



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Monday 21st November 2022 at 7.00pm at Chapter House, Church End

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs Gribble (Chair), Mrs. Brunsten, Mrs Cardinale, Mr. Warwicker, Borough Councillor Stephen Moon and Phillipa Martin-Moran-Bryant, three Anglian Water representatives, the Clerk, and five members of the public were present.

Item	Minutes of discussions and resolutions	Actions and Responsibility
1	<p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED NG welcomed all to the meeting, thanking everyone for attending. Parish Councillor Mr. Liguori, apologies received during the meeting and accepted. Borough Councillors Tim Caswell and Christine McHugh, had sent apologies which were accepted.</p> <p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE There were no declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p>	
2	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Clarity sought on Ravensden Parish Council communication regarding joint average speed camera bid and enquiry regarding VAS unit signage. Resident question on local authority tree planting initiative information for parish, noted on agenda. Renhold had again been used as an example of a community who had been proactive tackling speeding vehicles. Expressions of interest for assisting with the work to be circulated along with seeking support with VAS data work to be placed in village magazine. <i>The Chair reconvened the meeting at this point.</i></p>	
3	<p>ANGLIAN WATER REPRESENTATIVES IN ATTENDANCE TO DISCUSS WATER MAIN REPLACEMENT WORK AND MANAGEMENT OF PROJECT Introductions were made, Nathan Sanderson, John Maryweather and Karl Izzard presented to those in attendance on the project background and plans for management. Copy of presentation to be shared electronically with Clerk. The old pipe will be removed and replaced with a new four inch pipe, this work means that safety zones need to be placed around the work sites which is why road closures are needed. There will be rolling closures in place to minimise disruption and progress to the next phase will take place early if the work is ahead of schedule. There has already been a highways site meeting with the local authority, it was noted the Church End road surfacing work had been placed on hold as a result to minimise the road being dug up repeatedly, Borough Councillors asked to seek confirmation on when the surfacing work will now be programmed in as the scheme should not be lost as a result of the pipe replacement work. Details of the scheme were talked through, questions asked by those present, it was noted that if a vehicle enters the road when closed it would not be covered by insurance. Sharing</p>	<p>Clerk to follow up</p> <p>Borough Cllrs</p>

