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Minutes of **ANNUAL GENERAL MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 7th May 2014** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Slater, Mr. Leydon, Mrs. Brunsdon, Mr. Gurney, Mrs. Dean, Mr. Stapleton, Mr. McDougall, , the Clerk Mrs. Barnicoat and six members of the public.

1. ELECTION OF CHAIRMAN: - Proposed by Cllr. Dean that Cllr. Slater be re-elected as Chairman, Cllr. Gurney seconded proposal, Councillors voted and unanimously agreed Cllr. Slater be elected as Chairman, resolution passed.

Agreed

Cllr. Slater to complete the Declaration of Acceptance of Office.

2. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Mr. Andrews and Borough Councillors Ellis and Moon had sent apologies for absence, these were accepted.

3. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

Cllr. McDougall declared an interest in part of the discussions within agenda item relating to Renhold Charity as a beneficiary, and Cllrs. McDougall and Stapleton in regards to item 11. A). There were no further declarations of interest received.

4. ELECTION OF VICE CHAIRMAN AND ELECTION OF COUNCILLORS TO ORGANISATIONS TO REPRESENT THE PARISH COUNCIL: -

Cllr. Slater proposed that Cllr. Andrews be reelected as Vice Chairman, seconded by Cllr. Dean, unanimously agreed, resolution passed.

Agreed

Cllr. Andrews to be asked to sign the Declaration of Acceptance of Office.

Councillors then discussed representation on outside organisations, the Village Hall Management Committee, it was felt that although Cllrs. McDougall and Stapleton are Trustees appointed by the Management Committee that it is important for there to be Parish Council representative. All present were asked to give this some consideration and it was agreed that Cllr. Slater to be put forward as the Parish Council representative, Clerk to write letter to Management Committee.

(Cllr. McDougall took no part in the discussion of this item) Cllrs. Stapleton and Dean are currently members of the Charity Cottages Trust, it was agreed by all that this was adequate, and unanimously agreed that both Councillors to continue, resolution passed. Clerk to contact the Clerk to the Trustees.

It was also noted that the Chairman had received a letter from Renhold Lower School, regarding a community governor vacancy on the school governing body, it was agreed that it would be good to have a representative on the board, so it was agreed to put forward Cllr. Leydon.

The Chairman adjourned the meeting for the next item.

5. OPEN FORUM: -

Items raised included a Parish Councillor being invited to judge the village scarecrow competition, a point of clarification was sought regarding the 20mph zone outside the school which is expected shortly and an enquiry regarding the SID machine being in the village. It was noted that the SID machine has again moved departments in regards to who is able to book the machine out, however, Cllr Gurney agreed to follow this up and to try and book the machine.

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The Chairman re-convened the meeting.

6. REVIEW OF COUNCIL WORKING GROUPS AND COMMITTEES: - The Council considered the current Committees, it was unanimously agreed that the Finance Committee had worked very well throughout the year when it had met and that the Finance Committee be reappointed with delegated powers of authorising payments within the agreed budget and to continue to monitor the Council's finances and ensure best value. The members to be Cllrs. Gurney, Dean and McDougall as well as Cllrs. Slater and Andrews as ex-officio members.

It was also unanimously agreed that the Council reappoint a Highways Committee to deal with progressing highways matters within the parish when needed, with members to be Cllrs. Gurney, Stapleton, Leydon and Dean as well as Cllrs. Andrews and Slater as ex-officio.

It was unanimously agreed and resolved that planning applications would continue to be dealt with as currently if received between meetings.

The Council also felt that where possible Highway and Finance matters would be dealt with at full Council meetings when other business allows.

It was also agreed that John Carpenter would continue as Tree Warden, he was thanked for all his help and time that he puts into this role.

7. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 27th March had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

8. MATTERS ARISING:-

The Clerk reported on the latest crime statistics that had been received, which detailed that six crimes had been reported in the last month.

The Clerk had circulated the annual parish meeting invites to a large number of organisations.

The Clerk is continuing to pursue the potential individual regarding the Parish Councillor vacancy. Other items to be covered during the meeting.

9. BOROUGH COUNCILLORS REPORT: - No report received.

10. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

a) Feedback from Borough Council Highways Officer in regards to residents concerns raised at previous meeting over the Traffic Regulation Order- There was feedback given by the Clerk from the Highways Officer at Borough Council in regards to resident concerns regarding the Traffic Regulation Order, which confirmed that it would not be possible for Renhold residents to be exempt from the TRO restrictions. The Councillors discussed this and the best way forward, overall the Council were supportive at present to continue with the TRO in place in its current format, however, it was noted that this issue can be visited after the average speed cameras are installed.

b) Average speed cameras in the village update on site survey - There was no update from the local authority to date on the average speed cameras site survey for Top End through to Green End.

c) Highways issues outside the school and along Church End – It was reported that the local authority are making communications with the farmer regarding the footpath that will be installed from the new Norse Road estates up to Church End opposite the school. The resident had expressed to a Councillor some concern over the material of path and potential damage that the

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farm vehicles make cause when going over the path if it were to be constructed of tarmac. This was discussed by the Parish Council and in principle the Councillors were supportive of a more rural look path, such as one made of natural stone, the Clerk to feedback to the Borough Council.

