

13.06.16

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Monday 13th June 2016** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Gregory, Mrs. Quince, Mr. Gurney, Mr. Slater, Mrs. Dean, Mrs. Brunsdon, Mr. Polhill, Borough Councillor Anthony Forth and Stephen Moon, the Clerk Mrs. Barnicoat and six members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Sater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillor Mr. Harrison was in attendance at another meeting on behalf of the Parish Council, Borough Councillors Jade Uko, had sent apologies for absence, these were accepted.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-
There were no declarations of interest received.

The Chairman adjourned the meeting for the next item.

3. OPEN FORUM: -

It was noted that there was an experiment being carried out to see if it is possible to have a good internet connection in the Village Hall.

It was commented that the verges at the end to Hookhams Lane, opposite Crossways, were not being cut to the usual standard, the grass appears to be untidy and there has also been cut brambles placed in that area. It was felt that the contractor could be asked to cut the grass at a lower level, ensure the verges are being cut fully back to where they should be, and potentially on a more frequent basis given that there is a budget for this, Cllr. Gurney agreed to follow this up.

It was noted that there has been a T bar lengthened on Church End, this had not been done by the Borough Council, however, the Clerk to check.

The Chairman reconvened the meeting for the next item.

It was unanimously agreed to bring forward agenda item number 11 to this point of the meeting.

11. VILLAGE MATTERS TO BE DISCUSSED:-

There was a presentation given by Ian McIver on the current status of the website, the site is now live at renholdbeds.net and it was reported it is being well used already, which is pleasing. There is work being done on placing some historic hand written documents onto the site as well, and the village magazine are also providing copies of the magazine to be placed on the site. There are also options being explored as well on who else may assist with the running and updating of the site. The Parish Council again expressed their grateful thanks for the all the work being done on this, and full supported the website as a useful village resource. The Clerk to include the latest information on the village website in the next magazine article and circulate the link to the village circulation list.

It was asked why has a second village website appeared, as this is causing confusion for residents. The Council detailed that they had been working with the Working Group on the creation of a site for the village, it is not possible to comment on any other sites that may have been set up. There was concern expressed that items were being published without prior permission being sought from the authors. The Council gave assurance that any information published on the website developed by the Working Group would have appropriate permissions prior to any publication. The Parish Council documents are in the public domain so can be duplicated without permission being required it was noted. The Clerk was asked to seek guidance from BATPC and the Information

13.06.16

Commissioners Office on publication of information or articles without permission, so this could be fed back to concerned individuals.

It was agreed to return to the agenda in order.

Cllr. Polhill arrived at this point of the meeting

4. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 5th May had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

Cllr. Slater had completed the Declaration of Acceptance of Office form.

The Clerk has fed back to the Village Hall Management Committee and to the Clerk to the Charity Cottages of the recently appointed Councillors to the respective organisations. The Clerk has forwarded Cllr. Quince's details onto the Lower School regarding the expression of becoming a school governor. Paul Vann was invited to this PC meeting, however, it has left the local authority, so Justine Ives is now the relevant individual at the Borough Council, he was invited, but was unable to attend, so the Clerk has linked Cllr. Gregory with the Borough Officer to discuss the issues directly with him. Cllr. Harrison had been booked to attend the police presentation on rural policing. The Clerk had fed back to the resident the Council's comments on the anti social nuisance games. There had been communications between meetings to get the new bin insert for the bus shelter at Church End to be fitted. The change of address forms had been taken into the local branch and this had been activated. The Annual Report had been printed and circulated to residents, there had been feedback from a few residents which are included in the correspondence folder.

6. BOROUGH COUNCILLORS REPORT: -

The Borough Councillor report from Anthony Forth detailed a recent meeting held with Borough Officers and local Neighbourhood Watch group who are working together on changing the layout of the open spaces to help reduce anti social behaviour around the play area off Maskell Drive. There is also a public consultation being undertaken to make this open area subject to a public protection order which will give the police more power when dealing with anti social behaviour in this area.

