

**29.07.10**

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Thursday 29<sup>th</sup> July 2010** at 7.30pm in the Committee Room of Renhold Village Hall.

**PRESENT:-** Parish Councillors, Mr. Slater, Mr. Gurney, Mrs. Dean, Mrs. Brunsten, Mr. Andrews, Mr. Stapleton, , the Clerk Mrs. Barnicoat & 3 members of the public.

**1. PARISH COUNCILLOR RESIGNATION :-** Cllr. Slater reported the resignation of Mr. Stewardson expressing on behalf of the Council grateful thanks for his years of service and dedication to progressing the Council forwards. The Clerk had displayed the Councillor vacancy notices and electors had until 3<sup>rd</sup> August to request an election, so item to be discussed at next meeting.

**2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN: -** Cllr. Gurney proposed that Cllr. Slater be elected as Chair, seconded by Cllr. Dean, unanimously agreed, resolution passed. Cllr. Slater signed Declaration of Acceptance of Office. It was proposed by Cllr. Dean that Cllr. Andrews be elected as Vice Chair, seconded by Cllr. Brunsten, unanimously agreed, resolution passed. Cllr. Andrews signed Declaration of Acceptance of Office.

**3. WELCOME BY CHAIRMAN AND APOLOGIES TO BE RECEIVED:-** Cllr. Slater welcomed everyone to the meeting and apologies were accepted from Mr. Leydon and Borough Councillor Ellis.

The Chairman adjourned the meeting for the next item.

**4. OPEN FORUM:-** No public statements were made.

The Chairman re-convened the meeting.

**5. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST: -** None received.

**6. MINUTES OF THE LAST MEETING:-**

The minutes of the meeting held on 30<sup>th</sup> June had been circulated. The minutes were approved, unanimously agreed, resolution passed and signed by the Chairman as a true and accurate record.

**7. MATTERS ARISING:-**

**a) Playbuilder Project** – correspondence received detailing information regarding Asgard Drive's funding awarded totaling £35,000, then notice received that funding had been withdrawn by the government.

**b) Temporary Road Closure Notice for Church End** – it was noted that work to be commencing shortly.

**8. BOROUGH COUNCILLOR REPORT: -** Cllr. Ellis not present so no report received.

**9. REPORT TO BE RECEIVED FROM EMPLOYMENT WORKING GROUP:-**

Cllr. Andrews read report from recent Working Group meeting with the Clerk, noting areas that could be looked at: clarity of roles, cohesion at meetings, working relationships, dignity in the workplace, contract Review, and new Council email address. In addition to this, it was recommended by members of the Employment Working Group that it should be in place at all

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times, with the remit of the Group initially to look at the points above to move them forward, carry out appraisals but also are a point of contact for employees (the clerk) to address issues or raise concerns. The Employment Working Group recommended to full Council that the Parish Council agrees that it wants the employment contract of the Clerk to continue, therefore asking for the withdrawal of the resignation. It was proposed by Cllr. Andrews, that the Employment Working Group to continue to be in place, and the Council express wish for Clerk's contract to continue, seconded by Cllr. Slater, unanimously agreed by those present, resolution passed.

### **10. HIGHWAYS UPDATE:-**

Cllr. Gurney reported on recent meeting with Borough Highways representatives regarding highway matters in the village which included: Water End, Becher Close, gully cleaning, trees over hanging the traffic lights at Church End, and drainage work update on Wilden Road. Cllr. Dean expressed wish to participate in any future Borough Highway meetings. Cllr. Gurney added that following the recent village footpath survey that had been carried out it would be beneficial to forward to the Borough, Councillors unanimously agreed this would be a good idea.

The siting of Spires Estate notice board was discussed and the possibilities of location around the entrance to the estate, Cllr. Gurney agreed to look into this matter and to produce report for next meeting.

Feedback from Renhold Lower School following announcement regarding BSF funding had been requested, and copy of information placed in school newsletter was circulated to Councillors. There appeared to be no progression of recent ideas to help ease the problems being experience along Church End during peak school times, Councillors agreed that the following actions would be carried out: Clerk to request copy of section 106 agreement and supporting documentation from the Borough relating to the Norse Road 3 development, contact John Goldsmith for progression update, contact school to obtain copy of School Travel Plan and ask them to consider a parent questionnaire regarding the use of the Village Hall whilst notifying the Village Hall Management Committee informally to keep them up to date.

Letter had been received from Wilden Parish Council regarding local bus service review being undertaken by the Borough and importance of liaison when responding, the Council fully supported the idea and discussed the very good service currently received in the village and the importance of maintaining the current level as it is incredibly valuable and relied upon by many villagers.

