

13.05.15

Minutes of **ANNUAL GENERAL MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 13th May 2015** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Leydon, Mrs. Brunsdon, Mr. Gurney, Mrs. Dean, the Clerk Mrs. Barnicoat and six members of the public.

1. ELECTION OF CHAIRMAN: - Proposed by Cllr. Leydon that Cllr. Slater be re-elected as Chairman, Cllr. Dean seconded proposal, all Councillors present voted and unanimously agreed Cllr. Slater be elected as Chairman, resolution passed.

Agreed

Cllr. Slater to complete the Declaration of Acceptance of Office. In the absence of Cllr. Slater, a Vice Chair to be elected.

4. ELECTION OF VICE CHAIRMAN

Cllr. Leydon proposed that Cllr. Harrison be elected as Vice Chairman, seconded by Cllr. Gurney, unanimously agreed, resolution passed.

Agreed

Cllr. Harrison to be asked to sign the Declaration of Acceptance of Office. In the absence of Cllr. Harrison a Councillor needed to lead the meeting.

It was proposed by Cllr. Dean that Cllr. Leydon lead the meeting, seconded by Cllr. Brunsdon and unanimously agreed, resolution passed that Cllr. Leydon to Chair this meeting.

2. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Leydon welcomed everyone to the meeting and thanked everyone for attending; Mr. Slater, and Mr. Harrison had sent apologies for absence, these were accepted.

3. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

Cllr. Gurney declared an interest in part of the discussions within agenda item relating to item 12. g). There were no further declarations of interest received.

All Councillors present completed a Declaration of Acceptance of Office form, as well as Register of Interest form following the recent election.

4. ELECTION OF COUNCILLORS TO ORGANISATIONS TO REPRESENT THE PARISH COUNCIL: -

It was unanimously agreed that Cllr. Slater continue as the Village Hall Management Committee representative. The Clerk to notify the Committee Secretary.

Cllrs. Gurney and Dean are currently members of the Charity Cottages Trust, it was agreed by all that this was adequate, and unanimously agreed that both Councillors to continue, resolution passed. Clerk to contact the Clerk to the Trustees.

It was also noted that Cllr. Leydon to continue as governor at Renhold Lower School.

The Chairman adjourned the meeting for the next item.

5. OPEN FORUM: -

Items raised included clarification sought on a Facebook page and whether it is formally associated with the Parish Council, it was confirmed that the page is not.

It was raised that there is continual broadband issues in Water End, however, there are now super fast broadband vouchers available through a new scheme, so it was suggested that if enough

13.05.15

local businesses came together the area may qualify for an upgrade. It was agreed that awareness of this to be raised through the next newsletter article, and to be a future agenda item. The Chairman re-convened the meeting.

6. REVIEW OF COUNCIL WORKING GROUPS AND COMMITTEES: - Those present agreed that given the number of Councillors present it would be better to carry forward this item to the next meeting.

7. PARISH COUNCILLOR VACANCIES:-

Following the recent elections there were currently three Parish Councillor vacancies. Cllr. Dean proposed that Julian Polhill be co-opted as a Councillor, this was seconded by Cllr. Brunsdon and unanimously agreed by those present. Resolution passed that Mr. Polhill become a Parish Councillor. A Declaration of Acceptance of Office was completed and a Register of Interest form.

8. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 5th March had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

9. MATTERS ARISING:-

The Clerk reported that confirmation had been received from NALC that the Council Quality Status had been transferred to Foundation level until January 2016 under the new Award Scheme. The Clerk had submitted the Council's response as agreed at the last meeting relating to the Capital Works Programme priorities for the village. Other items to be covered during the meeting.

10. BOROUGH COUNCILLORS REPORT: - No report received, however, it was noted it was very soon after the recent elections.

11. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

α) Speedwatch update and average speed cameras in the village update - The Chair welcomed Mr. Herkes to give an overview of recent Speedwatch surveys. The data collected from the surveys done by volunteers and the recent traffic survey carried out by the police shows there is an increase in the traffic flow in the village and increasing speeds. This further supports the need for the average speed cameras and the highest speed recorded was 67mph by Speedwatch. The police survey data shows 15.5k vehicles travelled in the week monitored, out of those 8k were in excess of 35mph along Green End. There were 22.5k traffic movements recorded in Ravensden Road of which 9k were doing above 35mph.

