



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Wednesday 4th January 2023 at 7.00pm at Renhold Chapel, Woodfield Lane

IN ATTENDANCE: Parish Councillors Mrs. Dean, Mrs Gribble (Chair), Mrs. Brunsdon, Mrs. Roberts, Mr. Liguori, Mr. Polhill, Mr. Warwicker, Borough Councillor and Phillipa Martin-Moran-Bryant, the Clerk, and four members of the public were present.

| Item | Minutes of discussions and resolutions | Actions and Responsibility |
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| 1 | <p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED NG welcomed all to the meeting, thanking everyone for attending. Parish Councillor apologies from Mrs Cardinale, received and accepted. Borough Councillors Tim Caswell, Christine McHugh, Stephen Moon, had sent apologies which were accepted.</p> <p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE There were no declarations of interest received for the meeting.</p> <p><i>The Chair adjourned the meeting at this point</i></p> | |
| 2 | <p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK The bridleway sign damaged after the lorry has not been repaired, in Top End, it was noted this had been reported to local authority.</p> <p><i>The Chair reconvened the meeting at this point.</i></p> | |
| 3 | <p>PARISH COUNCILLOR VACANCIES To date no one has come forward to express an interest in the current vacancy, the Clerk reported an invoice had been received from £283.94 for the associated election charges from Bedford Borough Council. Clerk to seek clarity on the invoice and to include this in the next Council article.</p> | Clerk to action |
| 4.1 | <p>PLANNING AND DEVELOPMENT - for full Council to agree responses to: It was noted that information had been shared with all Councillors ahead of the meeting regarding applications.</p> <p>a) APPLICATION NO: - : 22/02593/FUL Formation of 2 parking spaces and associated landscaping in front garden area at Land At 14 Wilden Road - the Council reviewed the comments on the public portal, and unanimously agreed to have no comment on the application, however, feel the public submission made on 1st January raises valid points which the Council ask the Officer to take into consideration when determining the application, resolution passed.</p> | Clerk to submit |
| 4.2 | <p>Planning and Development: to consider Applications and agree responses to Applications received after the publication of the agenda if applicable – none to consider.</p> | |
| 5 | <p>EAST WEST RAIL UPDATE Following the Autumn Statement, residents had again raised concern and worry about the East</p> | |

