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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Tuesday 22nd November 2016** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Harrison, Mr. Gurney, Mrs. Brunsten, Mr. Gregory, Mr. Slater (Chair), Mrs. Gribble, Mrs. Dean, Borough Councillor Sheryl Corp, the Clerk Mrs. Barnicoat and five members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Slater welcomed everyone to the meeting, Parish Councillors Mr. Polhillb and Mrs. Quince had sent apologies which were accepted. Borough Councillors Anthony Forth, and Stephen Moon had also sent their apologies.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-
There were no declarations of interest received.

The Chairman adjourned the meeting for the next item.

3. OPEN FORUM: -
There were no statements received.

The Chairman reconvened the meeting for the next item.

4. MINUTES OF THE LAST MEETING:-
The minutes of the meeting held on 12th October had been circulated. The minutes were discussed, there was to be an amendment made to the attendees of the meeting and the revised document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-
There had been a request made for the open spaces plan for the Aspire development direct with the house builder, however, they could not confirm if there would be a noticeboard for the development or not.
The recent traveller encampment adjacent to the parish had been vacated.
The Clerk had still to date not heard from the landowner of the area where the recent hedge works to land at the rear of Ravensden Road had taken place.
There had been the road signs concerns expressed by a resident followed up with the Borough Officers.
The noticeboard refurbishment emails to the champions had been sent out and they had been notified of the approved refurbishment works that would be taking place to the boards shortly.

6. BOROUGH COUNCILLORS REPORT: -
There was a report sent by Cllr. Moon in his absence, it included updates on the library consultation results, the bin collections, discretionary travel scheme, 'report it' tool, IVF services, availability of residents to have a winter MOT, advice on keeping warm in the winter and 'no limits' sports club. It was asked if the 'report it' tool takes over from other reporting methods, it was detailed that it does not, however, it will support more streamlined approach when residents raise concerns to the Borough Council.

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7. HIGHWAYS MATTERS WITHIN THE VILLAGE: - The Clerk had followed up with the relevant Officer regarding feedback submitted relating to the extension to the Church End double yellow lines, and the Hookhams Lane traffic calming measure questions. It was agreed that the Clerk to copy in Borough Councillor Corp to help move these items forward, as well as the previously agreed installation of a florescent post outside the corner of Church End. The Clerk had also not received any further update relating to the grass cutting contribution owed from the Borough Council.

The Clerk had requested a meeting to discuss the hedge maintenance in the parish especially at the entrance to Hookhams Lane, Clerk is awaiting response with a date.

There had been communications between meetings relating to the average speed cameras in the village and there is expected to be data received very shortly. There had continued to be Speedwatch carried out in the village, with the data circulated to all.

There has also been communication regarding Bridleway 26 and the response received that some maintenance will be carried out to this path.

There has been a request for the police to action the Traffic Regulation Order and police it, which has been followed up with PC Crozier.

8. PLANNING AND DEVELOPMENT: -

a) 16/03203/FUL demolition of dilapidated garage and rear extension, construction of new two storey rear extension at 40 Church End – the Council viewed the supporting paperwork and have no objection to this application.

b) To receive an update on the Renhold Lower School application 16/02858/DC3 – the Council had considered this application and given the Borough Council's recent comments on responses needed to be submitted in a timely manner, a response had been submitted between meetings. The Council had objected to the application and raised a number of points they wished to see as conditions applied if the application were to be granted. It is expected for the application to be heard in front of the Committee in December and a Councillor will be registered to speak at the meeting. The Highways Development Officer comments were also read out which proposed for conditions to be applied to the application as well. The conditions they had recommended were bike and scooter storage as well as the re-organising of the car park and the allocated staff parking. It was noted that the Clerk had requested for the policy and supporting statements accompanying this application to be printed off by the Borough Council for ease of Councillors to view, however, the request had been refused by the Borough Officers.

