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Minutes of **ANNUAL PARISH MEETING of RENHOLD PARISH COUNCIL** held on **Monday 24th May 2010** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors Mr. Stewardson (Chairman), Mr. Slater (Vice Chairman), Mrs. Dean, Mr. Stapleton, Mrs. Brunsdon, Mr. Andrews, Mr. Leydon, , Borough Cllr. Ellis, the Clerk Mrs. Barnicoat & 7 members of the public.

1. APOLOGIES:- Mr. Gurney and Mr. Bernard

2. REPORT BY CHAIRMAN ON PARISH COUNCIL'S WORK OVER THE PAST YEAR: - Cllr. Stewardson reported: The Parish Council has for many years operated with a number of very successful and active councillors, and in the past year this Council has been just as successful. The new housing estates built along Norse Road are still being constructed and sold, and during the last year Carl Bernard had joined the Council as a resident of the Spies Estate. Over the year many planning applications have been received, and with the help of Councillor Ian Slater and his knowledge of planning, some have been accepted and rejected by the Parish Council. The TRO had been implemented and the Council was now pursuing the reinstatement of previously agreed HGV ban. The village had also recently very successfully organised the hiring of the SID machine which had demonstrated the true effect of the problems encountered by the village with speeding motorists. The Councillors had worked hard over the last year, and given of their time freely to make sure Renhold remains a great place to live. The Clerk has carried out her duties with much expertise and help to all Councillors

3. ANNUAL REPORTS:-

a) Report from Renhold Charity Cottages – Cllr. Stapleton reported on the charity's work giving a background history, one resident had sadly passed away, following redecoration the property had been re let to a new tenant. There had been a car accident to the bungalow nearest the road following a car leaving the road, thankfully no one was injured and anew gardener had been appointed to look after the communal grounds.

b) Report from Renhold School Governing Body – no report received.

c) Report from Renhold Village Hall – Cllr. Stewardson reported that the village hall now entering its ninth year and all continues to be well. The Management Committee continues to receive positive feedback from hirers both resident and non-resident. In conclusion it is felt that the booking schedule has now reached a natural saturation level, and the financial reserves held remain adequate.

d) Report from Renhold Sports Club – Cllr. Stapleton reported that the Sports Club continues to thrive with active teams including three football teams and one cricket team running, junior football is also to return shortly. Locals continue to maintain the field and a gang mower was kindly donated to ensure the high maintenance levels are maintained, the club received an award the PFA Groundsman Award of the Year, a national award, so the Club felt very honoured. The Council were thanked for their grant towards the insurance costs, which this year had totaled £800.

4. OPEN FORUM:-

Topic raised was upset regarding lack of report from the school.

5. BOROUGH COUNCILLOR ANNUAL REPORT: - Cllr. Ellis reported on the main issues of the year including the school reorganisation within the Borough, the weight restriction for

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rural areas, traveller consultation, the increased number of highways in need of repair and how the Councillor Ward fund had benefited the electorate.

6. CLOSE OF MEETING:- Meeting closed at 7.55 pm

Minutes of **ANNUAL GENERAL MEETING of RENHOLD PARISH COUNCIL** held on **Monday 24th May 2010** immediately following the Annual Parish Meeting in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors Mr. Stewardson, Mrs. Dean, Mr. Slater, Mr. Stapleton, Mrs. Brunsden, Mr. Andres, Mr. Leydon, Borough Cllr. Ellis, the Clerk Mrs. Barnicoat & 7 members of the public.

1. ELECTION OF CHAIRMAN: - Proposed by Cllr. Leydon that Cllr. Slater be Chairman, proposed by Cllr. Slater that Cllr. Stewardson be re-elected as Chairman. Cllr. Brunsden seconded proposal of Cllr. Slater's nomination and Cllr. Dean seconded proposal of Cllr. Stewardson's nomination. Cllr. Slater expressed wish not to accept nomination, so Councillors voted on Cllr. Stewardson's nomination, five votes in favour, one abstention, so agreed and resolution passed.

Agreed

Cllr. Stewardson signed the Declaration of Acceptance of Office.

2. WELCOME AND APOLOGIES: - Mr. Gurney and Mr. Bernard.

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3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST:- None received

4. ELECTION OF VICE CHAIRMAN:- Cllr. Dean proposed that Cllr. Slater be reelected as Vice Chairman, seconded by Cllr. Stewardson, unanimously agreed, resolution passed.

