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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 14th June 2017** at 7.30pm in the Main Hall of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Gregory, Mrs. Quince, Mr. Polhill, Mr. Slater, Mrs. Dean, Mrs. Gribble, Mr. Gurney, Mrs. Brunson, Borough Councillor Stephen Moon, the Clerk Mrs. Barnicoat and five members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - In the absence of Cllr. Slater and Cllr. Harrison it was noted a Councillor was needed to Chair the meeting. It was unanimously agreed that Cllr. Dean to this. Cllr. Dean welcomed everyone to the meeting and thanked everyone for attending; Parish Councillor Mr. Harrison, Borough Councillor Jade Uko, Anthony Forth and Sheryl Corp had sent apologies for absence, these were accepted. It was noted Cllr. Slater was running late.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

Cllr. Dean declared an interest in the Local Plan 2035 document, as did Cllr. Polhill. There were no further declarations of interest received.

The Chair adjourned the meeting for the next item.

3. OPEN FORUM: -

There was concern about the length of the grass outside the barn where the Parish Council noticeboard is in Church End, it was noted that this is a landowner responsibility not the Parish Council's.

The Chair reconvened the meeting for the next item.

4. LOCAL PLAN 2035 UPDATE:-

Cllrs Dean and Polhill declared an interest in this item, as the item was feedback between meetings they remained in the room.

α) Summary of event held on 7th June – there had been a sessions arranged at the Village Hall to allow residents to attend and have assistance with their responses to the Local Plan 2035 consultation document. A leaflet was circulated with the latest village newsletter to alert people to the event and approximately twenty attendees came to have assistance.

Cllr. Stephen Moon reported that he is a member of the Local Plan Advisory Group at the Borough Council so will be attending a meeting shortly on an update regarding the consultation, so agreed to feed back any key information.

β) Update on submission of Parish Council's response to the Borough Council – the Parish Council response had taken a lot of work to collate and focused on a number of different arguments as to why Renhold is not suitable for such development. The key items were the breach in the Borough Council's own planning policy guidelines as well as a number of strong supporting arguments relating to highways safety. There also had been communication from the CPRE who had given assurance that they had made reference in their objection to Salph End not being suitable for development. The Parish Council were aware that over two hundred letters of objection from Renhold residents had been sent to the Borough Council which is a significant number. The Clerk had also contacted Wilden and Ravensden Parish Council to outline to them the detrimental impact any development to Salph End would have on the local highways network.

There was discussion on the next stage of public consultation and that it would need to be considered in the not too distant future if the Parish Council should engage with a professional

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consultant as part of the next stage of the process if Salph End or any part of Renhold is earmarked for significant development

5. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 22nd May had been circulated. The minutes were discussed, the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

6. MATTERS ARISING:-

It was reported that the Top End bus shelter is being upkept by Mrs Lyn Dimmock so the Clerk was asked to write a letter of thanks to the resident.

The Clerk had contacted the resident who kindly tidies the Church End bus shelter and empties the bin. They have agreed that they are happy to continue with this and understand that there is no longer a need for the bin to be emptied as the new bin will be emptied by the Borough Council.

The leaflet printing for the Local Plan assistance with response sessions had been actioned as detailed earlier in the meeting.

The Clerk still had had no feedback to the previous enquiry submitted regarding the cost of having the parish name on the road name signs, awaiting feedback. The Clerk had also not had any feedback from the submitted enquiry with Brickhill Parish regarding their parish signage and the costing.

The Clerk had received the traffic data for Ravensden Road and Hookhams Lane from the Police who provided a range of data over several years. This was extremely helpful and was used as clear evidence in the Local Plan response that there are high volumes of speeding vehicles in various locations through the parish.

The Clerk had submitted a response to the Dog Control Order consultation which was relevant to some play areas in the parish, highlighting the Parish Council's support to the proposals.

The insurance renewal documents had been received by the Clerk it was noted.

All other items will be covered during the meeting.

7. **BOROUGH COUNCILLOR REPORT:-** Cllr. Moon had circulated a full report ahead of the meeting, the main item to note was that due to the Council's underspend they were looking to spend further on capital highways schemes. Feedback and comments were welcomed to be sent to Cllr. Moon on the areas most in need in the parish. The Clerk to collate a response which outlined the need for maintenance and resurfacing of a number of footways in the older part of the village which are in desperate need of being made safer.

8. **HIGHWAYS MATTERS WITHIN THE VILLAGE:** - The Clerk had pursued the latest data regarding the average speed cameras and the volume data, however, this is in the process of being activated by the Borough Council, so volume data will take longer before it starts to be available. It was noted that there are some traffic data boxes in the parish, the Clerk was asked to investigate who had placed this in the village.

Following the feedback from the last Parish Council meeting and the initial site meeting, the Clerk had followed up and was still awaiting confirmation of which Highways Officer would be working on the scheme and draft designs. It was asked if the Local Plan 2035 proposals for Salph End could impact on the scheme, it was reported that this had been asked at the site meeting where Councillors had been informed that this would not alter any scheme progressing in the near future. It was asked for clarity on where the scheme of traffic calming measures is being proposed along Hookhams Lane, these were outlined.

In other highways matters, between meetings, Cllr. Harrison had met with the Mayor and Borough Officers to discuss the footpath from the Spires development and having a link to the school.

