



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Wednesday 24th November 2021 at 7.00pm at Village Hall, Wilden Road, Renhold

IN ATTENDANCE: Parish Councillors Mrs. Brunsdon (SB), Mrs Dean (MD), Mrs. Gribble (NG), Mr. McIver (Vice Chair) (IM), Mr Polhill (JP), Mrs. Quince (Chair) (AQ), Mr. Warwicker (MW), Borough Councillor Stephen Moon (SM), Sergeant John Killick (JK), the Clerk (SB) and nine members of the public were present.

<u>Item</u>	<u>Minutes of discussions and resolutions</u>	<u>Actions and Responsibility</u>
1	<p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED Borough Cllrs Martin-Moran-Bryant and Caswell had sent apologies which were accepted. Darren Rayner had resigned from the Parish Council. Thanks for his work were recorded. Monitoring Officer to be alerted.</p>	Clerk to action
2	<p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE Cllr McIver declared an interest in Council payments as RFO and Cllr Quince had one payment due so would not vote on that item. Cllr. Polhill declared an interest in the item relating to the Great Water Meadow item. No other declarations were received for the meeting.</p>	Noted
3	<p>SERGEANT JOHN KILLICK, NORTH BEDS COMMUNITY POLICE TEAM IN ATTENDANCE Residents expressed concerns regarding speeding throughout the village as a continued worry. Sergeant Killick outlined the position of the Police in terms of the support that can be provided and the current manpower allocation. Unfortunately, final decisions on locations of Average Speed Cameras and associated schemes are up to Bedford Borough Council. He did agree to raise Ravensden Road with the Local Authority, on the understanding that the road has been consistently identified as an area of concern where speeding is a persistent issue, as so clearly demonstrated by the monthly VAS data. The Parish Council has regularly requested that speed enforcement data is fed back to the Parish Council whenever speed checks have taken place in the village. He agreed to follow this up. Issue with heavy good vehicles breaking the Hookhams Lane weight restrictions which are continuously breached. Sergeant Killick agreed to liaise with Road Officers on this matter. The Police contact for Cranbourne Gardens is different from the remainder of the Parish which seems illogical. He agreed to raise this and feed this back, though it was noted the urban team is geographically closest to that area and that would be a contributing factor. Sergeant Killick discussed the availability of accident data. This to be provided, as it would assist the Parish Council with raising the need for improved highways safety in Renhold again. Sergeant Killick was thanked for taking the time to attend the meeting and for listening to residents' concerns. The Chair adjourned the meeting for the next item.</p>	<p>Sergeant Killick to follow up</p> <p>Sergeant Killick to action</p> <p>Sergeant Killick to follow up</p> <p>Sergeant Killick to action</p>
4	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK Question asked relating to the Parish Council's Annual Report. Cllr. Moon reported that the lack of consultation about the removal of the Saturday number 27 bus service had been followed up. The reason given was due to lack of driver availability. The lack of notice was due to the fact that there is no obligation on the part of the bus company to consult on the removal of the service which was very disappointing. The coordinator of the relaunched Community Speed Watch Scheme gave an update of the Police criteria regarding safe siting of the new VAS locations, as Renhold has been selected by</p>	

	<p>the Police as a pilot using the VASs rather than mobile SIDs to capture speed data. This is due to commence early in the New Year. Resident raised that Top End was not an agreed site location for the new Vehicle Activated Signs at the last PC meeting. Highways engineer site meeting taking place following day to look at all proposed locations throughout the village. Feedback will be taken into account and the professional highways guidance will be taken to next Parish Council meeting.</p> <p>The Chair reconvened the meeting.</p>	
5	<p>PLANNING AND DEVELOPMENT</p> <p>a) APPLICATION NO: 21/02819/FUL Demolition of existing dwelling and garage and erection of replacement detached dwelling and garage at Hill Grove, Water Lane - site visit arranged for Friday 19th. Feedback given including recommendation. It was unanimously agreed to approve in principle but to ask the Planning Officer to check that the new building does not stray from that which is promised in the planning application. Resolution passed.</p> <p>b) APPLICATION NO: 21/02714/LBC Single storey side and rear extensions and internal alterations to the cottage, barn conversion to create additional living space and link extension at Top End Farm Cottage, 1A Top End - site visit arranged for Friday 19th. Feedback given including recommendation. It was unanimously agreed to approve in principle but to ask the Planning Officer to check that the boundary adjoining Top End Farm conforms to regulations in terms of maintenance etc. Resolution passed.</p> <p>c) APPLICATION NO: 21/02832/TPO Oak (T1) - Prune lateral branches to give 2m clearance from buildings and reduce overhang over neighbours' driveway and raise crown to approximately 3m at 2 Church End - site visit arranged for Friday 19th. Feedback given including recommendation. It was unanimously agreed to approve. Resolution passed.</p>	<p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p>