	<p>information regularly to the community was highlighted as important by the Council, with a request for pedestrian access to remain made so that villagers can access facilities, the representatives agreed to look into if there was any way this could be maintained.</p> <p>Communications have taken place with the school and local businesses would be compensated through a loss adjuster process. There is also planned to be a village drop in event so any residents can ask questions or seek clarity directly with a leaflet drop of the whole village being carried out as well. It was noted that whilst the water will be turned off for some periods these will occur overnight for only a few properties.</p> <p>NS, JM and KI were thanked for their time and took leave at this point of the meeting.</p>	
4	<p>PARISH COUNCILLOR VACANCIES</p> <p>Julie Roberts had completed all new Councillor paperwork it was noted.</p> <p>In regards to the vacancy arising from the North Parish Ward where electors had called for an election, following no one coming forwards for the previously displayed notices of election and in light of the time to the next election in May 2023 the Parish Council had been advised by the local authority they are able to co-opt now to this vacancy. No one has come forward to express an interest, the Clerk is awaiting the invoice for the election charges from Bedford Borough Council.</p>	
4.1	<p>PLANNING AND DEVELOPMENT - for full Council to agree responses to:</p> <p>It was noted that information had been shared with all Councillors ahead of the meeting regarding all these applications and site visits had taken place.</p> <p>a) APPLICATION NO: - 22/02407/LBC Replacement of 2 chimney pots at 33 Ravensden Road Renhold - the Council unanimously agreed to no comment on the application, resolution passed.</p> <p>b) APPLICATION NO: - 22/02362/FUL Two bay garage with internal electric charge points (Revised scheme) at North End Barn, The Grain Store, Renhold Road, Ravensden - the Council unanimously agreed to respond with no objection on the application, resolution passed.</p> <p>c) APPLICATION NO: -22/02289/S73 Erection of a replacement dwelling ,detached garage with office above and siting of temporary mobile home until the new dwelling is habitable, including variation of approved plans condition 1 attached to 17/02003/FUL to allow for change of materials to the garage to brick plinths and timber clad and slate tiled roof at Oaklands 60 Ravensden Road - the Council unanimously agreed to respond with no objection on the application, resolution passed.</p> <p>d) APPLICATION NO: 22/02375/FUL Removal of shrubs and repositioning of boundary wall with new planting at 41 Maskell Drive - the Council unanimously agreed to respond in objection on the application, as the same concerns remain at this site for loss of open space, impact on street scene and highways visibility, resolution passed.</p> <p>e) APPLICATION NO: 22/02382/TPO T1 - Acer - Remove major deadwood throughout whole crown area (Deadwood > 25mm in diameter) Crown lift to 2.2m from ground level. Prune to allow 1m clearance of the BT wire at 4 Becher Close - the Council unanimously agreed to respond with no objection on the application, resolution passed.</p> <p>f) APPLICATION NO: - 22/02449/FUL Two storey front extension at 14 Wilden Road - the Council unanimously agreed to respond with no objection on the application, resolution passed.</p>	<p>Clerk submit to</p> <p>Clerk submit to</p> <p>Clerk submit to</p> <p>Clerk submit to</p> <p>Clerk submit to</p>
5.2	<p>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none to consider.</p>	
6	<p>Parish Council discussion on how best to engage and ensure residents are supported in all areas of the parish to include Aspire parking problems</p> <p>There was a summary of a recent resident communication relating to parking matters in Aspire being raised with the Parish Council following the resident having communicated with local Borough Council Officers, Ward Councillors as well as representatives from Orbit and Bedford Town Football Club. The Clerk had responded offering guidance and support, following detailed discussion at the meeting, the Clerk to seek clarity on the Borough Council Ward Fund criteria</p>	<p>Clerk to liaise</p>

	<p>and what the planning status of the site is with the local authority. Clerk to continue liaising on this matter, alongside Cllr Cardinale and other Councillors offered support with a meeting to look for for a suitable resolution on this matter.</p> <p>The Parish Council had been notified of a tree planting scheme being led by Bedford Borough Council Officers to plant trees in Cranbourne Gardens, the Parish Council had linked an interested volunteer with the Officer leading the work. A resident expressed wish to link with the Officer to understand the community engagement planned for the project, keeping the Clerk up to date. The Parish Council support the initiative to bring more trees to the parish.</p>	Clerk to monitor
7	<p>Parish Council Policy documents review and Council document storage</p> <p>Circulated in advance of the meeting to Councillors, it was unanimously agreed to remove personal information on the Council Complaints Policy, Clerk to update.</p> <p>In regards to document storage it was agreed to deposit previous meeting minutes with the Archive department at the local authority and Clerk to liaise to understand what back storage is available via the Council website.</p>	<p>Clerk to action</p> <p>Clerk to follow up</p>
8	<p>FINANCE MATTERS TO INCLUDE</p> <p>a) Quotations to be considered and agreed – Councillors considered the Renhold Community Speed Watch request for four signs to be purchased as per the quotations provided and circulated to all in advance. Funding had been requested through the local authority, who were unable to support, Councillors unanimously agreed to purchase four signs at a cost of £309.76 excluding VAT to raise further awareness that speeding is not welcome in the parish. It was noted the signage to be placed on existing street furniture as agreed by the local authority. Clerk to liaise with Community Speed Watch lead.</p> <p>There had been communications with the grass cutting contractor to review Water End site, awaiting confirmation of quote from Worboys.</p> <p>There was a detailed discussion on the noticeboard for Church End, it was agreed the new board to be placed to the right of the existing bench by the front of the Church between the sign and bench, Clerk to follow up on this location with the Church. Councillors then considered quotations for an oak board (£1377) or a recycled material (£1500) with both prices not including installation costs. Councillors voted on the board to purchase, it was agreed that a recycled board to be purchased, with Clerk to follow up with supplier (Greenbarnes) on testimonials of the board selected.</p> <p>Cllr. Dean to check with resident if refurbishment of board at Post Office remains ongoing.</p> <p>b) Invoices to be paid</p> <p>Backlight Ltd Administration service October £619.63</p> <p>A R Worboys Ltd SI1926 SI1909 Grass cutting £426.00</p> <p>Amanda Quince reimbursement of remembrance ties £11.24</p> <p>Renhold Neighbourhood Plan Working Group reimbursement for remembrance decoration donation £10.00</p> <p>Renhold Reading Group reimbursement for remembrance decoration donation £8.00</p> <p>Renhold Chapter House meeting venue hire £30.00</p> <p>Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p>c) Consideration of grants applications</p> <p>Village Magazine application form circulated in advance of the meeting to all. Councillors discussed the information provided including supporting financial information, and unanimously agreed to award a donation of £1181.02, resolution passed.</p> <p>Renhold Churchyard application form circulated in advance of the meeting to all. Councillors discussed the information provided including supporting financial information, and unanimously agreed to award a donation of £1550.00, resolution passed.</p> <p>Renhold Neighbourhood Plan Working Group application received and shared with Councillors, <i>NG declared an interest as member of the Group taking no part in the vote with the item being led by the Vice Chair</i>, it was unanimously agreed to award a budget allocation totalling £1,000.00 to the work being done by the Group, resolution passed.</p> <p>d) Christmas Tree Festival</p> <p><i>NG and JR declared an interest in the following item and took no part in vote, Councillors</i></p>	<p>Clerk to liaise</p> <p>Ongoing</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Cllr Dean</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to follow up</p>

