



PARISH OF RENHOLD



Minutes of RENHOLD PARISH COUNCIL meeting held on Wednesday 1st September 2021 at 7.00pm at Renhold Village Hall, Wilden Road

IN ATTENDANCE: Parish Councillors, Mrs. Brunsdon, Mr. Cook, Mrs Dean, Mr. McIver (Vice Chair), Mrs. Quince (Chair), Mr. Warwicker, Borough Councillor Moon, the Clerk and four members of the public were present.

Item	<u>Minutes of discussions and resolutions</u>	<u>Actions and Responsibility</u>
1	<p>WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED Borough Councillors: Martin-Moran-Bryant and Caswell, Parish Councillors: Nicky Gribble, Darren Rayner, Julian Polhill had sent apologies which were accepted.</p>	
2	<p>DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST FOR THE MEETING TO BE MADE Cllr McIver declared an interest as RFO in Item 11(b), so would not vote when that item was considered. No other declarations were received for the meeting. The Chair adjourned the meeting for the next item.</p>	
3	<p>OPEN FORUM – MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK No public statements received. The Chair reconvened the meeting.</p>	
4.1	<p>PLANNING AND DEVELOPMENT</p> <p>a) APPLICATION No: 21/01864/TPO Walnut - Remove dead branches at The Cottage, 59 Top End - The full Parish Council unanimously agreed to have no objection to this application. However, Councillors do ask that the Officer is minded to take into consideration any comments made to this application by the neighbours.</p> <p>b) APPLICATION No: 21/02045/FUL Single storey front extension, replacement pitched roof to existing flat roof area and garage conversion at 62A Hookhams Lane – The full Council unanimously agreed to support the replacement pitched roof and garage conversion. However, Councillors had reservations and concerns regarding the proposed front extension. This extension appears to go right up to the property boundary, so there is a worry that it is ahead of the building line and therefore would set a precedent were it to be approved. The drawings are unclear in this respect. The Council would also ask that the additional window be glazed with obscure glass as it has an aspect overlooking the neighbouring property.</p> <p>c) APPLICATION No: 21/01730/FUL One and two storey rear extension, bay window to front, rendering of brickwork and replacement roof tiles at 39 Green End - The full Council unanimously agreed to have no objection to this application. However, they do ask that the Officer be minded to take into consideration any comments made to this application by neighbours.</p> <p>The Council noted amended plans submitted for:</p> <p>d) APPLICATION No: 21/01243/FUL Erection of annexe to replace timber outbuilding in rear garden at White Cottage, 52 Green End – Amended plans had been received and an extension for comments requested. However, as it was an amendment, the Officer could only grant an extension to August 30th. Committee members had reviewed the application, and their previously submitted objection remains. As this was a lengthy objection, a confirmation email was sent to the Planning Officer to confirm that the Parish Council comments to the original application still stand. To note also neighbour communication received regarding this application.</p>	<p>Clerk to submit</p> <p>Clerk to submit</p> <p>Clerk to submit</p> <p>Noted</p>