Agreed

Cllr. Slater signed the Declaration of Acceptance of Office

5. ELECTION OF COUNCILLORS TO ORGANISATIONS TO REPRESENT THE PARISH COUNCIL: - At present two Councillors are members of the Village Hall Management Committee, Cllrs. Stewardson and Stapleton, it was agreed by all that this was adequate and Councillors to continue. Cllrs. Stapleton and Dean are members of the Charity Cottages Trust, it was agreed by all that this was adequate, and Councillors to continue. Cllr. Leydon raised whether it was possible to have Council representation on the Village Hall Management Committee that was neutral i.e. had no voting right but could relay representation on behalf of the Council and ultimately the parishioners. Cllr. Stewardson raised that the Charity Commission set out guidelines and the member of the Committee also is a trustee, Clerk to look into for clarification.

6. REVIEW OF COUNCIL WORKING PARTIES AND COMMITTEE:-

The Council considered the current Committee and Working Groups, it was agreed that the Finance Committee had worked very well throughout the year so it was proposed by Cllr. Andrews that the Finance Committee be reappointed with delegated powers of authorising payments within the agreed budget and to continue to monitor the Council's finance and ensure best value, seconded by Cllr. Leydon. This was unanimously agreed and resolution passed that Cllrs. Gurney, Andrews and Dean are members as well as Cllrs. Stewardson and Slater as ex-officio.

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Cllr. Stewardson proposed that the Council appoint a Highways Committee to deal with progressing highways matters within the parish, seconded by Cllr. Leydon. This was unanimously agreed and resolution passed that Cllrs. Gurney, Stapleton, Leydon and Dean are members of the Highways Committee as well as Cllrs. Stewardson and Slater as ex-officio.

It was unanimously agreed and resolved that planning applications would continue to be dealt with as currently and that the Standing Orders would include correct reference to reflect this.

The two Committees it was agreed would consider their terms of reference at their first meeting and feedback to the full Council with recommendations.

7. MINUTES OF THE LAST MEETING:-

The Parish Council Meeting held on 20th April which had been circulated, were approved by those present and signed by the Chairman.

8. BOROUGH COUNCILLOR REPORTS: - Cllr. Ellis reported that no new matters to update the Council on other than the Electoral Review ongoing consultation.

9. MATTERS ARISING:-

a) **Cranbourne Gardens** – Clerk had chased Persimmon with timescale of work previously promised, reply indicating individual on holiday till 2nd June.

b) **Water Lane** – resident had informed Clerk of style at footpath being dangerous, reported to Zaria Beattles, Rights of Way Officer. Cllr. Gurney thanked by resident for ensuring grass verges had been cut.

c) **Bedford Water space Strategy** – Clerk had been contacted following a request that during the Water space strategy for the Great Ouse, Renhold Parish Council be consulted, meeting re-arranged due to their work schedule.

d) **Statutory Notices** – Clerk had received letter notifying that the points raised by the Council were taken into consideration and that Executive remains persuaded by evidence that a move to two tier would be better for Bedford Borough.

e) **Pints in the parishes** – letter received noting that Mayor will be attending the Polhill Arms on Tuesday 14th December from 7.15pm.

f) **Charles Church signage** – the Clerk had reported this and spoken to the developer's onsite who had given assurance that request been sent to Head Office asking the signs to immediately be taken down.

10. HIGHWAYS:-

a) **Feedback Following Speed Indicator Device in village** – Councillors had received information relating to the result data, Cllr. Leydon raised the importance of needing a strategy for the TRO and speeding traffic problems within the village. A report had been drafted by Mr. Herkes for the magazine highlighting the success, and it was reiterated the importance of thanking all those involved. As a result of the SID data the police had now added the village to their speed check list and to date had been out on four separate occasions and caught 22 offenders. Of the data collected three individuals had received visits from the police as well as a letter, the Council had collated a press release and coverage had been positive.

b) **Traffic Regulation Order** – feedback following meeting with Highways representatives regarding signage some of the agreed signage had been moved, need to chase the timescale of the traffic survey following all the signage having been moved and been in place for a sufficient time. Clerk noted request had been circulated to some residents asking for feedback prior to the TRO meeting with Highways and only one response. It was suggested that the Highways Committee look at contacting the satellite navigation companies directly, Committee to consider.