<p>e)</p> <p>f)</p>	<p>agreed to reimburse expenses for NG and JR to decorate the Christmas tree for the annual village festival, Clerk to include for next meeting.</p> <p>Bank mandate changes The completed forms had been taken into branch after the September meeting, frustratingly, still awaiting feedback.</p> <p>Initial budget considerations Councillors reminded that focus of the next meeting would include setting the budget for the forthcoming financial year, ideas welcome for items to be considered, Christmas tree and community safety cameras put forwards.</p> <p>At this point of the meeting Councillors noted the transaction report shared by the Clerk with the latest financial monitoring information, overall the expenditure remains inline with expectations for this point in the financial year.</p>	<p>Clerk to include</p>
<p>10</p> <p>a)</p> <p>b)</p>	<p>MINUTES OF THE LAST MEETING</p> <p>To review and consider any matters arising and resolve to sign as a true and accurate record. It was resolved to approve the minutes of full Parish Council Meeting on 4th January, minutes to be signed by the Chair as a true and accurate record.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ Council planning comments submitted ▪ To arrange meeting with Sports Field Trustees and Village Hall Management Committee after publication of GI Survey for which we are still waiting. ▪ To be assigned – Following the Clerk sharing a copy of the application made by Great Denham Parish Council for a community asset. Work on a village asset application for The Polhill Arms was ongoing, Clerk to share information with IM. ▪ BATPC Finance training booked for GL on 6th December. ▪ Three spaces secured on the CPRE Planning workshop in November, agreed FC, JR and SB to attend. ▪ Councillors to be given support with new email addresses. ▪ Payment of accounts issued ▪ Approved previous meeting minutes signed ▪ BBC Officer communications regarding verge planting in Renhold, funding bid submitted for this project, now Ward Fund monies confirmed for this, Officer has been informed so project will be commenced in autumn. Officer chased about grant bid outcome as planting will need to be started soon. ▪ Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Feedback has been provided by the Clerk on this. Follow up had been chased previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk, this is ongoing. ▪ East West Rail work continues, update give, Councillors felt the Parish Council should share an update on East West Rail in light of the recent Autumn statement from the government to reassure residents works remains ongoing in this area. Signage reminders plus volunteers to be asked to come forward as well as BFARe update could all be included it was noted. ▪ Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited. ▪ Cllr. Cardinale Register of Interest paperwork to be forwarded to Monitoring Officer. This has been completed, Officer noted some pages missing so ongoing. ▪ Clerk had requested to collect the Aspire board keys, being monitored. Handover not to be actioned as board remains a risk to anyone operating it. ▪ The contractor has been chased again for a quote for the grass seeding needed at 	<p>Chair to sign</p> <p>Clerk to share</p> <p>Ongoing</p> <p>Cllr. Gribble</p> <p>Clerk</p> <p>Future Item</p> <p>Clerk</p> <p>FC</p>

