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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 17th April 2013** at 7.30pm in the Committee Room of Renhold Village Hall.

1. PRESENT:- Parish Councillors, Mrs. Dean, Mr. Stapleton, Mr. McDougall, and Mr. Gurney, Mr. Andrews (Vice Chair), Borough Councillor Ellis, the Clerk Mrs. Barnicoat and five members of the public.

2. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Andrews welcomed everyone to the meeting and thanked everyone for attending; apologies for absence were received from Parish Councillors Slater, Leydon, Bernard and Borough Councillor Moon.

3. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-
No declarations of interest were received.

The Chairman adjourned the meeting for the next item.

4. OPEN FORUM: -

Items raised included a resident of 33 Top End presenting proposals for developing barns into residential use, some drawings were left and made available for Councillors to view which would be placed in the correspondence file, it was noted that access to the War Memorial was proposed to remain. It was outlined that there is expected to be a formal planning application shortly.

The Chairman re-convened the meeting.

5. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 4th March had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

6. MATTERS ARISING:-

It was noted that the annual meeting invites had gone out to all village groups, and that the school had confirmed receipt of their invite which was for both the attention of the Headteacher and Chair of Governors. The crime figures had been received for the last 28 day period, there had been four crimes reported in March and the police had confirmed they would be attending the annual parish meeting in May.

Other items to be covered during the agenda.

7. BOROUGH COUNCILLORS REPORT: - Cllr. Ellis reported on the 2012/13 ward funding allocation, and that there had been a litter pick in the parish actioned after the last meeting at Water End. Other items detailed included the recent gypsy and traveler sites consultation and proposed development of Riverside North update. It was noted that four parishes have applied for designated neighbourhood areas, and there was information on the healthier together and broadband consultations.

8. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

a) Update regarding Community Speedwatch and other Highways enforcement within the village – It was reported that to date 26 volunteers had signed up for Speedwatch training, so the Parish Council to pursue again trying to get a training session within the village, it was added that Elaine Lawson had been contacted about this, however, to date no response received.

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The 'kill your speed' posters are still be distributed in the parish it was reported as well.

b) Other highways matters – the local authority school travel consultation letter was noted, however, it was highlighted that this would probably have no impact on the local lower school transport provisions. The Borough Council had following the last meeting sent notification of works to repair Brickfield Road and Beecher Close footways, which was welcomed by the Councillors. The notices had been displayed on all seven notice boards for the forthcoming visit of the bulky waste skip service coming to the village. The brook continued to have flooding problems and litter issues, the IDB had been contacted about this and are aware of the problems. Two outstanding items that were noted included the process with installation of the village gates and the previously promised ANPR data survey.

Some Councillors detailed their concern that some verges in Salph End have been cut a week too early so the correct points of contact need to be reiterated.

9. PLANNING AND DEVELOPMENT: -

a) 13/00526/MAF 191 dwellings with associated landscaping and parking at land off Norse Road – the supporting documents were reviewed, it was noted that this application is not for additional houses at this site, it is for a redesign. It was agreed that the documents be given to Cllr Slater to draft a response for circulation to all.

b) 13/00014/FUL change of use of car park to hand car wash and installation of portable unit at Car Parking, Norse Road - the Council object to this application as it is not in keeping with the local area and there are highway concerns at peak usage times that traffic may block the main Norse Road through flow traffic and result in increased congestion. In addition, it is close to a residential area.

c) Planning document consultations to include: Allocations and Designations plan, Local Waste and Minerals Strategy document and Borough Council's revised statement of Community involvement consultation - the proposed changes to the Allocations and Designations plan had been circulated previously; there was continued concern that the proposal to change the SPA would set a precedent in the parish. It was agreed that Cllr. Slater to draft a full response for circulation to all prior to submission.

The other consultation documents were noted.

d) Other planning matters such as notice of any decisions – it was reported that there had been no feedback on the proposed turbine on Sunderland Hill, it was added that the Parish Council comments did not appear on the local authority portal as having been submitted, so Clerk to look into. There had been no update regarding the sale of The Three Horseshoes site, however, the designated neighbourhood areas and community assets as part of localism were noted.

10. FINANCE MATTERS: -

The following outstanding invoice was presented (it was noted that contained within budget):

Barnicoat Ltd clerking service March £412.70

It was unanimously agreed by those present to approve the above expenditure, resolution passed.

The Renhold grass cutting agreement with the Borough Council was discussed and it was noted there was no change to the contribution being proposed, the Council unanimously agreed to accept the funding for the work, Clerk to submit.

The precept first half monies had been received by the Parish Council it was noted.

The year end accounts had been circulated to all Councillors prior to the meeting, including: receipts and payments for the year, asset register, supporting statement, cash book and bank reconciliation as well as a copy of the Annual Return sections 1 and 2. The Councillors took the opportunity to look through the accounts in details and view the bank statements, it was unanimously agreed to sign off the accounts presented for 2012/13 as a true and accurate record,

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resolution passed. Therefore Section 1 and 2 of the Annual return were completed by the Vice Chair and

Clerk and the Supporting Statement and the Bank reconciliation documents were also signed. The Clerk to submit accounts for Internal Audit, which it was unanimously agreed to continue with the services of Gill Wiggs.

The Clerk also report that a VAT claim had recently been submitted to HMRC.

11. ANNUAL PARISH COUNCIL DRAFT REPORT:-

The draft report had been circulated and now the year end accounts had been agreed some data needed to be transferred to the final report. The Borough Council would be able to print the copies required, however, there would be an approximate two week delay in turnaround it was noted.

12. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED:-

Two Councillors had attended the meeting with the new Police Crime Commissioner to raise matters that affect the parish; unfortunately local parish attendance was very poor.

13. CORRESPONDANCE AND INFORMATION RECEIVED: -

BBC Current Roadwork Bulletin

NALC Events Bulletin emails

CPRE Campaign email updates and Countryside Voice magazine

Age Partnership email promoting services

BBC Rural Affairs meeting information

Lloyds bank statements

BBC Planning weekly list email

Major Roadwork's bulletin list

Village newsletter copy

Online playgrounds promotional information

Local Council Review magazine

Email circulation list responses

BDO Stoy Hayward Annual Return and supporting documents for 2012/13

Came and Company insurance spring newsletter

Bedford Borough News in Brief poster – displayed

BDO Stoy Hayward audit briefing information

Information Commissioner feedback about registering Parish Council for data handling

BBC Draft Empty Homes Strategy consultation

BBC application of designated neighbourhood areas by local parishes

Rural Bulky notices

The Higgins museum opening event information

BBC advance notification of the Borough Assembly

Police crime stats information

Revised statement of community involvement consultation

BBC Allocations and Designations consultation document hard copy received

CPRE Annual meeting information

CPRE Voice magazine

Lloyds TSB cheque book

Age UK newsletter information

Plantscape news brochure

Project Involve parish website training sessions

Norse Road development name communications – to be noted at meeting

Litter clearance of Water End organised by Carole

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Quality Town and Parish Council survey
Resident concerns regarding development at land rear of Hookhams Lane
Village Hall Management Committee change of role for Ian M
Brickfield Road footways works notices
Cranbourne Gardens planting information
Public liability certificate for Warboys
BBC Rights of Way information received

14. FUTURE AGENDA ITEMS: -
Matters that arose during meeting to be included.

15. DATE OF NEXT MEETING: - to be held on Annual Parish meeting on Tuesday 14th May
at 7.00pm

Meeting closed at 8.50pm

Signed

Dated