d)	<p>To consider arrangements for sitting of the Planning Committee - As previously discussed, Councillors reviewed the new format. Following the meeting Cllrs. Quince and Mclver had collated and shared a draft guidance document which all Councillors had been able to provide feedback on. The approach was trialed for the above three applications, with site visits arranged with prior notification to the applicant, along with clear procedures on the format of site visits. Planning Committee members felt that this had worked well and recommended that the guidance document be formally approved and this approach be adopted going forwards. Cllr. Gribble proposed, Cllr. Polhill seconded that the guidance document be approved and that site visits be undertaken. Unanimously agreed. Resolution passed.</p>	<p>Guidance document to be published on website Cllr Mclver</p>
e)	<p>Notification 21/00036/FUL for a New detached garage at South End Barn, The Grain Store, has gone to appeal APP/K0235/D/21/3276289 – Previously submitted Council comments will be taken into consideration. No further action required.</p>	<p>Noted</p>
f)	<p>20/00672/FUL Erection of one detached two storey dwelling at Land Adjoining 56 Top End Heard by Planning Committee with recommendation for approval. Cllr Mclver was registered to speak. The application was approved at the Borough Committee meeting.</p>	<p>Noted</p>
6	<p>PARISH COUNCILLOR VACANCY NOTICE</p> <p>Following the vacancy notice displayed enabling electors to call for an election if they wish on or before 27th October, having not been informed of the outcome by the Local Authority, the Parish Clerk sought confirmation ahead of publishing an update on the vacancy in the Parish Council article for the Village Magazine. The Parish Council was then notified by the Local Authority on 12th November that an election had been called by a written request from ten electors.</p> <p>Following communications last week between the Parish Clerk and the Democratic and Electoral Services Manager and Statutory Scrutiny Officer at the Local Authority, it has been confirmed that there is no evidence to confirm when the call for election was received at Borough Hall. There was no date on the call for election request from the electors and no record of the actual day it was received by BBC. Therefore, the Borough Officer has confirmed it is not appropriate to continue with the election process to fill this vacancy.</p> <p>The Local Authority have detailed that the Parish Council may wish to seek to co-opt or may wish to publish a further Notice of Vacancy. The Parish Clerk is currently seeking guidance on</p>	

	<p>this statement from the Local Authority to ensure that the next action taken in this unexpected and unusual circumstance is in line with statutory requirements to safeguard the Parish Council and Councillors so that no unlawful or illegal process is unknowingly entered into. It was noted that advice and clarity is being sought from three different sources. Until this has been confirmed the Parish Council is unable to proceed further with filling the vacancy at this time, which is very disappointing, as the Parish Council team is significantly reduced and accessing the much-needed extra help has been delayed through no fault of the Parish Council. The Borough Officer has offered to send a communication to the ten electors informing them of the situation. It was agreed that the Clerk would liaise with the Borough Officer and that this be pursued.</p>	<p>Clerk to monitor</p> <p>Clerk to follow up</p>
