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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 20th July 2016** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Harrison, Mr. Gregory, Mrs. Quince, Mr. Gurney, Mr. Slater, Mrs. Dean, the Clerk Mrs. Barnicoat and four members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Sater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillors Mrs. Brunsdon and Mr. Polhill had sent apologies which were accepted. The Borough Council were holding a full Council meeting the same evening so apologies had been received from Borough Councillors Jade Uko, Anthony Forth, Stephen Moon and Sheryl Corp.

Cllr. Slater also welcomed Nicola Gribble who had stood for election uncontested, it was therefore explained that Nicola would be an official Councillor at the September meeting, once she had been summoned to attend.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

There were no declarations of interest received.

The Chairman adjourned the meeting for the next item.

3. OPEN FORUM: -

A resident from Cranbourne Gradens expressed concerns over the balance of Councillors at present, highlighting that the Aspire estate is not represented in anyway. There had been communications on this matter between meetings and the Clerk had explained the process that had been involved and statutory requirements relating to the recent Parish Councillor vacancy. There was the circulation from the resident of the elected Councillors per elector which would be included in the correspondence folder. Those present added that they consider the views of all residents in the parish and the Clerk to seek confirmation of where a noticeboard is to be positioned on the Aspire development, as well as clarify the position around an individual being a Councillor or associate member with non voting rights to allow them to gain experience.

There was a question regarding the sale of Church Farm, unfortunately as this is not a Parish Council matter there is no way to follow the item up.

It was commented that around the Norse Road estates there has been a lot of grass left uncut, Cllr. Harrison explained that this has been done to stop vandalism and unwanted anti social behaviour, with the creation of a wild flower meadow detailed by Cllr. Harrison.

It was noted that the abandoned vehicle on Hookhams Lane had now been removed.

There was comments that a number of road signs through the village are looking tatty, the Clerk welcomed to know which ones so they could be reported.

It was asked if there was an update on the verge cutting of Hookhams Lane following the concerns raised last time. Cllr. Gurney had contacted the contractor immediately following the meeting to discuss the cutting. It was felt that the grass needs another cut very shortly, and it was commented that the verges have crept forwards, so the cut is not being done fully back to the edge, which is not resulting in the same value for money. The Clerk to contact the contractor and talk through the issues. The grass at the barriers by the entrance to Hookhams Lane off the roundabout have become increasingly overgrown, Cllr. Gurney agreed to follow this up with the Borough Council.

It was asked if there was any update on the sites put forward within the parish as part of the Local Plan. The latest was the Borough Council are considering four new potential settlement developments which would alter the distribution of development across the local authority if one of

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the four sites is taken forwards. The full information on the four sites has now been published on the Borough Council website.

The Chairman reconvened the meeting for the next item.

4. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 13TH June had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

The Clerk had submitted the documents as required to the external auditor. The Parish Council insurance documentation had been received in full. The Clerk had reported the lengthened T bar at Church End to the highways helpdesk as well as to a Highways Officer directly. The Clerk had included the latest information on the village website in the next magazine article and circulated the link to the village circulation list. Regarding the duplicate website raised at the last meeting, the Clerk had circulated to all an update on feedback from several different sources regarding this matter. As previously known in terms of the Parish Council documentation it is public information so there is no way of restricting duplication. The Information Commissioners Officer are only interested in information organisations hold and how they handle that, as the website is not an organisation, any ICO guidance would not be applicable. The only way that organisations or publications can protect themselves from unwanted duplication where the direct permission has not been authorised, is for them to publish a statement seeking permission must be granted before any further reproduction is made.

The Clerk had circulated the rural policing presentation from the meeting Cllr. Harrison attended to the village circulation list as well as placed on the Parish Council website.

The Clerk had arranged a highways site meeting to take place with Andy Prigmore, Highways Asset Manager.

6. BOROUGH COUNCILLORS REPORT: -

There had been no Borough Councillor reports received.