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| | <p>West Rail preferred route. Being mindful of the continued work going on through BFAre as well as the Parish Council representation being made directly to the local MP plus attendance at the Local Representatives Group, it had been felt useful to find a way to keep residents up to date on this important item. Collating information on an update of work taking place over recent months with a reminder that volunteers are welcome to come forward was agreed as a useful way to highlight this important information again to the village. This information will be shared on a standalone webpage on the Council site as well through the various local platforms.</p> <p>Borough Councillor to seek clarity on how the A428 highways improvements at the Black Cat roundabout being led by Highways England and how this significant work will potentially be impacted by East West Rail as this was raised as a concern by those present.</p> | <p>Cllr. Gribble/ Liguori to prepare Clerk to arrange Cllr Phillipa to follow up</p> |
| 6 | <p>HIGHWAYS AND ENVIRONMENT MATTERS IN THE PARISH UPDATE to include Anglian Water project works</p> <p>Anglian Water project works had commenced in the village recently, there had been Parish Council representation at the December open session led by Anglian Water representatives held at the Village Hall. It was pleasing to hear engineers had taken on board feedback from the last Parish Council and pedestrian access had been confirmed as being able to be maintained through the course of the works. Anglian Water had also continued liaison with the local facilities it was noted. The three way traffic lights are in place for two weeks, then a road closure is expected at Pinchcut Hill. Cllr. Gribble to keep in touch with the lead engineer and the Church to be linked with the engineer to keep dates updated regarding the work planned at the Church.</p> <p>Borough Councillors update awaiting regarding confirmation on when the surfacing work will now be programmed in for Church End as the scheme should not be lost as a result of the pipe replacement work, this had been confirmed. It is expected these works will be placed in the next financial year with the highways work being extended at the end of the Anglian Water work. Road closure link shared by Borough Councillor with Clerk for circulating.</p> <p>At the previous meeting there was a summary and discussion on a recent resident communication relating to parking matters in Aspire being raised with the Parish Council following the resident having communicated with local Borough Council Officers, Ward Councillors as well as representatives from Orbit and Bedford Town Football Club. The Clerk updated that Orbit have confirmed they will fund the installation of a knee rail the bollards to improve the issue at no cost to residents plus the damage has been repaired. To be shared in next village article as it was pleasing to know this had a positive outcome.</p> <p>The hedge is very overgrown by six foot on to the path from Langlands Way onto the public right of way it was reported, this to be raised with the local authority so they can contact the landowner.</p> <p>The Clerk had reviewed the Borough Council Ward Fund criteria and shared with Councillors which showed donations to commercial business are not covered.</p> <p>The planning status of the Orbit site is with the local authority, awaiting feedback.</p> <p>The Parish Council had been kept up to date on the tree planting scheme being led by Bedford Borough Council Officers to plant trees in Cranbourne Gardens. There had been a site visit undertaken with Cllr. Brunsdon and some local residents, the Borough Council Officer continued to be helpful in ensuring this scheme is progressing forwards.</p> <p>Average speed camera data continues to be received from the Borough Council and shared with Councillors, this would be uploaded to the website as part of a comprehensive update this is being worked on.</p> <p>Councillors considered the Renhold Community Speed Watch request for four signs to be purchased as per the quotations provided and circulated to all in advance. Funding had been requested through the local authority, who were unable to support, Councillors unanimously agreed to purchase four signs at a cost of £309.76 excluding VAT to raise further awareness that speeding is not welcome in the parish. It was noted the signage to be placed on existing street furniture as agreed by the local authority. Clerk arranging order of signs.</p> <p>Church End parking concerns reported to local authority previously were asked to visit, and the Officer feedback was shared, the team has visited and been issuing Penalty Charge Notices and they have been visiting this location as part of ongoing school enforcement schedule in the Borough and it was noted they are continuing to visit.</p> | <p>Cllr. Gribble</p> <p>Clerk to share</p> <p>Clerk to action</p> <p>Clerk to report</p> <p>Clerk to monitor</p> <p>Clerk to arrange</p> <p>Clerk to monitored</p> |