5	<p>BEDFORD BOROUGH COUNCIL LOCAL PLAN 2040 PUBLIC CONSULTATION PARISH COUNCIL FINAL RESPONSE</p> <p>Leaflet drop to residents outlining the consultation completed and village email communications reminding of importance of consultation was circulated. Cllr. Gribble had attended the second Local Authority workshop for Councillors on consultation, following Cllrs Quince and Mclver's attendance at the initial session. It was confirmed that Parish Council responses could be granted an extension if needed. Renhold Parish Council received confirmation of agreement response submission by 17th September. Resident responses still required by 3rd September.</p> <p>Cllr Quince booked Village Hall for drop in session on 21st August and a leaflet drop to residents promoting drop in session was completed. 38 residents (some of whom we had not met before) attended the drop in session at the Hall. Huge thanks to all the residents who took the time to learn more and to those Parish Councillors who supported the event on the day and with the preparation and follow up. Paper copies of the consultation response form were made available along with a summary of points to consider when responding. Attendees were welcome to leave comments/thoughts to feed into the detailed PC response. Contact details were recorded for track and trace purposes and some new individuals were added to the circulation list. Interest was also expressed in joining the Neighbourhood Plan Working Group.</p> <p>Thanks to the Village Hall Management Committee who charged a nominal £10 hire fee as this event was specifically for the benefit of the village.</p> <p>Councillor feedback to Local Plan options at last meeting, response received.</p> <p>Parish Council response has been worked on in depth between meetings. It will receive a final review by Claudia Dietz ahead of submission.</p> <p>Cllr Moon kindly followed up some items for clarity with the Planning Policy Officers regarding the Local Plan and these were worked into the Parish Council response. Planning Policy Officers were thanked for their helpful responses, documents and support during this process. Cllr. Moon to receive a copy of the Parish Council response and resident reminder to be sent regarding deadline for consultation responses.</p>	<p>Clerk to submit</p> <p>Clerk to send</p>
6	<p>NEIGHBOURHOOD PLAN WORKING GROUP UPDATE</p> <p>Summary report provided on the continued work on the Plan. Working Group accounts for 2021/22 circulated, the full Council unanimously agreed to allocate £1,000 of Parish Council funds to the Neighbourhood Plan group for administrative items not covered by the Groundworks grant. It was noted that the group would be moving forwards with the housing needs analysis so the monies would support with the administration and publication of this piece of work.</p>	<p>Clerk to update</p>
7	<p>EAST WEST RAIL UPDATE</p> <p>Cllr. Quince gave feedback from EWR's CEO Simon Blanchflower's visit to the Parish, awaiting feedback to items raised during this visit. AQ, NG and PN attended this. Richard Fuller MP was publicly thanked for his support with arranging this and for his ongoing commitment to holding EWR to account.</p> <p>Feedback summary from PN's two Freedom Of Information requests made regarding the consultation lists used for the previous consultation.</p> <p>Awaiting feedback from BFARe for a meeting date with EWR's CEO Simon Blanchflower.</p> <p>It had been noted that CCTV style cameras had been installed at a number of local public rights of way locations on 21st August for a very short period. Concern regarding this has been communicated through BFARe who are raising this, as two days' of evidence collation is inadequate. It was noted the Local Authority were unaware of the camera installation as well.</p>	<p>Cllr. Quince to monitor</p> <p>Cllr. Quince to monitor</p> <p>Cllr. Quince to monitor</p>

8	<p>TO REVIEW IN RELATIONG TO BEDFORDSHIRE POLICE PARTIAL FUNDING AWARD FOR ADDITIONAL AVERAGE SPEED CAMERAS AND WAYS TO FUND THE SHORTFALL TOWARDS SECURING FURTHER CAMERAS FOR RENHOLD</p> <p>At the last PC meeting it was asked that the funding gap for new Average Speed Cameras should be followed up with the Borough Council Highways Officer to determine what other speed reduction options would be more affordable along Ravensden Road such as road humps and cushion tables for example. Clarity would also be sought as to whereabouts on the priority list for new Average Speed Cameras Ravensden Road is. The Officer's feedback on these items had been circulated to all Councillors. The Traffic Calming information sheet, which gives the pros and cons of different types of traffic calming, had been shared with Councillors, noting that if the Parish Council would like the Local Authority to draw up options and costings, then the cost would be £4000. Councillors present discussed next steps regarding this. It was agreed that initially speed cushion prices would be explored with the Local Authority and clarity to be sought on whether street lights would be needed if this type of traffic calming were to be pursued.</p> <p>Liaison on the police grant funding acceptance forms remained ongoing. Council confirmed that these needed to be completed to secure funding and an extension to project completion was now confirmed as December 2022.</p> <p>Cllr Moon agreed to raise concern that the traffic lights at Church End are faulty on a regular and recurring basis.</p> <p>Councillors discussed the location of the Vehicle Activated signs, following residents' communications from Green End and Hookhams Lane.</p> <p>It was agreed to continue with the Green End location for a one more month and then to move them back to Hookhams Lane.</p>	<p>Clerk to progress</p> <p>Clerk to progress</p> <p>Cllr. Moon to action</p> <p>Clerk to send response</p> <p>Cllr. Warwicker to action</p>
9	<p>TO REVIEW ROLES FOR ASSET INSPECTIONS AND TO CONSIDER ADOPTING TWO NEW VILLAGE ASSETS</p> <p>It was previously agreed to add the Festival of Britain sign to the Council's Asset review list. Cllr. Mclver to create a new review log.</p> <p>Clerk to add Festival of Britain sign to Parish Council asset register at an agreed replacement cost of £2,000.</p> <p>Further improvements are required to the Aspire noticeboard before the Council will consider taking it on. Cllr. Rayner continues to monitor improvements requested. The roles and responsibilities of the asset inspections reviewed and discussed, Cllr. Cook agreed to review assets within Church End. Cllr. Polhill to be asked to review the Polhill Fountain and Top End notice board on a monthly basis.</p> <p>The downpipe continues to flow straight on to the footpath at Church End by the barn. As this is a significant Health and Safety issue, it will be reported again.</p>	<p>Cllr. Mclver to arrange</p> <p>Clerk to action</p> <p>Cllr. Rayner monitoring</p> <p>Cllr. Brunsden to arrange</p> <p>Clerk to action</p>
10	<p>RESIDENT ACCESSIBILITY TO VILLAGE ASSETS AND HOW TO IMPROVE THIS TO BE DISCUSSED</p> <p>Following feedback from concerned residents of the Parish, and significant social media presence, this issue was considered. Cllr. Dean had circulated feedback on the Sports Field management and this was discussed. The Green Infrastructure Survey feedback had also included reference to access for residents to the Sports Field and Village Hall. As this survey data was due to be published shortly, it was agreed to arrange separate meetings for both facilities and the respective Management Committees to discuss the feedback once the survey results had been published.</p>	<p>Cllr. Quince to arrange</p>