7. PARISH COUNCILLOR VACANCY:-

The current Councillor vacancy had been publicised as much as possible, information had been put on an all village notice boards as well detailed on the website and a circulation to the village list, detailing how people can obtain nomination packs. There had been one individual come forward, Nicola Gribble, so there has been an uncontested election declared. This means that Nicola Gribble is the new Parish Councillor from 21st July, so officially needs to be summoned to the next Parish Council meeting in September. The Clerk contacted Nicola ahead of the meeting to detail this and therefore explaining the situation, with Nicola being included on Parish Council communications. There has also been an update placed on the Parish Council website about the election, forwarded to the village website. To date there has been no invoice from the Borough Council which is expected shortly. The Clerk also displayed the conclusion of election notices in the village. There has been communications from a resident asking for an explanation of what the process is around the new Parish Councillor, as well as residents expressing concern about the balance of the Council now having a small representation from the Norse Road estates. The Clerk has responded to all residents in full with a full explanation.

8. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

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a) Additional double yellow lines at Church End update – the latest is the Clerk has had one verbal objection to the double yellow lines extension that is advertised, however, there has been no formal feedback from the Borough Council.

b) Feedback from highways site meeting held with Borough Officer – a number of Councillors had met with the Highways Officer recently, it had been agreed to place a post on the front wall of the row of cottages and at the side of the verge at Church End on the main bend opposite the double yellow lines to act as a deterrent. In regards to the request at the last meeting to ask for further double yellow lines along Church End, it was agreed at the site meeting to await the impact of the second set of double yellow lines before making any decision. The Officer had expressed concern that further lineage would create the effect of greater gaps and encourage speeding, it had also been noted that any further yellow lines in this vicinity would not be funded by the Borough Council, they would have to be funded by the Parish Council directly. A resident questioned the Parish Council on whether they would be pursuing the third yellow lines as requested, it was felt that the Officer's guidance would be taken in the first instance and the matter revisited if felt needed once the second set had become established.

It was noted that the school hedge which was encroaching on the footway had now been cut back. The Clerk was asked to follow up the request sent to the school regarding Cllr. Quince's interest in becoming a governor.

The question raised about having a build out on Hookhams Lane which had been bought up at the last meeting were discussed at the site meeting. The feedback was any such build out would require lighting, the Councillors had questioned this giving examples of other local authorities where this is not the case, and the Officer is going to look into this. The Clerk to monitor this.

c) Other highways matters – the Clerk circulated the feedback regarding the shielding of the Average Speed Cameras, it was noted that the response was, there is not much else that can be done without incurring additional expense. If the shield is made bigger then a replacement column will be required to take the additional wind loading. It was agreed to take no further action on this matter.

There had also been communications regarding the calibration of the Average Speed Cameras between meetings.

There had been communications from a resident of Ravensden Road Lane expressing concerns regarding speeding vehicles, there had also been concerns regarding speeding expressed by a resident of Hookhams Lane. The Clerk had responded between meetings to both.

9. PLANNING AND DEVELOPMENT: -

a) 16/01185S73 variation of condition application for the removal of agricultural occupancy condition at 63 Wilden Road – the Parish Council had received further on the reason being given for wanting the tie to be removed, this had been circulated and the Councillors agreed to respond with no concerns, which had been fed back to the Officer and applicant.

b) 16/01629/LBC for removal of existing damaged floor in living floor and entrance hall, laying of insulation and associated items with new solid oak floor, and installation of extractor fan to shower room at The White House, 2 Woodfield Road – the Council have no objection to this application.

c) 16/01931/FUL two storey rear conservatory following demolition of existing conservatory and alterations to front at 62 Ravensden Road – the Council are concerned at the impact this development will have on the neighbouring property at 64 as well as a negative impact on the street scene.

d) Other planning matters to include a drafted leaflet regarding Neighbourhood Planning – the Borough Council had sent round an update regarding the Local Plan 2035 which had already been

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outlined during Open Forum. The Borough Council were holding some planning workshops in September, Cllrs. Polhill and Slater expressed wish to attend, the Clerk had booked on.

The Council then discussed the circulated drafted neighbourhood plan leaflet. Cllr. Slater outlined that at recent Town and Parish Network meeting the discussions that had taken place, the full Council expressed concern that by having such a plan document showed the parish accepted development. This is not something the Council had ever supported in their local plan responses to it was felt in conclusion that this item not to be taken forwards.

10. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED:-

a) Rural policing meeting – Cllr. Harrison fed back that it had been an enthusiastic meeting which had set out the plans for a rural policing team to focus on this area. It is also expected that Parish Council's would return to having police crime data sent to them, this had happened and the Council two crimes had been reported in the parish for June. The Parish Council's point of contact would be PC Charlie Crozier, who the Clerk had already made contact with.

b) Borough Council Town and Parish Network meeting – Cllrs. Slater and Gurney had attended this and also had received a presentation on policing from the new Police Crime Commissioner, who had detailed more visible policing can be expected and it was also encouraged that items must be reported to the police. The Clerk was asked to circulate the point of contact's details.

11. VILLAGE MATTERS:-

It had been reported to the Clerk that some notices on boards in the village are being removed, it was suggested that it be asked if a resident would come forward for each board to be a 'community champion' and maintain one notice boards appearance to try and prevent this issue and the boards looking cluttered. The Clerk to publicise this, a resident in attendance offered to come forward for the Hookhams Lane board.

It had also been commented that a number of the boards in the village were in need of being more stable, in particular the Hookhams Lane board, the Clerk to arrange a quote for repair and the board at the Village Shop needs a re-varnish.

There had been communications regarding the grass management of the Cranbourne Gardens, a resident had fed back their communication with Officers and it is expected a new management plan will be circulated to all households shortly for their feedback.

The Clerk was also asked to obtain a copy of the Section 106 for Spires and the management plan for the open spaces to understand if this is being followed.

There had been a resident asking for where park facilities are in the parish for her children, the Clerk had responded.

There is a Police Crime Commissioner meeting being held in September for Parish Council's, Cllr. Slater agreed to attend, the Clerk to arrange.

There were concerns expressed at the number of overgrown hedgerows on footways in the village which need cutting back, it was suggested the Council circulate their letter again which was given to houses where such hedges were felt to be becoming overgrown. Clerk to circulate.

12. UPDATE ON QUALITY STATUS RE-ACCREDITATION:-

There had still been no feedback unfortunately on this.

13. FINANCE MATTERS: -

The following outstanding invoices were presented (it was noted that all contained within budget):

Barnicoat Ltd clerking service June £557.36

A R Worboys Ltd grass cutting £116.28 and £345.17

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It was unanimously agreed by all those present to pay the invoices presented, resolution passed. It was asked that the grass cutting cheque be delayed in being sent until the Clerk had spoken to the contractor raising the recent concerns.

The Council reviewed their actual expenditure and income to date against the budget for the year, there were no areas of concern it was noted.

14. CORRESPONDANCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

Lloyds bank statements

BBC Planning weekly list email

Major Roadwork's bulletin list

Village newsletter copy

Online playgrounds promotional information

Communications regarding average speed cameras lighting with Highways Officer

Resident communications regarding village website and confusion of there being more than one

BATPC Bugle

BBC communications regarding the Councillor vacancy

BBC letter acknowledging receipt of planning comments

Resident communication regarding the current balance of Councillors on the Council from the Norse Road developments and follow up communication from same resident seeking clarification on the balance of residents from those areas on the village circulation list

Planning consultant communications regarding 63 Wilden Road application

Enquiry for hiring out the football pitch

Resident email with concerns regarding speeding traffic on Hookhams Lane

CPRE newsletter

Residents request to join the village circulation list

Resident reporting overgrown footbridge at Hookhams Lane

Copied into email Keith sent about the latest regarding the ASC

Resident enquiry regarding new Councillor clarification

Resident enquiry requesting a copy of my latest article for the newsletter and Borough Cllrs reports

Information on proposed new Wyboston Garden Village

Email regarding Community Safety Team consultation event

BBC email regarding conservation appraisal and management plans

BBC email regarding planning workshops

Renhold PC Insurance documentation received in full electronically

PCC invite to a September meeting

BBC email regarding the future of libraries

Susan's apologies for not being at the July meeting

BBC Officer clarification of further detail relating to 63 Wilden Road application for removal of agricultural tie

Resident enquiry regarding play areas within the main part of Renhold village

Concerns raised by a resident regarding the grass management at Cranbourne Gardens

Change of email address for Cllr Moon

Resident commenting on the wildflower meadow by Cranbourne Gardens

Confirmation the rural police presentation could be circulated

15. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included as well as village grass cutting update, village sign and broadband update.

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16. DATE OF NEXT MEETING: - on Thursday 8th September 2016 at 7.30pm
Meeting closed at 9.20pm

Signed

Dated