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| | <p>Village Hall engagement update given, Cllr. Gribble is in communications with an informal meeting being arranged with members of the Management Committee to provide feedback on Neighbourhood Plan items raised looking at working together going forwards.</p> <p>Cllr. Gribble will be attending an event at Borough Hall looking at support in rural areas with well being, isolation and other services it was noted, other Councillors also welcome to attend.</p> | Cllr. Gribble |
| 8 | <p>FINANCE MATTERS TO INCLUDE</p> <p>a) Quotations to be considered and agreed – There had been communications with the grass cutting contractor to review Water End site, awaiting confirmation of quote from Worboys still, alternative contractors discussed.</p> <p>b) Invoices to be paid Backlight Ltd Administration service November £619.63 Backlight Ltd Administration service December £619.63 Renhold Chapel hire of venue donation £40.00 Bill Peet and Son grounds maintenance £1884.07 Councillors unanimously agreed to resolve the above items for payment. Resolution passed.</p> <p>c) Contract for services review Grass cutting – to confirm that contract is in place till the end of 2023 season with present contractor. The Parish Council agreed to up to ten cuts for the season with Worboys and then additional verge cuts as well. Updating them on the Anglian Water works is needed as this may impact on access. This to be fed back and again, Parish Councillor Nicky Gribble to be the point of contact with a reminder on a price for the Water End area to be sent to them At this point of the meeting the NALC salary pay award was discussed, noting the national agreement made. The Parish Clerk hours and salary point were noted, based on NALC model and NALC pay award changes, the financial implication of the pay award back dated was detailed. The Council unanimously agreed to accept the salary pay award for the 2022/23 financial year, which would be paid at the end of the financial year. The administration support to the Council was discussed, the current net charge from Backlight Ltd reviewed, this charge has been static for several years, regrettably in light of the many recent challenges the service charge from 1st April 2023 would increase. It was unanimously agreed to continue with the services of Backlight Ltd at the revised charge effective from 1st April, resolution passed. Bill Peet quotation for the 2023 season ahead as well to come to the next meeting ready for a March start.</p> <p>d) Budget review and approval 2023/24 At this point of the meeting Councillors noted the transaction report shared by the Clerk with the latest financial monitoring information, overall the expenditure remains inline with expectations for this point in the financial year. Councillors reviewed a number of supporting documents, including the draft budget plan, which was worked through in depth with consideration of the main focus areas of expenditure for the Council in the coming year. Clerk to update. It was unanimously agreed to approve the budget for 2022/23. Resolution passed.</p> <p>e) Precept review and approval 2023/24 The Borough Council had advised of a change in tax base within the parish for 2023/24. The Council considered different options, being mindful of wishing to move forwards with continuing to progress a number of improvements for the parish. It was unanimously agreed by those present to request a precept level of £23,399. Resolution passed. Clerk to submit.</p> | <p>Clerk to chase</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to submit to</p> |
| 9 | <p>a) Request had been sent previously to ask Borough Councillor Martin-Moran-Bryant if Parish Councillor training on permitted developments is something the local authority could assist with. Borough Officer had replied, seeking clarity on what would be useful. Feedback has been provided by the Clerk on this. Follow up had been chased previously and Borough Officers are looking to engage with a suitable training provider for this. To note that the local authority have issues a helpful guide to using the online Planning System, to be shared more widely through various platforms by the Clerk, this</p> <p>b)</p> | <p>Chair to sign</p> |