7	<p>EAST WEST RAIL UPDATE</p> <p>Cllr Quince, Cllr Gribble and Peter Norris attended the meeting on 18th October with Richard Fuller MP and the meeting with CEO Simon Blanchflower on 19th October. Cllr Quince had requested that Peter Norris be the Parish Council representative as agreed at the last Council meeting. However, EWR declined, saying that it was for elected representatives only so Cllr Quince addressed the meeting, with Mike Barlow (BFARe Chair) fielding the questions. Peter Norris was able to address the EWR team at the technical meeting held on 23rd November and he spoke eloquently on flood plains, viaducts and embankments. The Council again expressed their special thanks to him for his stupendous efforts on behalf of Renhold and BFARe. The others on the BFARe technical team spoke knowledgeably on connectivity, service frequency and the three way alternative route to the south, soil characteristics, housing and the local development plan and sustainability and environment. For once, EWR appeared to be listening and promised to get back on the significant number of technical issues and questions raised. Dr Cath Terry from the Department of Transport was there and was making copious notes so the BFARe team will follow up with her as well. Peter Norris distributed hard copies of EWR's answers to the questions raised by BFARe at the previous meeting. Cllr Gribble added that there would be 42,000 lorry loads of dirt to remove soil around the Clapham escarpment and some 980,000 trees on an area the size of Cambridge will be needed to offset emissions. This item continues to remain a focus and special thanks were recorded to all those who are supporting the joint PC/BFARe effort.</p>	
8	<p>PLATINUM JUBILEE CELEBRATIONS</p> <p>Ideas on suitable celebrations were discussed. Cllr Gribble has secured 240 trees for planting. Residents are invited to feedback on where these should be planted with article to go in Village Magazine. Other thoughts included a village event at Howbury Hall. Clerk to provide clarity on insurance for such an event. It was noted St Johns Ambulance will be provisionally booked. This will be an agenda item in January.</p>	<p>Cllr Quince and Gribble to action</p> <p>Clerk to seek clarity</p> <p>Cllr Quince to action</p>
9	<p>REVIEW OF STANDING ORDERS</p> <p>Thanks to Cllr. Mclver who has continued to work tirelessly on the review of the document. The proposed document being recommended for approval had been circulated. Councillors were asked to read through and get back to Cllr Mclver with suggested amendments. One member of public offered assistance with review. Draft copy to be provided to them. Standing Orders will be an agenda item in January for approval.</p>	<p>Noted</p> <p>All to read</p> <p>IM to arrange</p> <p>Clerk to action</p>
10	<p>FINANCE MATTERS TO INCLUDE:</p> <p>a) Quotations to be considered and agreed No items to discuss.</p> <p>b) Invoices to be paid N.B. Cllr Mclver as RFO and Cllr Quince declared an interest in this item as a payee so did not vote on this item. Backlight Ltd Administration service October £619.63 JCB Printing Village Magazine stapling August £50.00 JCB Printing Village Magazine stapling October £50.00 Ian Mclver Laptop for VAS data £150.00 – needs to be added to Parish Council asset register.</p>	<p>Clerk to arrange</p>

c)	<p>JCB Printing posters £10.40 – Parish Council expense allocation A R Worboys Ltd grass cutting SI1691 £198.00 Bedford Borough Council clearance works Becher Close and Brickfield Road £317.24 Robbie Bays Website development £700.00 AQ postage £ 13.02 and printer ink £74.00 Councillors unanimously agreed to resolve the above items for payment. Resolution passed. Review of Council expenditure to date for financial year 2021/22, Councillors had received an updated transaction report for the financial year to date, no matters arising it was noted. The cleared area at Becher Close now needs grass seeding it was noted. Cllr Gribble to follow this up with the contractors Worboys.</p> <p>Budget planning and considerations for 2022/23 to inform the precept</p> <p>Opportunity for Councillors to outline any specific areas for consideration at the next meeting ahead of the precept submission for 2022/23. It was agreed that an allocation for Village Platinum Jubilee celebrations to be included.</p>	<p>Clerk to action</p> <p>Cllr. Gribble to arrange</p> <p>Clerk to include</p>
11	<p>GREAT WATER MEADOW EVENT REVIEW</p> <p>Mark Harrison had been invited to the meeting but he had sent apologies as he was unable to attend. JP declared an interest in this item. Councillors gave some feedback on traffic management, pedestrian access to/from the site, and taxi access to/from the event. It was agreed this would be an agenda item at the start of the January Council meeting.</p>	<p>Clerk to action</p>