Clerk noted that to date no update had still been received regarding Lorrywatch.

### **11. PLANNING AND DEVELOPMENT: -**

#### **PLANNING APPLICATIONS DECIDED: -**

10/01190/FUL one and two storey rear/side extensions to coach house to form annexe at Castle Dairy Farm, St Neots Road – planning permission granted

10/00994/FUL conversion of existing single storey leisure outbuilding into a mixed use mobility dwelling and office at 56 Ravensden Road – planning permission refused.

10/00243/FUL one and two storey extensions including raising roof to form new first floor at 23 Ravensden Road – planning permission refused.

10/01373/TPO fell two poplar trees at Salph End Farm House, Ravensden Road – consent granted. TPO at 77A Ravensden Road granted

10/01386/FUL garage conversion including enclosing canopy in front at 14B Woodfield Lane – planning permission granted.

#### **PLANNING APPLCATIONS RECEIVED: -**

a) 10/01633/FUL single storey rear extension at 38a Green End – the Council considered this application and agreed that no objection to the proposal.

b) 10/01804/FUL two storey rear extension at 78A Ravensden Road - the Council considered this application and agreed that no objection to the proposal though to note in response that concern that development has already started.

c) 10/01794/FUL detached store/workshop at rear of 55 Church End – the Council considered this application and felt that in order to consider the proposal fully a site visit to be carried out.

**OTHER PLANNING MATTERS:** - CPRE Planning Day on 2<sup>nd</sup> October, the Council agreed not to send a representative.

Breaches of Covenant in Cranbourne Gardens, information was circulated to Councillors and Cllr. Andrews detailed the background information of the matter, it was agreed that the Clerk to contact the resident concerned and note that the Council advise them to contact the house builder or a solicitor as the Parish Council nor the local authority can enforce the covenant.

Contact from resident regarding application at 14 Green End, resident contacted and letter received from Borough acknowledging receipt of Council's comments.

Clerk had received request from Borough regarding receipt of planning decision notices electronically, the Council agreed to receive decision notices electronically.

## **12. QUALITY STATUS:-**

Information was circulated to Councillors who considered the criteria for quality status, it was noted that due to Council elections next year it would be beneficial to start compiling evidence now in preparation. Those present felt that this should be an ongoing agenda item so it can be actively pursued next year following the elections, Clerk to confirm application fee and Finance Committee to consider fee in relation to current expenditure.

## **13. CORRESPONDANCE AND INFORMATION RECEIVED:-**

**BATPC** – Chairmanship course information circulated.

**Homewatch Coordinator** – resident enquiry received.

**Rural Affairs Committee** – paper work to be sent electronically request from Borough, Council agreed to this.

BBC Current Roadwork Bulletin

BBC Standards Committee July meeting agenda

Play builder correspondence relating to Asgard Drive

NALC Events Bulletin emails

Adult Learning poster

Clerks and Councils direct magazine

Victim Support letter regarding donations

BATPC information letter with the Bugle and booklet

Energy Saving Article for newsletter email

NALC DIS survey

BBC Press releases regarding BSF and reorganisation

CPRE Campaign email updates

CPRE Planning Day

Sandbag Information for the community email

Blachere Illuminations email promotion

BBC Proposed Road Closure notice for Church End

Lloyds TSB changes to terms and conditions letter

Beds and MK Waterway Trust newsletter

BBC letter regarding reducing resources through sending planning notices electronically instead of paper ones

BBC Planning letters acknowledging receipts of Council's comments to recent planning applications

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Letter from resident regarding Council's comments to be submitted to BBC regarding application at 14 Green End

Allocations and Designations response comments submitted

BBC notice of Tree Preservation Orders and information booklet

Letter from Wilden Parish Council regarding local bus services

Email regarding promotion of Biddenham 10km race

Central Bedfordshire Council Covanta update email

July update of A421 improvement works email

Email regarding tree in churchyard affecting the traffic sensors

Emails regarding Church End maintenance

Email update from Lower School

Resident enquiry regarding Homewatch coordinator for the village)

BATPC email regarding Councillor resignation clarification

Information received from grant applicants

**14. FUTURE AGENDA ITEMS:** - Parish Council website, dignity at work policy and Festival of Britain sign restoration (Finance Committee to discuss).

**15. DATE OF NEXT MEETING:** - on Monday 6th September 7.30pm

Meeting closed at 9.35pm

Signed .....

Dated .....