There was also feedback at this point of the meeting on the recent school transport meeting which was held relating to the current consultation on this subject. Borough Cllrs. Forth and Moon were in attendance with Parish Councillor Harrison, as well as Borough Officers and representatives from the school. The potential impact had been outlined and possibilities considered, with discussions currently ongoing.

7. PARISH COUNCILLOR VACANCY:-

The current Councillor vacancy had been displayed and the Clerk reported that ten electors had written to the Borough Council seeking there to be an election for the vacancy. If more than one person comes forward then a Parish Council election will be held on Thursday 21st July, between 7am and 10pm. The Parish Council agreed to publicise this as much as possible, so the information would be put on an all village notice boards as well detailed on the website and a circulation to the village list, detailing how people can obtain nomination packs.

The Borough Council had advised that the cost for an election for the Renhold North Ward will be between £1,100 and £1,250.

13.06.16

The Parish Council had also been notified of a resident contacting the Borough Council regarding the displaying of notices in the parish. The updates had been given to Councillors between meetings.

8. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

a) Additional yellow lines at Church End update - it was reported that the Council understand that the public consultation for additional yellow lineage along Church End will take place shortly for a period of four weeks, with if there being no objections, installation during the school summer holidays.

b) Lighting of the average speed cameras - there had been a number of communications with Borough Officers regarding this matter, following concerns raised by residents on the brightness of the lights. There has been a shield fitted to every street light adjacent to the average speed cameras, following the issues raised at the last Parish Council. It was fed back that there is still spillage sideways from the shield, so the Clerk to follow this matter up again with the Highways Officer.

c) Feedback from requests sent to the local authority after the last meeting – the Highways Officer had reported that there is no money set aside in the Council's budget for a build out along Hookhams Lane. The request for bollards at the corner of Church End would require a site meeting to talk through. It was agreed for a site meeting to be arranged with Highways Officers to discuss a number of highways items throughout the village, this to include looking at bollards on Church End, as well as to understand the cost implication of a build out in Hookhams Lane.

There was a request for further consideration to be given to additional yellow lines along Church End, so it was agreed this item to be covered as well during the site meeting, the Clerk to arrange.

d) Other highways matters – there had been resident concerns raised between meetings relating to verge parking problems, the Clerk had responded encouraging photos to be sent to the Highways Helpdesk and incidents to be reported. There had been the circulation of the new Highways Officer Area Team to Councillors, a response sent by the Clerk to a resident in Ravensden Road who was concerned about speeding. There had been a list of problems with footpaths in the village sent to the Borough Council by a member of the public and a request received for a copy of the Traffic Regulation Order.

9. PLANNING AND DEVELOPMENT: -

a) 16/01185S73 variation of condition application for the removal of agricultural occupancy condition at 63 Wilden Road – the Parish Council understand that there is a need in the village for affordable properties for such workers and the Council support the need for these properties to be retained. So the Council would be objecting to the application on these grounds. The Council would also like to have more information and clarity on the reason being given for wanting the tie to be removed.

b) 16/01259/TPO works to various trees in the tree belt at 25A Becher Close – the Council would like confirmation that the trees are actually in need of work as the Councillors do not have enough specific technical knowledge to respond and the Council are of the view that the wooded nature of the area needs to be preserved.

c) 16/01077/FUL erection of free standing cabin in rear of garden at 2 Appledine Way – the Parish Council have no objection to this application.

d) 16/01368/FUL front extension to existing garage and conversion and new pitched roof over existing garage at 31 Brickfield Road - the Parish Council have no objection to this application.

13.06.16

e) 16/01199/REM approval of conditions 4, 5, 6, 7, 9 and 10 as per outline permissions for two dwellings at land adjoining 78 Hookhams Lane – it is not clear from the plans provided what the original permission was for. The Council do object to the height of the properties given they are in a street scene of bungalows so this proposal will have a detrimental impact on the street scene. It does appear to be over development and will be visually very overbearing for motorists as they enter the village.

f) 16/01606/FUL one and two storey rear extension at 22 Maskell Drive - the Parish Council have no objection to this application.

g) Other planning matters - 16/00614/FUL single storey side extension and first floor Juliet balcony on front elevation at 11 Brook Lane, there was no update on this application. 16/01042/FUL single storey front, side and rear extension and pitched roof to existing garage at 20 Hookhams Lane, the Council had been notified that this application had been granted permission.