12 a) b)	<p>MINUTES OF THE LAST MEETING</p> <p>To review and consider any matters arising and resolve to sign as a true and accurate record.</p> <p>It was resolved to approve the minutes of full Council Meetings on 13th October. Minutes to be signed by the Chair as a true and accurate record.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> ▪ Council planning comments submitted. ▪ Licensing application comments submitted regarding the Rainbow Car Wash application for refreshments to be sold. Goldington Ward Councillors were copied into the submission. Note: Cllr. Caswell acknowledged and confirmed that he had sent an individual response. ▪ Further improvements required to the Aspire noticeboard before the Council will consider taking it on. Cllr. Rayner had continued to monitor improvements. Action- needs reassigning to another Councillor. AQ to deal with this matter pro-tem. ▪ Cllr. Polhill to be asked to review the Polhill Fountain and Top End notice board on a monthly basis – on hold. ▪ Cllr. Quince will arrange meetings with Sports Field Trustees and Village Hall Management Committee after publication of GI Survey – remains ongoing. ▪ Cllr. Quince and Cllr Gribble will arrange next steps regarding wildflower areas following publication of GI Survey – this to be a Council budget item. Planting license information to Cllr Gribble. ▪ Clerk setting Cllr. Mclver up as an online user is ongoing. ▪ .gov.uk website – work with Borough Councillors’ Ward Fund has been followed up again, awaiting release of Ward Fund monies for the project. ▪ VAS data circulation completed. ▪ Payment of accounts issued. ▪ Approved meeting minutes signed. ▪ Repair needed at fencing in Cranbourne Gardens following illegal encampment by Pegasus Crossing had been followed up. This confirmed as completed ▪ Agenda item feeding back site visits as an approach for the Planning Committee completed ▪ Vacancy notice added as an agenda item. ▪ Cllr Moon had been following up the concern that the traffic lights at Church End are faulty on a regular and recurring basis, awaiting feedback, remains ongoing. ▪ Police funds for improving highways safety had been received. ▪ Morelock had provided competitive quote for additional VAS devices and associated items. The price was in budget as previously agreed, order placed. ▪ Local Authority had agreed to install the three further highways poles required free of charge. Informal meeting to look at potential locations had taken place. Feedback of 	<p>Chair to sign</p> <p>Cllr. Brunsdon to monitor Cllr. Quince</p> <p>Cllrs. Quince / Gribble Clerk to pursue</p> <p>Noted</p> <p>Cllr Quince</p> <p>Completed</p>

	<p>possible locations for each of the VAS had been provided to Highways Officer. The reason for the delay in meeting Highways Officer in person was they first required approval from senior colleague that poles would be provided free of charge as they did not have authority for this, then when the meeting was arranged, it had to be rearranged as the Officer had been unwell. Meeting planned for 25th November.</p> <ul style="list-style-type: none"> ▪ Downloading of the VAS data has been reviewed. This will continue to be managed by Cllr Warwicker. ▪ The review of the devices and checks on parameters to see if the visual displays can be altered between words and symbols, had been actioned and updates carried out. ▪ Highways Helpdesk request sent following accident coming down the hill along Wilden Road by the Polhill Arms, enquiring about the possibility of a barrier being installed to protect the bend area, including nearby pedestrians. ▪ To follow up with Richard Fuller MP about the cash from the Average Speed Cameras going to central government and not more locally given the local authority and Parish Council had funded the safety measures, had been completed by Cllr Gribble. ▪ Volunteers for November tree planting. Article by Cllr Quince within the Village Magazine ▪ Thanks recorded to all those involved in 'Renhold Remembers' and the beautiful church window displays. The War Memorial cleaning had been carried out kindly free of charge by a Borough Council Officer who is to be thanked for his work. Thanks also to Craig Papworth for work done in preparing the War Memorial Garden so well. ▪ Letters to the Churchyard maintenance and Village Magazine giving feedback to their recent donations ongoing. ▪ Resident communication regarding planning application – responded to, circulated, Planning Committee to reply. ▪ New cheque book ordered and received ▪ The downpipe continuing to flow straight on to the footpath at Church End by the barn is a significant Health and Safety issue. It has been taken forwards. Letter was sent to occupier. Officers are pursuing. Clerk to again follow up. ▪ Concerns communicated to Anglian Water regarding the numerous issues in the Parish with the water supply and constant repairs; Cllr. Gribble continues to monitor. ▪ Resident communication regarding bus service 27. ▪ Neighbourhood Plan Steering Group work remains ongoing - awaiting Housing Needs Analysis and Green Infrastructure Survey results. 	<p>Clerk to liaise</p> <p>Cllr Warwicker</p> <p>Clerk to action</p> <p>Planning Committee to reply</p> <p>Clerk</p> <p>Cllr Gribble</p> <p>Cllr Quince</p>