<p>11</p> <p>a)</p> <p>b)</p>	<p>FINANCE MATTERS TO INCLUDE</p> <p>Quotations to be considered and agreed</p> <p>A meeting has been arranged on September 2nd to discuss tidying up the vegetation one of the splays in Brickfield Road, and tidying the area adjacent and up to the Brook, including the area around the wooden barriers on Wilden Road. The Council unanimously agreed to accept the quotation if the price was as reasonable as the Becher Close vegetation clearance quote had been.</p> <p>Cllr. Gribble had sought clarity on potential wild flower areas in the Parish, and she has been liaising with the Local Authority. Unfortunately, the Borough Council are unable to assist with this idea at this time. It was noted that the question of suitable wildflower areas within the Parish had also come up from the Green Infrastructure Survey feedback. The BRCC have the contacts to potentially support with this, so this will be a future agenda item.</p> <p>Invoices to be paid</p> <p><i>N.B. Cllr Mclver declared an interest in in this item as a payee and RFO so did not vote on this item.</i></p> <p>Backlight Ltd Administration service July £619.63 Backlight Ltd Administration service August £619.63 E Barnicoat salary costs £114.74 JCB Printing Local Plan flyers £140.00 JCB Printing Local Plan display £10.00 A R Worboys Ltd grass cutting S11611 £198.00 Came and Company outstanding balance due £26.20 Ian Mclver Computer device to support VAS retrieval £150.00</p> <p>Councilors unanimously agreed to pay the above items, resolution passed.</p> <p>Review of Council expenditure to date for financial year 2021/22. Councillors had received an updated transaction report for the financial year to date. There were no concerns. All items in line.</p> <p>The instant online access to the accounts for the Clerk is working well. Cllr. Mclver to be set up as user.</p> <p>Communications between meetings regarding the data retrieval challenges experienced with recording the VAS was noted. Matter now resolved as appropriate steps had been taken to ensure that the data was accessible and more user friendly.</p>	<p>Cllr. Gribble to monitor</p> <p>Cllr Quince to arrange</p> <p>Clerk to arrange</p> <p>Clerk to arrange</p>
<p>12</p>	<p>MINUTES OF THE LAST MEETING</p> <p>To review, consider any matters arising and resolve to sign as a true and accurate record of full Council Meetings on 28th July. It was resolved to approve the minutes. Minutes to be signed by the Chair as a true and accurate record.</p> <p>Matters arising were:</p> <ul style="list-style-type: none"> • Council planning comments submitted • Monitoring of request for extension request to 21/01730/FUL, chased, no response • Planning Committee Terms of Reference uploaded to website completed • Planning Committee: 26 Home Close enforcement response circulated to Borough Cllr Moon • .gov.uk website - next stage of development ongoing, there had been an application made to the Borough Councillors' Ward Fund for this. • VAS data circulation completed • Tree in the brook at Brickfield Road reported, IDB chased by Cllr. Gribble • Concerns communicated to Anglian Water regarding the numerous issues in the Parish with the water supply and constant repairs; Cllr. Gribble is monitoring • BBC Tree Officer communications regarding Tree Preservation Order application process • External audit communications, feedback sought, response sent, awaiting report • Becher Close quotation from Local Authority for £166.64 had been accepted between meetings, given the very fair and reasonable price. • NPWG printing costs allocated within accounts • Payment of accounts issued 	<p>Cllr Mclver</p> <p>Cllr. Gribble</p> <p>Cllr. Gribble</p>