In regards to the Three Horseshoes application this decision had been deferred by the Planning Committee at their meeting the same evening, it was reported. There needs to be a condition agreed which allows for the simultaneous development of the dwelling and public house.

10. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED:-

a) **Meeting with representatives to discuss school transport** – this item had already been covered.

b) **Rural policing meeting** – Cllr. Harrison would feed back at next meeting.

12. UPDATE ON QUALITY STATUS RE-ACCREDITATION:-

There had still been no feedback to date though the website had been updated with a number of items it was noted.

13. FINANCE MATTERS: -

The following outstanding invoices were presented (it was noted that all contained within budget):

A R Worboys Ltd grass cutting £345.17

Mrs K J Betts internal audit fee £85.00

JCB Printing annual report cost £294.00

Barnicoat Ltd clerking service May £557.36

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

The Came and Company cheque needs re-issuing as the wrong payee details had been placed on it, this was corrected.

The internal audit feedback report had been received and circulated to all, there were no issues arising. The Clerk had also published the notice giving electors the opportunity to view the accounts if they wish.

A member of the public thanked the Parish Council for their financial prudence over the year in response to the Annual Report.

14. CORRESPONDANCE AND INFORMATION RECEIVED: -

BBC Current Roadwork Bulletin

NALC Events Bulletin emails

Age Partnership email promoting services

Lloyds bank statements

BBC Planning weekly list email

Major Roadwork's bulletin list

Village newsletter copy

Online playgrounds promotional information

Communications regarding average speed cameras

13.06.16

Resident communications regarding village website and the Working Group update
BATPC Training Programme
Notice of designated neighbourhood plan areas in the Borough
BATPC Bugle
BBC communications regarding the posting of Councillor vacancy notice
Advertising enquiry for the village magazine
Further resident communications regarding Pilgrims Rest changes to the appearance of the land and trees
BBC letter acknowledging receipt of planning comments
BBC letter notifying that 20 Hookhams Lane was granted permission
Internal audit report
Re-signing of insurance cheque as payee incorrectly addressed
Information on Financial Services Compensation Scheme
Lloyds Bank letter confirming change of address has been actioned
Highways promotional information
BBC letter explaining why 21 Embla Close was granted permission
Letter from resident regarding average speed cameras being too bright
CPRE membership documents received
Copied into a communication of individual listing problems with footpaths in Renhold
Resident request to join the village circulation list and raise concerns regarding the brightness of the average speed camera lights
Resident request for an electronic copy of the PC Report
Resident feedback from PC report expressing that speed checks still need to be carried out along Ravensden Road
Resident reporting overgrown footbridge at Hookhams Lane
Resident enquiry regarding polling station clarification and date of next meeting
Copied into email Stuart sent regarding bridleway resurfacing
Forwarded email from Cllr Forth about Bedford Community Safety Partnership information
BBC Clerks Champions and BBC Network Meeting information
Communication with annual report printers
Communication with individual Justine Ives regarding broadband issues in the village
Copied into email which notified that there is a second village website being created by a resident
BATPC email regarding independent member of police and crime panel needed
A request for the full legal copy of the TRO via email
BATPC information on Clerk's salary for 2016-18
Police communication establishing if I am still the correct point of contact
Introduction from new Police Crime Commissioner
BATPC Transparency Fund information
BBC asking for Clerks to display notices for June elections for EU Referendum
Project Involve training sessions no longer being run by the Borough Council
BATPC information on a NALC devolution event
Update from Officer regarding The Three Horseshoes application
Cllr Forth request to know how much funding is allocated to the Parish magazine and how much it receives
BBC follow up on progress of Village Sign

15. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included as well financial control documents to be reviewed as well the financial analysis year to date. There was a request for a dog bin at the

13.06.16

entrance on the Pegasus crossing and concern expressed over the condition of the Pinchcut Hill road surface raised, which would be taken to the planned highways meeting.

16. DATE OF NEXT MEETING: - on 20th July 2016 at 7.30pm

Meeting closed at 9.50pm

Signed

Dated