13	<p>CORRESPONDENCE AND INFORMATION RECEIVED</p> <p>NALC Events Bulletin emails</p> <p>Age Partnership email promoting services</p> <p>BBC Planning weekly list email</p> <p>Village newsletter copy</p> <p>Online playgrounds promotional information</p> <p>BRCC e-bulletin newsletter</p> <p>CPRE update emails</p> <p>Bank statements</p> <p>Crime statistics - forwarded to all</p> <p>ERTA Voluntary Transport email</p> <p>Beds Police newsletter</p> <p>BBC Weekly Licensing list</p> <p>BBC letter acknowledging receipt of planning comments</p> <p>Beds Police crime statistics – circulated</p> <p>NFP Workshops bid writing information</p> <p>Neighbourhood Plan Steering Group communications</p> <p>Renhold Parish VAS data summary for October 2021 - circulated</p> <p>Parish and Town Council Network Meeting information</p> <p>BBC Agenda for Standards Committee</p> <p>Resident communications regarding Ravensden Road speeding – responded</p> <p>Resident communication regarding planning application – responded to, circulated</p> <p>Borough Council Ward Fund Officer communications copied into</p>	

<p>Sergeant Killick engagement in Renhold's speeding issues 'Renhold Remembers' communications Renhold War Memorial communications copied into BBC Officer confirmation Parish Council comments regarding application for street trading consent at Rainbow Car wash Norse Rd Bedford were received Cllr. Caswell communications regarding application for street trading consent at Rainbow Car wash Norse Rd Bedford BBC Rural Bulky Collection service update – circulated Resident request for a convex mirror on Church End to aid safety – AQ responded to Resident background information regarding Rainbow Car Wash Norse Rd Bedford September average speed camera data – circulated Resident communication regarding Woodland Trust Trees – circulated, agenda item Renhold Village Hall hire booking for November Letter of thanks from Renhold Churchyard for grant Letter of thanks from Renhold Chapel for grant BBC Officer communications regarding verge cutting – response received, circulated Communications regarding Neighbourhood Plan - Housing Needs Survey. BBC Officer communications regarding downpipe discharging onto Church End Member of the public communication regarding planning application – responded to Resident communication regarding works at Cranbourne Gardens – responded to, turned out to be from the illegal encampments CTC funding application outcome - Renhold Parish Council ongoing communications Resident communication regarding Road flooding outside 33 Ravensden Road – responded to Communications regarding the Church End traffic lights problems Bedfordshire & Luton Biodiversity Recording & Monitoring Centre Annual Report 2020-21 BATPC AGM 27th October 2021 Parish and Town Council Network - Agenda - 4 November 2021 BBC Parish and Town Council Network - Presentation Slides – circulated Bedford Borough Online Flood Forum, Tuesday 23 November 2021 at 7pm – circulated CPRE grants information Update from the PCC for local printed updates Marie Curie Media Release Relaunch Of Countywide Hardship Fund Bedford Borough Local Plan 2040 – Additional Call for sites information Morelock communications regarding additional VAS units BBC Officer communications regarding VAS highways poles and site meeting to agree locations New meeting 15/11/2021, 18:30, Standards Committee Resident enquiry regarding Village signs as you exit at Green End Resident copy of response from EWR - Renhold Bedford BATPC email regarding Updated Policy Consultation Briefing - Environmental Permitting Regulations Police contacts for Cranbourne Gardens resident communication BBC Notice Temporary Road Closure Wilden Road and Hookhams Lane Renhold 21- 104 - circulated OPCC November 2021 Newsletter Great Water Meadows event communications MP Drop-in Surgeries – responded to Bedford Borough Online Flood Forum, Tuesday 23 November 2021 at 7:00pm Planning Appeal Consultation letter Planning Committee letter – IM attending Copied into resident communication with BBC Highways Officer regarding Renhold Community Speed Watch. EWR Co Follow-up hybrid meeting with Parishes and Ward Councillors, 23 November 2021 - circulated Monitoring Officer communications regarding Councillor vacancy notice Resident communication regarding Weight Restriction Hookhams Lane</p>	
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	<p>Resident communication regarding bus service 27 lack of consultation – Borough Councillors notified, response sent.</p> <p><u>Planning application decisions to be noted:</u></p> <p>21/02801/AGR Erection of Grain Store at Woodfield Farm, Woodfield Lane – Permitted</p> <p>21/02377/FUL Single storey rear extension at Dairy Farm St Neots Road - Permitted</p> <p>21/01838/LDP Certificate to confirm that the details submitted do not require planning permission (Single storey rear extension) at 32 Thor Drive - Decided Certificate Issued</p> <p>21/01243/FUL Erection of annexe to replace timber outbuilding in rear garden, White Cottage 52 Green End – Permitted</p>	
14	<p>Close of Meeting</p> <p>Next meeting to be held on 5th January 2022 at 7:00pm at the Village Hall.</p> <p>The Meeting closed at 9:15pm</p>	<p>Clerk to book venue & publicise.</p>