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Approval was given at the meeting that this would go ahead and the surface would be suitable to support a link to the school for many users. The Parish Council were very pleased after such a long time this important route as being recognised and is planned to be improved.

The issues at Pinchcut Hill had been reported to the Highways Helpdesk it was noted.

The communication from the Borough Council regarding capital highways improvement schemes were discussed and the Clerk to feedback the need for the footways to be resurfaced in particular the path from Crossways nursing home in Hookhams Lane through to the Post Office.

9. PLANNING AND DEVELOPMENT: -

a) 17/01400FULL erection of detached three bay garage with cycle storage to front at 32A Church End - The Parish Council object to this application on the grounds that it is over development of the site and this separate building will be in front of the building line for the nearby houses so will be out of keeping with the street scene. This would also set a precedent for other houses in the local area. The supporting documents with this application to not show the significant remodelling this property has recently undergone. Therefore it is misleading and just looks like a garage is being added, when in fact the dwelling has been increased enormously and now this is being proposed. The Council are also concerned by the size of the garage that this could become a separate dwelling which is not acceptable to the Parish Council.

b) 17/01466/FUL substantial remodeling of dwelling replacing existing garage and proposed rear annexe at Greenacres 6A Church End - The Parish Council object to this application on the grounds that it is over development of the site, which is previous concern they have expressed on this site to a previous application. This is reflected in the inclusion in this application for a carers facility within the garden which has no clear access shown on the supporting plans. There is also no off road parking provision from the plans for the carers facility in the rear garden.

c) Other planning matters – it was noted that the Tree Officer had replied to the comments submitted by the Clerk relating to Becher Close, and in their opinion the supporting information was adequate and the tree surgery company had been spoken to by the Officer who was satisfied that the trees needed removing.

There was an application reviewed which was located in a neighbouring parish, the Council had no comments to make on this. It was discussed that a dwelling on Wilden Road had had some remodelling works which not seem to have been associated with a recent planning application so the Clerk to look into.

10. VILLAGE MATTERS:-

The Clerk had received a communication regarding linking to an external website, this was discussed and the Parish Council website currently links to the Borough Council and Bedfordshire Police website. This to be checked before the Clerk responds and the Council noted that this may be difficult if an external website then has links onto other external websites and social media.

There had been no further progress on the matter of the missing Parish Council meeting records, or on permanent guidance wording being placed on the noticeboards. Cllr. Polhill noted that he may have a link to a former Councillor who he would follow up with. It was suggested the Clerk do a further appeal on the Parish Council website and send words to the village website.

Cllr. Gregory updated those present that the Borough Council have advised there will be a further delay to the broadband upgrade as the cabinet needs to be made bigger to support that part of the village.

The Clerk had received more interest from a resident wanting to support a children's play area in the older part of the village.

It was reported that the first part of the village sign installation had started to take place and this would be completed shortly. A nearby bush is to be removed and Cllrs. Polhill, Quince and Gribble volunteered to do this.

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11. ANNUAL REPORT

Cllr. Slater had commenced work on this annual document and it will be completed shortly, Councillors thanked him for all the effort to date with this. There needed just to be some financial information inserted.

12. FINANCE MATTERS: -

The latest transaction report was circulated. The following outstanding invoice was presented (it was noted that all contained within budget):

Barnicoat Ltd clerking service May invoice £776.92

JCB Printing leaflet printing for the Local Plan open session in June £24.00

A R Worboys grass cutting £180.00

Mrs K J Betts internal audit fee £135.00

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

The HMRC VAT refund of £3,823.43 had been received it was noted.

The invoice for the Local Council Administration Book had been received but the book is yet to arrive it was noted.

The new financial analysis for 17/18 had been circulated and it was noted there were no concerns.

The Clerk had followed up the further information regarding the request received for the Parish Council to help towards the cost of a charity event in the parish, it was felt that the Village Hall Management Committee should be approached to see if they will apply a one off rate to support the village event. The Clerk to feedback.

13. CORRESPONDANCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics

BBC email regarding the designation of neighbourhood areas

Residents copying me into their responses to the local plan

Village circulation list interested residents wishing to join

ERTA Voluntary Transport email

Confirmation of items reported to highways helpdesk being logged

Resident emails regarding the Local Plan 2035 information event

Police community newsletter

Renhold information events and leaflet distribution emails

HMRC VAT refund of £3,823.43 received

Seafarers promotional information

BATPC AGM

Request for highways data from Police for Ravensden Road/Hookhams Lane

Communication sent to Wilden and Ravensden PC regarding the Local Plan proposals for Renhold

Allotment request

15 Becher Close tree clarification from resident

BATPC Arnold Baker publication

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Specific question raised with Planning Policy regarding the urban boundary last review
BBC Learning Disabilities Accommodation Strategy
Resident enquiring if the parish will be producing a neighbourhood plan
Booking of Village Hall for session on 7th June
CPRE first thoughts on Local Plan response
Feedback given to Highways Officer following the agreement at the last PC meeting to move this forwards
Resident request for data from ASC

14. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included.

15. DATE OF NEXT MEETING: - on Monday 17th July 2017 at 7.30pm, Cllr. Brunsdon sent apologies for this meeting.
Meeting closed at 9.20pm

Signed

Dated