

**01.05.12**

Minutes of **ANNUAL GENERAL MEETING of RENHOLD PARISH COUNCIL** held on **Tuesday 1<sup>st</sup> May 2012** at 7.30pm in the Committee Room of Renhold Village Hall.

**PRESENT:-** Parish Councillors, Mr. Slater, Mr. Leydon, Mr. Andrews, Mr. Gurney, Mrs. Dean, Mr. Stapleton, Mr. McDougall, Mrs. Brunsten, Borough Councillors Ellis and Moon, the Clerk Mrs. Barnicoat and seven members of the public.

**1. ELECTION OF CHAIRMAN:** - Proposed by Cllr. McDougall that Cllr. Slater be re-elected as Chairman, Cllr. Gurney seconded proposal, Councillors voted and unanimously agreed Cllr. Slater be elected as Chairman, resolution passed.

Agreed

Cllr. Slater signed the Declaration of Acceptance of Office.

**2. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; there were no apologies for absence received.

**3. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-**

No declarations of interest received.

The Chairman adjourned the meeting for the next item.

**4. OPEN FORUM: -**

No statements were received.

The Chairman re-convened the meeting.

**5. ELECTION OF VICE CHAIRMAN:-**

Cllr. Slater proposed that Cllr. Andrews be reelected as Vice Chairman, seconded by Cllr. Dean, unanimously agreed, resolution passed.

Agreed

Cllr. Andrews signed the Declaration of Acceptance of Office

**6. ELECTION OF COUNCILLORS TO ORGANISATIONS TO REPRESENT THE PARISH COUNCIL: -**

Councillors then discussed representation on outside organisations, the Village Hall Management Committee, it was unanimously agreed by all that Cllr. McDougall to be the Council representative, resolution passed. Clerk to contact.

Cllrs. Stapleton and Dean are members of the Charity Cottages Trust, it was agreed by all that this was adequate, and unanimously agreed that both Councillors to continue, resolution passed. Clerk to contact.

**7. REVIEW OF COUNCIL WORKING GROUPS AND COMMITTEES: -** The Council considered the current Committees and Working Groups, it was agreed that the Finance Committee had worked very well throughout the year so it was proposed by Cllr. Slater that the Finance Committee be reappointed with delegated powers of authorising payments within the agreed budget and to continue to monitor the Council's finances and ensure best value, seconded by Cllr. Andrews. This was unanimously agreed and resolution passed that Cllrs. Gurney, Dean and McDougall are members as well as Cllrs. Slater and Andrews as ex-officio members.

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Cllr. Dean proposed that the Council reappoint a Highways Committee to deal with progressing highways matters within the parish when needed, seconded by Cllr. Gurney. This was unanimously agreed and resolution passed that Cllrs. Gurney, Stapleton, Leydon and Dean are members of the Highways Committee as well as Cllrs. Andrews and Slater as ex-officio.

It was unanimously agreed and resolved that planning applications would continue to be dealt with as currently and that the following Working Group would be in place: Employment (Cllrs. Brusden, Leydon and Andrews), resolution passed.

The Council also felt that where possible Highway and Finance matters would be dealt with at full Council meetings when other business allows.

**8. MINUTES OF THE LAST MEETING:-**

The minutes of the meeting held on 26<sup>th</sup> March had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

**9. MATTERS ARISING:-**

Items to be covered during the meeting.

**10. BOROUGH COUNCILLORS REPORT: -** Cllr. Ellis reported on the Council Tax levels for 2012/13 set by the local authority, gave an update on ward funding contributions, the Olympic torch visiting Bedford, bus ticketing, and the traveller and gypsy site allocations.

**11. HIGHWAYS MATTERS WITHIN THE VILLAGE: -**

**a) Update regarding Community Speedwatch and other Highways enforcement in the village** – Cllr. Slater gave background to this item, highlighting that shortly it is expected that ‘no lorry’ signage will be installed at the bypass entrance to the village. There had been data gathering undertaken at the end of April and action will be taken to those that were in breach of the TRO, with in mid-May a further day of action planned as well as in July. Some Councillors have been trained on the speedwatch equipment, however, the training has been frustrating and there are still a number of unanswered questions presently. Cllr. Slater to continue to pursue a meeting with Mr. Herkes and police representation about this.

**b) Other highways matters** – the Clerk had been informed that Renhold is likely to be a parish that is awarded one of the 20mph zones outside the school within this financial year. A resident had contacted the Council with concern regarding parking at Church End outside the school, and it was agreed that Clerk to ascertain the data relating to the parking enforcement van and how many times it has visited the school. The proposed road closures were noted and there was discussion around the problems with the traffic light signalling and congestion at the local pumping station resulting in a number of motorists using the village as a cut through.