The Clerk detailed there had been no update on the Green End installation, which all present encouraged does need to be followed up as a priority following this data. The Clerk did update that in regards to Ravensden Road the cameras are within the programme for being done. There has also been police presence in the village doing speed checks.

The Council thanked Mr. Herkes and Cllr. Gurney for their work on this matter.

b) Other highways matters in the village – it was noted that the size of the village gates had been agreed, however, liaisons continues with the Officer who needs to co-ordinate the installation of the gates with the moving of the 30mph sign and installation of cameras.

The double yellow lines had been installed around the bend of Church End, there had been two

13.05.15

Recent communications from residents of Church Close asking if the lines could be extended to allow ease of access into and out of their road. It was commented that in general the double yellow lines had been effective as they allowed a gap for cars to maneuver into when looking for oncoming traffic around the bend so there is a better traffic flow in the morning. It was added that there has been a recent communication from the school to all parents to highlight that they cannot park on T bars.

It was agreed that the Clerk to respond to the two residents and suggest the purchase of a curved mirror to aid visibility, which had been the recommendation of the Highways Officer previously.

12. PLANNING AND DEVELOPMENT: -

a) 15/00503/FUL change of use of existing shed to dog grooming room at Thatched Cottage 14 Brook Lane - the Parish Council has no objection to this application.

b) 15/00726/FUL works to existing listed dwelling to include roof repairs, replacement render, replacement windows, attic, shower room and rear garden room extension. Works to agricultural barns including structural frame repair re-thatching main listed barn and reconstruction of subsidiary farmyard buildings at Tithe Farm 63 Church End - the Council have no objection to this application.

c) 15/00681/LBC alterations to existing listed barn to form garage and store, alterations to existing garage conversion to form granny annexe at Top End Farm Cottage, 1A Top End - the Council noted that the OS map within the plans is not up to date, so is misleading, the drawings are also incomplete as there appears to be no comparison between the existing and proposed building, so the Council cannot form an opinion due to the incomplete plans.

d) 15/00712/FUL single storey rear/side extension to link existing garage at 8 Silverburn Close - the Council have no objection to this application, however, if the neighbours do comment then due consideration should be made to their comments.

e) 15/00704/FUL erection of summer house in rear garden at 34 Church End - the Council object to this application as they have concern over the height of the proposed building when looking at the submitted plans, it appears to be a very large building in height and width. There was no supporting information on the topography of the land, so the Council are concerned over the impact this may have on the neighbours. The size of the building also worried the Council regarding the privacy of the neighbours, and if the application were to be granted then conditions to be applied to protect the building from any type of residential use in the future.

f) 15/00831/FUL conversion and extension of existing outbuilding and garage to form new garage and garden room at The Old Forge 33 Top End - as there is no proposed change to the roofline or footprint of the building the Council have no objection to the application.

g) 15/00783/FUL new access driveway with fence/gate at 7 Woodfield Lane - the Council noted that there is a gap between the building plots and it is understood there is a culvert underground where the altered access is intended to go, the Council how due care and attention is given to this during the development of the new access.

h) 15/00184/S73A retrospective application to install 14 lights on 4m high posts at car parking, Norse Road - the Parish Council has no objection to this application.

i) 15/00503/FUL change of use of existing shed to dog grooming room at 14 Brook Lane - the Council have no objection to this application

13.05.15

j) Other planning matters of interest such as notice of any decisions between meetings – It was noted that the Three Horseshoes planning application had been refused by the local authority, however, the applications have appealed the decision and so the application has gone to the Planning Inspectorate.

The Borough Council have also detailed that they will be doing a further public consultation on Local Green Spaces shortly.