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| | <p>is ongoing.</p> <ul style="list-style-type: none"> ▪ Clerk to review the drafted document to guide the neighbouring property owners through the process of responding to a planning application, whether it be for permitted development, planning enforcement or any other type of development. This item is on hold, remains on hold, will be revisited. ▪ Cllr. Cardinale Register of Interest paperwork to be forwarded to Monitoring Officer. This has been completed, Officer noted some pages missing so ongoing. ▪ Clerk had requested to collect the Aspire board keys, being monitored. Handover not to be actioned as board remains a risk to anyone operating it. ▪ The contractor has been chased again for a quote for the grass seeding needed at Becher Close. Cllr. Gribble to follow up by checking with Cllr. Moon and BBC Officer to get this moving forwards. ▪ Green End bus shelter downpipe repair quote has been completed. The War Memorial bench repositioning work has started. ▪ JP communication regarding Jubilee celebrations to be reviewed and a thanks to be shared with the parish. ▪ BFARe minutes circulated to Councillors, NG had followed up. Awaiting copies of minutes to come through but correct contact details now on the BFARe website. ▪ Permission request from WI to replace a tree at the War Memorial, Councillors unanimously agreed to grant permission for the tree to be replaced noting ongoing maintenance arrangements have been made for the new tree. Clerk had fed back. ▪ Cllr. Warwicker had collated some information for a specific webpage to showcase the work done on speed reduction in the village, circulated to Councillors and shared for placing on Council website. ▪ BBC Officer had been asked if application for ASC was completed in light of new policy by the local authority would that strengthen outcome for Ravensden Road ASC application, this request has been chased again. ▪ Request sent from the Parish Council asking for the 30mph sign in Ravensden Road to the village boundary, as discussed during the VAS site visit with the Borough Council Highways Office, had been followed up again. ▪ Bus service issues recently had been followed up by Cllr. Gribble, at the last meeting it was raised that feedback from operator includes checking on the telephone number of any disruption to service on the day of planned travel. Concerns were again expressed at the meeting, check in with Cllr. Martin-Moran-Bryant on any feedback from raising this at local authority level to look in more detail at the service level agreement. ▪ Website developer and Clerk only to have access to website and social media settings. <ul style="list-style-type: none"> ▪ Cllrs. Guido and Warwicker to set up their addresses to then enable others to benefit from their experience. ▪ Contact will be made with the Church End barn owner to outline the decommission of noticeboard once a new board and location has been agreed. ▪ Once MW, FC and GL confirmed as being added that then AQ to be removed then electronic banking authority will then be proceeded with given Council had unanimously agreed to also appoint GL as a signatory to the Parish Council account. ▪ Cllr. Gribble had arranged for wreath to be laid. ▪ Council policy update agreed at last meeting, revised document Complaints Policy to be uploaded to website. ▪ In regards to document storage it was agreed to deposit previous meeting minutes with the Archive department at the local authority and Clerk to liaise to understand what back storage is available via the Council website. ▪ To contact the Church to notify them of the decision for new board to be placed to the right of the existing bench by the front of the Church between the sign and bench. Clerk to order recycled material board from Greenbarnes and seek testimonials of the board selected. ▪ Cllr. Dean to check with resident if refurbishment of board at Post Office remains ongoing. ▪ Feedback to Village Magazine and Churchyard applications at last meeting. ▪ Renhold Neighbourhood Plan Working Group application £1,000.00 allocated to budget complete. | <p>Monitor</p> <p>Monitor</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Clerk</p> <p>Ongoing</p> <p>Ongoing</p> <p>Monitor</p> <p>Clerk</p> <p>Monitor</p> <p>Ongoing</p> <p>Clerk</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Clerk monitor</p> |
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| 10 | CORRESPONDENCE AND INFORMATION RECEIVED | |
| | <p>NALC Events Bulletin emails</p> <p>BBC Planning weekly list email</p> <p>CPRE update emails</p> <p>Bank statements</p> <p>Crime statistics - forwarded to all</p> <p>ERTA Voluntary Transport email</p> <p>Beds Police newsletter</p> <p>BBC Weekly Licensing list</p> <p>BBC letter acknowledging receipt of planning comments</p> <p>CPRE latest newsletter – circulated</p> <p>Renhold Magazine article submission and communications</p> <p>VAS summary data information – shared</p> <p>East West Rail representatives Group information – shared</p> <p>Various communications with website developer</p> <p>BBC Monitoring Officer communications regarding elections</p> <p>Neighbourhood Plan Working Group communications</p> <p>Anglian Water communications update on works to main</p> <p>Renhold Chapel booking communications</p> <p>Renhold Chapter House booking communications</p> <p>CPRE Planning workshop booking liaison</p> <p>Planning application decisions to be noted:</p> <p>22/02449/FUL Two storey front extension at 14 Wilden Road – Refused</p> <p>22/02407/LBC Replacement of 2 chimney pots at 33 Ravensden Road – Permitted</p> <p>22/02382/TPO T1 - Acer - Remove major deadwood throughout whole crown area (Deadwood > 25mm in diameter) Crown lift to 2.2m from ground level. Prune to allow 1m clearance of the BT wire at 4 Becher Close – Permitted</p> <p>22/02375/FUL Removal of shrubs and repositioning of boundary wall with new planting at 41 Maskell Drive – Refused</p> <p>22/02128/FUL Loft conversion including rear shallow cat-slide type dormer, three No. apex dormers to front elevation and additional window to north gable at 40 Appledine Way – Permitted</p> <p>22/01961/FUL Erection of garden building, construction of outdoor pool and associated landscaping and hardstanding at Church Farmhouse 66 Church End – Permitted</p> <p>22/01944/FUL Alterations to dormer, new porch extension and erection of detached double garage to rear at 62 Green End – Permitted</p> <p>22/00561/AOC 18/02565/FUL Condition 6 - Fencing Method (Discharge of condition)</p> | |

(approved under Appeal ref APP/K0235/W/19/3237737) at Land To The Rear Of
Wentworth House Ravensden Road – Permitted
22/00562/AOC 18/02565/FUL Condition 7 - Fencing Method and Detail (Discharge of
condition) (approved under Appeal ref APP/K0235/W/19/3237737) at Land To The Rear
Of Wentworth House Ravensden Road – Permitted
22/00560/AOC 18/02565/FUL Condition 3 - Vehicle Access and Junction (Discharge of
condition) (approved under Appeal ref APP/K0235/W/19/3237737) at Land To The Rear Of
Wentworth House Ravensden Road - Permitted
14/00238/AOC 12/01073/FUL - Condition 4 surface water drainage - Two storey side extension
with single storey link to main dwelling (amended design) at 2 Brook Lane - Disposed of

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| 11 | Close of Meeting Next meeting to be 6 th February 2023 at 7pm at Renhold Village Hall. The Meeting closed at 9.25pm. | |
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