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c) Freight Strategy workshop discussion – Clerk circulated correspondence from Simon Deards regarding 17th June Workshop and that space for two representative had been secured, it was proposed by Cllr. Andrews that Cllrs. Leydon and Gurney attend, seconded by Cllr. Dean, unanimously agreed. The Highways Committee when they meet shortly to consider all the available information.

d) Church End forthcoming highways maintenance – Clerk had received email regarding the Highways programme and that one project could be undertaken at Church End either surfacing footway at Church End or road repairs, the Council resolved that the road repairs to take priority and the footpath to also remain on the works list at it does need attention. A resident had noticed a drain had collapsed and this to also be reported.

e) Other highways matters – Clerk still awaiting feedback regarding Lorry watch, email regarding parking vehicles in the village circulated, footpath survey completed by Cllr. Gurney to be discussed by the Highways Committee. Information received regarding timescale relating to School keep clear restrictions expected to be shortly, and works had been carried out to try and resolve the ongoing drainage problems on Wilden Road

11. PLANNING AND DEVELOPMENT: -

PLANNING APPLICATIONS DECIDED:-

10/00761/NMA 37 Green End application for non material amendment in relation to one and two storey side and rear extension including pitched roof – amendment approved.

10/00629/FUL Appleby Farm 67 Church End conversion of existing garage into ancillary room - planning permission granted

PLANNING APPLCATIONS RECEIVED:-

a) **Electoral Review of Bedford Borough update** – information had been circulated to Councillors prior to the meeting, however, it was agreed to defer this item to the next meeting.

OTHER PLANNING MATTERS: -

Tree Preservation Orders noted

12. REPORTS MEETINGS COUNCILLORS HAVE ATTENDED:-

a) Police Joint Action Group – Cllrs. Andrews, Stewardson and Gurney had attended, discussion points at the meeting included ways of pursuing purchasing a SID machine, and details of the success of the SID in Renhold and subsequent speed patrols successfully carried out by the police.

b) Town and Parish Network meeting – Cllr. Slater reported and noted that issues raised included Borough welcome road signs lost county history; community led planning, Clerk Champions and election of Network Chair proposals.

c) Renhold Lower School meeting with John Goldsmith – Cllrs. Andrews, Brunsdon and Slater attended, there had been discussion regarding the reorganisation and the way the site could not deal with additional pupil numbers and the Borough would use CPO if necessary as it was noted one thirds extra expansion would be needed realistically. Residents present had reiterated the need for the school to be relocated. It was agreed that the Borough and school to take responsibilities regarding the parking problems at present and they to look into the mini bus option.

13. FINANCE:-

As of 30th April Current Account 2010 £2473.37 Deposit Account £29000.93 Transaction report circulated

Internal Audit – the internal auditor had carried out the audit inline with the requirements of the Audit Commission and found no matters to draw to the attention of the Council. Invoice received for £85.00 from Gill Wiggs. Clerk had placed the audit notice on the notice board, accounts to be submitted shortly to the external auditor.

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Insurance renewal - policy renewal received from Came and Co for £849.86.

Grass cutting – invoice received for cutting carried out on 29th April totaling £365.30

Greenbarnes – invoice received for notice board for Spires Estate totaling £909.68, funds received from Councillor Ward fund for this.

It was proposed by Cllr. Slater and seconded by Cllr. Leydon that the above accounts be paid, unanimously agreed, resolution passed.

14. REVIEW OF COUNCIL’S STANDING ORDERS: - following the Council adopting the document on 4th January, on 25th January NALC published a revised model, Cllr. Stewardson and Slater had worked through the document and circulated to Councillors for comment. Due to the length and detail contained within the document it was proposed by Cllr. Stewardson that a Working Group to be appointed to consider the document, seconded by Cllr. Andrews, the Working Group to be Cllrs. Stewardson, Slater, Andrews and the Clerk to be present, unanimously agreed resolution passed.

15. OPEN FORUM:-

Topics raised included: meeting with the Lower School, format of Council meetings and length of them.

JL took leave at this point of the meeting.

16. CORRESPONDANCE AND INFORMATION RECEIVED:-

BATPC Induction training – being held on Thursday 8th July and Wednesday 28th July at Cardington Village Hall, please advise Clerk if wish to attend

Temporary Road Closure notice – Church End and Ravensden Road, Ravensden to carry out patching and surface dressing works.

Bedford Borough Assembly – taking place in 7th July at Sharnbrook.

Planning Workshops

Willington Quarry Ceremonial opening of River Ouse Bridge 28th May at 1.45pm invite

Resident email re SO and FR

17. FUTURE AGENDA ITEMS:-

Footpath Survey to be considered by Highways Committee

18. DATE OF NEXT MEETING: - Wednesday 30th June 2010 at 7.30pm

Meeting closed at 10.35pm

Signed

Dated