The Council then went on to discuss in detail the continued ongoing traffic issues outside the school and around Church End. It was agreed that in the first instance the Parish Council to ask Borough Officers to consider placing double yellow lines around the dangerous bends at Church End, and request for the Portfolio Holder of Children Services Cllr Henry Vann to attend a future Parish Council meeting.

d) Other highways matters in the village – it was noted that the road markings had been repainted at the Ravensden Road/Hookhams Lane junction, and it was agreed that the SID machine would be booked for residents in the village to use.

11. PLANNING AND DEVELOPMENT: -

a) 13/01243/FUL change of use of existing public house to residential and erection of two detached houses with detached garages and parking at Three Horseshoes, 42 Top End – The Parish Council had received feedback that the appeal for the application concerning The Three Horseshoes application had been dismissed.

b) 14/00680/FUL one and two storey front and side extensions, loft conversion, with roof extension and front dormer at 76 Ravensden Road – the Council had no objection in principle to the proposal but were concerned at the massing on the western side.

c) 14/00549/FUL installation of an external air source heat pump to heat existing indoor swimming pool at Top End Farm Cottage, 1A Top End – the Council had no objection in principle, however, felt that some screening should be placed to protect number 5 from noise from the pump.

d) 14/00354/FUL single storey front/side extension at 29 Green End – the Council had no objection in principle but felt the front extension will look obtrusive when viewed from Green End, therefore impacting on the street scene. It was also noted that there is no garage door illustrated so with no access to the garage the Council were concerned over the purpose and use of the garage.

e) 14/00471/MAF erection of 38 dwellings with associated landscape and parking at land North of Norse Roadwork – the Council had no objection to this application.

f) Other planning matters of interest such as notice of any decisions between meetings – It was noted that the Planning Inspector had also dismissed the appeal made regarding the application on Top End, opposite The Three Horseshoes site. The Council had also been notified very recently that there had been some updates to document 31 relating to the proposed wind turbine at Sunderland Hill in Ravensden, with a very short formal response time given. A letter had been received from an applicant regarding the Parish Council comments submitted relating to their application, a response had been drafted which it was agreed by those present to send.

12. FINANCE MATTERS: -

The following outstanding invoices were presented (it was noted that all contained within budget):
Barnicoat Ltd clerking service March and April £495.24 x 2

A R Worboys grass cutting £452.40

Broker Network Ltd insurance renewal £839.78

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

The precept first half monies had been received by the Parish Council it was noted.

The year end accounts had been circulated to all Councillors prior to the meeting, including: receipts and payments for the year, asset register, supporting statement, cash book and bank reconciliation as well as a copy of the Annual Return sections 1 and 2. The Councillors took the opportunity to look through the accounts in details and view the bank statements, it was unanimously agreed to sign off the accounts presented for 2013/14 as a true and accurate record,

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resolution passed. Therefore Section 1 and 2 of the Annual return were completed by the Chair and Clerk and the Supporting Statement and the bank reconciliation documents were also signed.

13. ANNUAL PARISH COUNCIL REPORT:-

The draft document had been circulated to all Councillors, Cllr. Slater was thanked for producing another informative document. The Clerk to source a quote from a local printers who were offering a discount at present.

14. CORRESPONDANCE AND INFORMATION RECEIVED: -

BBC Current Roadwork Bulletin
NALC Events Bulletin emails
CPRE Campaign email updates and Countryside Voice magazine
Age Partnership email promoting services
BBC Rural Affairs meeting information
Lloyds bank statements
BBC Planning weekly list email
Major Roadwork's bulletin list
Village newsletter copy
Online playgrounds promotional information
Came and Company Parish Matters newsletter
Crime stats data
Letters from resident regarding PC's planning application response to an application at 55 Asgard Drive
Lloyds TSB change to account names
A R Worboys copy of public liability insurance
BBC Grass cutting contributions agreement for 2014 of £1,164.01
A number of communications with Highways Officer regarding the TRO, average speed cameras and other highways matters
BATPC Training Programme
NHS England healthcare review public meetings
BATPC Bugle
BBC Bedford Best Bar None scheme poster
BBC Rural Bulky Skip service posters
Information from a printers offering 20% discount for first order
Next Town and Parish Network meeting scheduled for 11th June at Borough Hall at 7.30pm
Clerks Champions next meeting information
Responses from village organisation invites sent out
BBC Tenancy agreement strategy consultation
Royal Mail Address development information
Proposed village sign information
BBC Project Involve workshop regarding the website
Alistair Burt MP meeting invite for 17th May
Resident communications regarding illegal encampments off Norse Road
Home Close hedge issue

15. FUTURE AGENDA ITEMS: -

Matters that arose during meeting to be included.

16. DATE OF NEXT MEETING: - on 10th June 2014 at 7.30pm
Meeting closed at 9.35pm

Signed

Dated