	<p>Becher Close. Cllr. Gribble to follow up by checking with Cllr. Moon and BBC Officer to get this moving forwards.</p> <ul style="list-style-type: none"> ▪ Green End bus shelter downpipe repair quote ongoing will be done when the War Memorial bench is repositioned. ▪ JP communication regarding Jubilee celebrations to be reviewed and a thanks to be shared with the parish. ▪ PN continues to attend the Local Representatives Group meetings. ▪ BFARe minutes circulated to Councillors, NG and followed up. Awaiting copies of minutes to come through but correct contact details now on the BFARe website. ▪ Permission request from WI to replace a tree at the War Memorial, Councillors unanimously agreed to grant permission for the tree to be replaced noting ongoing maintenance arrangements have been made for the new tree. ▪ Neighbourhood Plan Working Group report shared and circulate ▪ Neighbourhood Plan Working Group items approved at previous meeting shared on the Council website. ▪ Neighbourhood Plan Working Group budget request on meeting agenda completed. ▪ Cllr. Warwicker had collated some information for a specific webpage to showcase the work done on speed reduction in the village, circulated to Councillors and shared for placing on Council website. ▪ Anglian Water meeting with representatives had been shared with all Councillors and taken place. ▪ Average speed camera data received recently and circulated. BBC Officer had been asked if application for ASC was completed in light of new policy by the local authority would that strengthen outcome for Ravensden Road ASC application, this request has been chased again. ▪ Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough Council Highways Office, had been followed up again. ▪ Parking along Church End was reported at last meeting to have worsened recently along by the school, parking enforcement to be asked to visit at 3pm onwards with Cllr. Moon to be copied in, Clerk had followed up. ▪ Bus service issues recently had been followed up by Cllr. Gribble, at the last meeting it was raised that feedback from operator includes checking on the telephone number of any disruption to service on the day of planned travel. Concerns were again expressed at the meeting, check in with Cllr. Martin-Moran-Bryant on any feedback from raising this at local authority level to look in more detail at the service level agreement. ▪ The link to the latest road closures to be placed on the Parish Council website as a useful resource is ongoing. ▪ Website developer and Clerk only to have access to website and social media settings. <p>▪ Cllrs. Guido and Warwicker to set up their addresses to then enable others to benefit from their experience.</p> <p>▪ Future agenda item to include small amendment to some policy documents, completed.</p> <p>▪ Contact will be made with the Church End barn owner to outline the decommission of noticeboard once a new board and location has been agreed.</p> <p>▪ The repositioning of the bench at the War Memorial, following meeting between Cllr. Gribble and contractor for the bench to be broken out, repositioned with brackets, turned round, re-slabbed and treated. The work was expected to be in the region of £350, full quote to be shared remains ongoing. If bench comes out in good order, then it to be put back in, if not then new bench to be purchased with Ward Fund assistance application to be made.</p> <p>▪ Once MW, FC and GL confirmed as being added that then AQ to be removed then electronic banking authority will then be proceeded with given Council had unanimously agreed to also appoint GL as a signatory to the Parish Council account.</p> <p>▪ £10 donation be made available for village organisations with a reimbursement to the organisation on presentation of the expenses incurred and received by the next Parish Council meeting, two organisations had come forward and reimbursed completed.</p>	<p>Cllr. Gribble</p> <p>Cllr. Gribble</p> <p>Clerk</p> <p>Cllr. Gribble</p> <p>Clerk monitor</p> <p>Clerk monitor</p> <p>Awaiting feedback</p> <p>Awaiting feedback</p> <p>Clerk Ongoing</p> <p>Ongoing</p> <p>Clerk</p> <p>Cllr. Gribble</p> <p>Ongoing</p>
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- Cllr. Gribble had arranged for wreath to be laid.