13. VILLAGE MATTERS:

It was noted that between meetings on the basis of best value it had been agreed to continue with A R Worboys as the Council's grass cutting contractor.

14. FINANCE MATTERS: -

The following outstanding invoices were presented (it was noted that all contained within budget):

Barnicoat Ltd clerking service March £495.24

Barnicoat Ltd clerking service April £557.36

Gill Wiggs Internal audit fee £85.00

CPRE membership £29.00

BATPC membership fees for 15/16 £551.00

A R Worboys Ltd grass cutting £116.28

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

It was agreed to continue with Came and Company as the insurers for the Parish Council and agreed for the purposes of best value and level of cover that a three year agreement be taken out, so cheque to be paid for insurance renewal of £797.79, resolution passed.

It was agreed to make a donation to Renhold Chapel for hosting the last two meetings, £60 to be paid, resolution passed.

The Council agreed that the Anglian Water bill for War Memorial water supply of £13.42 not to be paid, given that previously a credit note was issued.

It was noted that receipt of the first half of the precept of £9,239.50 had been received. The Council agreed to accept the Borough Council's contribution of £1,164.01 towards the grass cutting contribution, Clerk to respond.

The year end accounts had been circulated to all Councillors prior to the meeting, including: receipts and payments for the year, asset register, supporting statement, cash book and bank reconciliation as well as a copy of the Annual Return sections 1 and 2. The Councillors took the opportunity to look through the accounts in details and view the bank statements, it was unanimously agreed to sign off the accounts presented for 2014/15 as a true and accurate record, resolution passed. Therefore Section 1 and 2 of the Annual return were completed by the Chair and Clerk and the Supporting Statement and the bank reconciliation documents were also signed.

The year end accounts had been audited by Gill Wiggs, the report was available for Councillors to view. There were no items to report, with one question being answered no, which was relating to salaries paid to employees. The Council confirmed that this is accurate as they do not have any employees.

The Council approved the asset register for 2015/16 with no changes.

15. CORRESPONDANCE AND INFORMATION RECEIVED: -

BBC Current Roadwork Bulletin (Renhold not included)

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Rural Affairs meeting information

Lloyds bank statements

BBC Planning weekly list email

13.05.15

Major Roadwork's bulletin list
Village newsletter copy
Online playgrounds promotional information
Crime stats data
Borough Council News in Brief poster
Several communications from BBC regarding forthcoming elections, nomination papers and posters to be displayed
BBC grass cutting contribution letter received hard copy
Beds and MK Waterways newsletter
A R Worboys public liability certificate
Internal Auditor communications
Clerks and Councils Direct magazine
BBC Officer communications clarifying the areas fed back as Local Green Spaces in response to recent consultation
CPRE membership renewal
Anglian Water bill
BATPC Bugle and membership fees reminder
Letter from BBC acknowledging the PC's comments to the Portree planning application
Came and Co Spring matter newsletter
Letter from BBC noting the refusal of the The Horseshoes application
Bedford and District Handicapped Riders Association thank you letter
MAGPAS donation information
Ravensden Road traffic survey report
Came and Co Renewal Information
Resident grass cutting query over area not done
BBC email that Great Barford becoming a neighbourhood planning designated area
PCSO request for PC's meeting dates
Renhold Charity Trustees confirmation
Email from Highways Officer clarifying Ravensden Road average camera schemes are in the works for 15/16
Village Hall Management Committee Trustee information
Resident concern over a Councillors comments
BBC first half of precept confirmation
BBC Superfast Broadband vouchers email
Community Speedwatch information
Portree planning application between meetings
BBC Local Risk Flood Management consultation
Glass recycling unit back at Polhill Arms email
Confirmation of appointment of Worboys as contractors
Police speed data collected
Costing for village website
Local Council Foundation Award Level confirmation

16. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included and to include discussion on village sign, village website and NALC Council Award Scheme which had not been covered due to number of items on the agenda.

17. DATE OF NEXT MEETING: - on 11th June 2014 at 7.30pm

Meeting closed at 10.30pm

Signed

Dated