c) 16/02836/FUL two storey front extension to form residential annexe and cycle store at West Grove, Wilden Road - the Council had viewed the supporting paperwork between meetings and submitted they have no objection to this application.

d) 16/03117/FUL one and two storey rear extension at 36 Thor Drive - – the Council viewed the supporting paperwork and have no objection to this application.

e) 16/02915/TPO ash remove at 23 Becher Close - the Council had viewed the supporting paperwork between meetings and submitted they have no objection to this application.

f) 16/03040/FUL single storey and first floor and rear extensions and external alterations at 7 Brook Lane - the Parish Council wish to object to this application on the grounds of inadequate off road parking provision given the significant increase in potential occupants of the property with the remodelling proposed resulting in all bedrooms being doubles and a concern over if the property were to become a HMO. The Parish Council also object on the grounds of over development of the

plot and that the proposed changes would have a negative impact on the street scene, as it will be out of keeping with the neighbouring thatched cottage and bungalow.

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g) Other planning matters – the Council were aware that the application 16/02245/FUL for conversion of a dwelling into a house of multiple occupancy 6 bedrooms (7 people) at Maskell Drive had been refused at the Planning Committee meeting of the Borough Council. The Borough Council latest Planning Information Bulletin had been circulated to Councillors and uploaded to the Parish Council website. There had been a communication from the Borough Council which detailed the housing strategy had been adopted by the Borough Council. There had been an update provided on the timeline relating to the Local Plan 2035 which would next be consulted on in spring 2017.

There also continued to be further problems with the planning reporting system and the Parish Council comments not being logged in the appropriate way. The Clerk was retaining evidence of any emails sent and confirmation notifications and following up to ensure the comments are being recorded given the number of recent problems.

The Borough Council had been contacted with the Parish Council's concerns being expressed over the new planning administration system and the number of errors relating to a number of recent applications in the parish.

9. VILLAGE MATTERS:-

It was noted that Cllr. Slater had resigned as the Village Hall Management Committee representative so a replacement nomination will need to be considered ahead of their AGM in May. Cllr. Gribble had recently attended the BATPC Councillor Induction training, feeding back it was very informative.

The Council had been notified that they would be receiving an invoice shortly from the Borough Council relating to the recent election costs.

There was a request from a resident for the Council to consider village signage to be placed at the entrance to Cranbourne Gardens. Councillors discussed and felt that if this was being considered then it would be natural for consideration to be given to all three of the developments north of Norse Road. Councillors felt in principle it was a good idea, however, wished to seek the views and feedback from residents in those areas. The Clerk to include this on the next village circulation update, as well as in the next magazine article and place the information on the Parish Council website. Feedback to be brought to the next meeting.

To date there had been two residents who had come forward following the idea to look at the possibility of a play provision in the older part of the village. Cllr. Gribble also expressed an interest in this.

There had been a meeting invite to the Rural Crime Conference meeting on 16th December from the police.

A meeting invite from Alistair Burt MP had been received, Cllrs. Slater, Dean, Brunsdon and Quince had expressed a wish to attend the event schedule for Great Barford, the Clerk to arrange.

There had been a communication from Sport England to Renhold Sports Playing Field it was agreed the Clerk should forward this on to the Renhold Sports Club.

There had been questions raised by a resident of Water End who was concerned about the lack of their inclusion in the superfast broadband roll out programme and which is the nearest exchange. It was detailed that the Great Barford exchange is the nearest one to that part of the village and the latest was there is no plan to fibre the cabinet Great Barford 3, it will be offered to an open market. It was asked that this be followed up as it was felt all parts of the parish should benefit from an

upgrade to this important service and confirmation to be sought that Great Barford 1 will be upgraded in the New Year. Cllr. Gregory agreed to follow this up.

The Parish Council resolved to archive the minute books of Parish Council meetings from 1990 to 2010 with the County Records Archive Office, the Clerk to action.

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The potential location of a bench in the churchyard, following a previous request for a memorial bench, it was agreed that the Clerk to feedback that it may be more suitable to be placed by the War Memorial.