	<p>BATPC Introducing our new County Officer</p> <p>Councillor reporting resident concern over weeds by the brook – response sent</p> <p>BBC Tree Officer communications regarding TPO application at 67 Church End – forwarded to Planning Committee</p> <p>BBC notice of C1877 Ravensden Road, Renhold - Drainage Improvement Works – circulated and shared with local networks</p> <p>Cllr Moon communications regarding 26 Home Close planning enforcement – shared</p> <p>Communications from local Neighbourhood Watch Group Area Coordinator – responded to</p> <p>Copied into communications regarding wildflowers in parish</p> <p>BBC Local Plan consultation clarification items raised with Cllr Moon – included in Parish Council response</p> <p>Woodland Trust Community Tree application successful</p> <p>BBC Planning Policy Officers extension request for PC response to Local Plan consultation</p> <p>Resident communication regarding planning application – responded to</p> <p>CPRE Bedfordshire briefing document: housing targets in Bedford Borough- circulated</p> <p>Borough Council Ward Fund Officer communications</p> <p>Borough Council Ward Fund Officer communications</p> <p>Mazars external audit communication clarification – responded to</p> <p>PCC 100-Day Report Launch</p> <p>BATPC News Round-Up and AGM Date - circulated</p> <p>Copied into reporting of URGENT Dangerous branch overhanging roadway at Church End to highways helpdesk</p> <p>Councillor communications regarding traffic surveys at Pinchhut Hill, Wilden Road – responded to</p> <p>Resident communication regarding their children playing on the Sports Field</p> <p>Bedfordshire Ramblers Paths and walking Festival information update - circulated</p> <p>Bedfordshire Walking Festival information – circulated</p> <p>Planning application decisions to be noted:</p> <p>APPLICATION No: 21/01827/TPO T1- Willow - 3 metre all round reduction - cavity at 6 metres reduction to reduce risk of limb failure at Oaklands, 60 Ravensden Road - permitted</p> <p>APPLICATION No: 21/01483/FUL Change of use of land and formation of a horse exercise area bounded by traditional post and rail fencing for private usage at 9 Top End; - permitted</p> <p>APPLICATION No: 21/01472/FUL One and two storey rear extension at 40 Church End - permitted</p> <p>APPLICATION No: 21/00784/CWS 05/03325/OUT - S106 Compliance Check at Land North Of Norse Road - Disposed of</p> <p>APPLICATION No: 20/02450/AOC 20/00563/FUL - Condition 7 - Drainage (Discharge of condition), Condition 4 - Landscaping (Discharge of condition), Condition 3 - Materials (Discharge of condition), Condition 11 - Driveway Details (Discharge of condition, Condition 6 - Levels (Discharge of condition) at 14 Wilden Road - Permitted</p> <p>APPLICATION No: 20/01971/OUT Outline application with all matters reserved except access for the erection of single storey detached dwelling at Land Off St Neots Road - Refused</p>	
14	<p>Close of Meeting</p> <p>Next meeting to be held on 13th October 2021 at 7:00pm at the Chapter House (which is accessed through the Church).</p> <p>The Meeting closed at 8:50pm</p>	