**12. PLANNING AND DEVELOPMENT: -**

12/00491/FUL new rear conservatory to link coach house to main dwelling at Castle Dairy Farm, St Neots Road – application withdrawn 11/02131/FUL conversion of existing barns to form one residential dwelling at Harrisons Hill Farm, Water Lane – application withdrawn, 12/00140/M7S proposed variation of conditions 14, 15, 16 reserved matters to allow the occupation of 88 dwellings prior to 31<sup>st</sup> January 2013 at Norse Road – application withdrawn, 12/00253/FUL - detached Garage, 31 Green End, Renhold – application permitted

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### **PLANNING APPLICATIONS RECEIVED: -**

a) 12/00150/NMA variation of condition 1 conversion of barns to form one dwelling at Harrisons Hill Farm, Water Lane- it was noted that there is missing information from this application, this to be fed back.

**OTHER PLANNING MATTERS:** - it was noted that the application for Covanta at Rookery South in Stewartby is currently being opposed through Parliament by three organisations.

### **13. QUEENS' JUBILEE CELEBRATIONS:-**

The Clerk reported the bench had been ordered, and noted that tickets are on sale for the Barn Dance.

Between meetings there had been discussion around the ownership of a bench in the churchyard which had been damaged and replaced by the workman.

**14. FINANCE MATTERS:** - The year end accounts had been circulated to all Councillors prior to the meeting, including: receipts and payments for the year, asset register, supporting statement, cash book and bank reconciliation as well as a copy of the Annual Return sections 1 and 2. The Finance committee had met and taken the opportunity to look through the accounts in details, it was proposed by Cllr. Slater to sign off the accounts presented for 2011/12 as a true and accurate record, seconded by Cllr. Andrews, unanimously agreed by all, resolution passed. Therefore Section 1 and 2 of the Annual return were completed by the Chairman and Clerk and the Supporting Statement and the Bank reconciliation documents were also signed. The Clerk to submit accounts for Internal Audit.

At this point of the meeting the Council unanimously agreed to approve the minutes from the last Finance Committee meeting held on 18<sup>th</sup> April, they were signed as a true and accurate record.

The Clerk detailed the information received from the Borough regarding the grass cutting, noting a contribution of £1,164.01 being offered, it was unanimously agreed to accept the contribution, Clerk to forward completed forms.

The following outstanding invoices were presented (it was noted that all contained within budget):

Barnicoat Ltd	Clerk and RFO service April	£428.90
Broker Network Ltd	Insurance premium	£835.32

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

### **15. ANNUAL REPORT OF THE COUNCIL:**

It was agreed to continue with this report to the residents so to be drafted.

### **16. CORRESPONDANCE AND INFORMATION RECEIVED: -**

BBC Current Roadwork Bulletin

NALC Events Bulletin emails

CPRE Campaign email updates and Countryside Voice magazine

BBC Standards Committee meeting information

Age Partnership email promoting services

BBC Rural Affairs meeting information

Clerk's Champion meeting correspondence

Lloyds bank statements

BBC Planning weekly list email

BBC Town and Parish Network meeting information

Resident and police correspondence regarding anti social behaviour at Langlands Road

Correspondence with Simon Deards regarding the HGV movements in the village and way forward

BRCC e-bulletin

CPRE update emails

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Arien Sign promotional email  
Major Roadwork's bulletin list  
Age Partnership email promoting services  
BBC Rural Affairs meeting information  
BRCC e-bulletin  
Commontree email magazine  
Village newsletter copy  
Online playgrounds promotional information  
BRCC e-bulletin  
Major Roadwork's bulletin list  
Commontree email magazine  
Beds and MK waterway newsletter  
Parish and Town Network Conference information  
BDO Audit year end documents  
Bedford Hospital Foundation Trust newsletter email  
Anglian Water information regarding hosepipe ban  
Freedom of information request regarding newsletter  
BBC Draft Housing Strategy document for consultation  
BBC Dog Control Order consultation document  
BBC Citizens Panel information  
BBC Adopting and Fostering service poster  
BBC planning letter regarding withdrawal of applications  
BBC Grass cutting agreement document  
Zurich Municipal insurance promotional information  
Came and Co insurance renewal information  
BBC Assembly Conference information  
Email regarding national petition for wind turbines  
Albert correspondence regarding hazard on footpath  
Resident objection to 7 Woodfield Lane planning application  
31 Green End permitted development correspondence  
Colmworth Country park advertising  
Came and Co Jubilee insurance cover briefing  
Resident concern regarding parking at Church End outside the school  
Cllr. Gurney reported on Town and Parish Conference event

**17. FUTURE AGENDA ITEMS: -**

Matters that arose during meeting to be included.

**18. DATE OF NEXT MEETING: - on Wednesday 20<sup>th</sup> June at 7.00pm**

Meeting closed at 9.00pm

Signed .....

Dated .....