10. TO CONSIDER THE PUBLIC CONSULTATION ON THE PARLIAMENTARY REVIEW DOCUMENT:-

There had been a range of information forwarded to Councillors on the proposals and how they would potentially impact on the parish quite significantly.

It was agreed that the Clerk to respond: Renhold Parish Council would like to raise the following concerns with this consultation, which highlights an ongoing issue for the parish of Renhold. At present the parish is served by two different Borough Council Ward areas, and under the proposals put forward in this document it means that the parish would be served by two Members of Parliament. The Parish Council feel this is very impractical, and it would be more natural for the whole parish to be served by one elected MP. Given the consultation asks for solutions to problems/anomalies, the Parish Council propose that the whole parish of Renhold be placed in the same parliamentary constituency, North East Bedfordshire. This would not impact on the total numbers of the electorate in a constituent being over the guidance figure and would be much simpler for local residents as well.

11. UPDATE ON QUALITY STATUS RE-ACCREDITATION:-

This item is ongoing.

12. FINANCE MATTERS: -

The following outstanding invoice was presented (it was noted that all contained within budget):
Barnicoat Ltd clerking service October £557.36

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

The Councillors then discussed the feedback and recommendations from the recent Finance Committee meeting. The Committee have reviewed and recommending for approval, the asset register for 16/17, internal audit control documents and the Financial Regulations. These had been circulated to the full Council and unanimously agreed to approve. The current financial risk assessment had also been circulated to all ahead of the meeting and it was unanimously agreed to approve.

Councillors had received the latest transaction report which shows a number of recent cheques agreed by the Finance Committee, as well as the latest financial analysis of actual against budgeted expenditure which shows all areas are within the planned budget.

The Councillors had also received some supporting information relating to the external audit feedback and the letters and information Wilshamstead Parish Council had had with HMRC and BDO, as discussed at the last full Council meeting. It was noted that the letter from HMRC would be circulated shortly so it was agreed to carry forward this item to the next meeting to allow for a better informed discussion.

The Council noted the thank you letter received from the Renhold Chapel for the donation made for the use of the facility for the Committee meeting.

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The Committee had also reviewed the grass cutting specification and discussed how to make it more specific in terms of contractor expectations, work is ongoing on preparing this.

13. CORRESPONDANCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails
Age Partnership email promoting services
BBC Planning weekly list email
Village newsletter copy

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Online playgrounds promotional information
BBC letter acknowledging receipt of planning comments
BBC communications regarding the House of Multiple Occupancy application
PCC newsletter – forwarded to all
Average camera implementation update and to note how to obtain the subsequent monthly reporting data
ERTA Voluntary Transport email
Clerks and Council Direct magazine
Communications regarding parliamentary consistency boundary review
October crime statistics
BATPC Bugle
BATPC AGM
Circulation of police bi annual presentation on crime reduction
Confirmation sent to the contractor of work being agreed to the notice boards
Came and Company insurance newsletter
Alistair Burt MP meeting invite
BATPC Annual Accounts
Maskell Drive planning application communications
Acknowledgement of comments being received by Borough Council regarding Lower School application
Clerk and Councils Direct magazine
Renhold bridleway 26 communications with Borough regarding maintenance needed
BBC Carol service invite
Planning Information Bulletin
Update on Local Plan 2035 and the proposed new settlements
Rural crime conference invite
BBC Two tier structure changes booklet
Sports England site verification for Renhold Playing Fields
BBC updated regarding Cople and Willington school
Resident communication regarding 2 Home Close
Village circulation list interested residents wishing to join
Resident of Cranbourne Gardens asking for a Renhold sign
Speedwatch data and update – to be noted at the meeting

14. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included.

15. DATE OF NEXT MEETING: - on Wednesday 11th January 2016 at 7.30pm
Meeting closed at 9.45pm

Signed

Draft meeting minutes

Dated