to action</p> <p>Clerk to follow up</p>
<p>9</p> <p>a)</p> <p>b)</p>	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>To review and consider any matters arising and resolved to sign as a true and accurate record once amendment made to include Mrs Roberts to be added to the list of attendees,. The Council then agreed to approve the minutes of full Parish Council Meeting 6th February, minutes to be signed by the Chair as a true and accurate record.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> <li>▪ Council planning comments submitted</li> <li>▪ To arrange meeting with Sports Field Trustees after publication of GI Survey for which we are still waiting remains ongoing.</li> <li>▪ To be assigned – Following the Clerk sharing a copy of the application made by Great Denham Parish Council for a community asset. Work on a village asset application for The Polhill Arms was ongoing, Clerk had shared information with IM.</li> <li>▪ Councillors to be given support with new email addresses.</li> <li>▪ Payment of accounts issued</li> <li>▪ Approved previous meeting minutes signed</li> <li>▪ Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Feedback has been provided by the Clerk on this. Follow up had been chased previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk, this is ongoing.</li> <li>▪ Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited.</li> <li>▪ Cllr. Cardinale Register of Interest paperwork to be forwarded to Monitoring Officer. This has been completed, Officer noted some pages missing so ongoing.</li> <li>▪ The contractor has been chased again for a quote for the grass seeding needed at Becher Close. Cllr. Gribble to follow up by checking with Cllr. Moon and BBC Officer to get this moving forwards.</li> <li>▪ JP communication regarding Jubilee celebrations to be reviewed and a thanks to be shared with the parish.</li> <li>▪ BFARe minutes circulated to Councillors, NG had followed up. Awaiting copies of minutes to come through but correct contact details now on the BFARe website.</li> <li>▪ BBC Officer had been asked if application for ASC was completed in light of new policy by the local authority would that strengthen outcome for Ravensden Road ASC application, this request has been chased again.</li> <li>▪ Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough</li> </ul>	<p>Clerk to edit</p> <p>Chair to sign</p> <p>Monitor</p> <p>Monitor Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor</p>



Beds Police newsletter  
BBC Weekly Licensing list  
BBC letter acknowledging receipt of planning comments  
CPRE latest newsletter – circulated  
Renhold Magazine article submission and communications  
VAS summary data information – shared  
East West Rail representatives Group information – shared  
Various communications with website developer  
BBC Monitoring Officer communications regarding elections  
Neighbourhood Plan Working Group communications  
Anglian Water communications update on works to main  
Renhold Chapel communications regarding Ward Fun grant monies  
BBC Local Plan communications regarding inspection – circulated  
Community Speedwatch and Bedfordshire Police communication regarding Green End VAS unit and resident communications to the Police – responded to  
Resident request to be added to village circulation list – actioned  
BBC Planning enforcement communications - circulated  
CSW Signage order for Renhold communications  
Liaison with Orbit home representative regarding Aspire site meeting  
Village maintenance contractor communications  
Bedfordshire Archive communication regarding Parish Council minute deposit  
Arrangements for village drop in session with Richard Fuller MP  
Village Hall liaison regarding meeting date bookings  
BBC precept acknowledgement communication  
Resident and BBC Officer communications regarding tree planting at Thor Drive – responded to  
RNPWG PC Update January – circulated  
Renhold Magazine on renhold-pc.gov.uk communications  
Resident communication regarding Green End speeding – responded to  
Resident communication regarding Green End speeding  
Laptop device communications  
Communication regarding property on Wilden Road – responded to  
Green End speeding checks communication  
Planning Appeal Consultation letter  
Litter around Renhold and Bedfordshire resident communication – responded to  
BATPC 2023-24 Section 137 Expenditure Limit Confirmed  
VAS Ravensden Road device communications with manufacturer  
BATPC Update - Changes to VAT on Sports Facility Fees and to Procurement Thresholds;  
BATPC News Round-Up  
Renhold PC Grass Cutting 2023 contractor communications  
BBC Average speed camera data - December 2022  
Renhold Local Green Spaces report publication on website  
Rural Areas Grant: Drawdown Procedure communication from resident – responded to  
BBC Neighbourhood Planning workshops – circulated  
Cllr Liguori apologies for March meeting  
CSW Signage order for Renhold  
Cloud Next communications regarding invoice  
Beds RCC News - February 2023  
Resident with concerns over anti social behaviour on Spires development – responded to  
Village Magazine - ICO advice update communications  
EWR Co Bedfordshire Local Representatives Group – Meeting #8 follow-up: slides, transcript and recording now available on Community Hub  
Resident communication regarding Service Charge Statements for Aspire Estate - non provision of services and complaints in general – responded to  
2023.02.25 . February RNPWG Update – circulated  
Troy Planning + Design | Newsletter February 2023  
Defibrillator at the Polhill Arms  
23/00012/UNDEV - 6A Green End Officer feedback  
New Training Programme for BATPC Member Councils - Breakthrough Communications



Queens Green Canopy - the end of the project  
 BBC Agenda for Standards Committee, Tuesday, 14th March, 2023, 6.30 pm  
 Wave | Onboarding Complete  
 Renhold Green Infrastructure Plan – Howbury Hall Estate communications  
 EWR Co Bedfordshire LRG - Approach to meeting #10  
 BATPC Further Update - Changes to VAT on Sports Facility Fees  
 BBC Grass Contribution 2023/2024 – responder to  
 Voter ID information – circulated  
 Resident communication regarding damaged bridleway sign – reported  
 Renewal Information Request insurance renewal  
 BBC Minutes for Standards Committee, Tuesday, 14th March, 2023, 6.30 pm  
 LP2040 and Implications of HOU5 and EMP5 on EWR Southern Option communications  
 Renhold Magazine name change communication

**Planning application decisions to be noted:**

23/00261/LDP Certificate to confirm that the details submitted do not require planning permission (Single storey rear extension) at Grasmere 68 Hookhams Lane - Certificate Issued (Permitted)

23/00121/FUL Demolition of existing 2 no. bungalows and outbuilding and the erection of 2 no. 3 bedroom dwellings and 1 no. 2 bedroom bungalow and the creation of new access from the highway at 18 - 20 Woodfield Lane – Refused

22/00953/S73 Erection of new dwelling with detached garage, including variation of approved plans condition 2 attached to 18/02565/FUL, to allow for changes to the habitation of the loft void over the garage and the inclusion of an external stair and roof lights to the roof at Land To The Rear Of Wentworth House Ravensden Road - Permitted

<b>11</b>	<p><b>Close of Meeting</b>          Next meeting to be 18<sup>th</sup> April 2023 at 7pm at Renhold Village Hall.          The Meeting closed at 9.00pm.</p>	
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