10	CORRESPONDENCE AND INFORMATION RECEIVED	
	<p>NALC Events Bulletin emails BBC Planning weekly list email CPRE update emails Bank statements Crime statistics - forwarded to all ERTA Voluntary Transport email Beds Police newsletter BBC Weekly Licensing list BBC letter acknowledging receipt of planning comments CPRE latest newsletter – circulated Renhold Magazine article submission and communications VAS summary data information – shared East West Rail representatives Group information – shared Various communications with website developer BBC Monitoring Officer communications regarding elections Neighbourhood Plan Working Group communications Anglian Water communications update on works to main Renhold Chapel booking communications Renhold Chapter House booking communications CPRE Planning workshop booking liaison BBC HMO consultation – circulated Village Magazine hard copy communications – responded to Renhold Remembers 2022 information circulated BATPC Finance training – circulated BBC Parking team Church End visit feedback VAS web page communications BBC Town and Parish Network communications BBC Minutes for Rural Affairs Committee, Tuesday, 4th October, 2022, 6.30 pm BBC Winter Avian Flu 2022 Alert BBC 20221018 Upcoming footway works - Church End, Renhold – circulated Renhold Churchyard maintenance communications BBC FOR INFORMATION Local Plan 2040 representations published BLMK Digital Strategy - Survey and Focus Group Resident communications regards Green End Bus Shelter - Barton Coach Company Resident communication regarding local authority highways contact – responded to Promoting opportunities for residents to help shape NHS service (focus groups in November) Resident concern over large lorry in the village – responded to BBC Warm Spaces information BBC Tree planning information – circulated Renhold Community Speed Watch signage communications Resident communication regarding Upcoming Carriageway Resurfacing Works - Wilden Road, Renhold – responded to EWR Co Bedfordshire Group - meeting #5 follow-up and reminder to register for meeting #6 Community Priority Update and "Have Your Say" Police update – circulated EWR Co Bedfordshire Local Representatives Group - meeting #6 slides, transcript and recording and reminder to register for meeting #7 BBC Officer communications regarding grass cutting schedule BATPC Update: 2022-23 Pay Award Agreed Beds RCC AGM 2022 - Your Invitation BBC Elections information BBC Finance communications – responded to Christmas Tree Festival information WI communication regarding War Memorial tree – responded to Resident communication regarding visit to Bedford Archives Cllr communication regarding Call for Sites - 27 Hookhams Lane - Ref.10546 – responded to January Chapel booking confirmed Resident communication regarding Land at Ravensden Rd. Wood yard/storage - application for</p>	

Lawful Development – responded to
Village Magazine grant application – circulated
Resident communications Ongoing Parking issues on grassed area at Fiona Way Sports Pavilion,
Aspire Estate – responses to



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Planning application decisions to be noted:

22/02030/FUL Front porch extension and internal alterations to the first floor at 52 Hookhams Lane – Permitted

22/02018/AOC 20/02453/FUL - Condition 10 - Emergency Vehicle Tracking (Discharge of condition) at Greenacres 63A Wilden Road – Permitted

22/02023/S73A Erection of brick outbuilding (development already carried out) at Oaklands 60 Ravensden Road – Permitted

22/02012/FUL Single storey outbuilding in rear garden at 17 Markham Rise – Refused

22/01962/LBC Construction of outdoor pool and associated landscaping and hardstanding at Church Farmhouse 66 Church End – Withdrawn

22/01884/FUL Single storey side extension and garage conversion. (Revised scheme) at 19 Embla Close - Permitted

21/00806/S73 Two storey rear extension with solar panels to existing and new roofs. including removal of condition 3 attached to 19/02842/FUL to allow for normal glazed (unobscured) and opening windows at Limbers End 61 Wilden Road - Permitted

11	Close of Meeting Next meeting to be Wednesday 4 th January 2023 at 7pm at Renhold Chapel, Green End. The Meeting closed at 9.40pm.	
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