

14.10.09

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Wednesday 14th October 2009** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors Mr. Stewardson (Chairman), Mr. Gurney, Mr. Stapleton, Mrs. Brunsdon, Mrs. Dean Mr. Morgan, Mr. Bernard, Mr. Andrews, Borough Cllr. Carole Ellis, Sarah Cauldwell (Borough Play Ranger), the Clerk Mrs. Barnicoat & 8 members of the public.

- 1. WELCOME BY CHAIRMAN AND APOLOGIES:-** Mr. Slater
- 2. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST:** - None received.
- 3. MOBILE PLAYBUILDER SCHEME PRESENTATION:-** Sarah Cauldwell, Play Ranger introduced herself and the scheme, explaining that mobile facilities are made available for children to access to encourage them to play outside, activities include arts and crafts, natural play, sports etc. Currently awaiting confirmation from Portfolio holder, however, Renhold is being considered initially for scheme from November to April 2010, and the aim is to make it sustainable. Activities run by the Borough one day a week and the preferred site is at playing field, the scheme provides own marquee. Cllr. Stapleton sought clarification on insurance and legal obligation to provide toilets, assurance given from Play Ranger, also raised that activities need to work around the playing field so no damage to area. Information is advertised in local press and local groups are contacted directly to encourage participation. The Council felt that this is a positive initiative and Chair thanked Sarah Cauldwell for her attendance.
- 4. MINUTES OF THE LAST MEETING:-**
The minutes of the meeting held on 2nd September which had been circulated, proposed by Cllr. Gurney, and seconded by Cllr. Morgan to be approved, unanimously agreed, resolution passed and signed by the Chairman.
- 5. MATTERS ARISING:-**
 - a) Finance Committee** – Clerk noted that the Finance Committee at their meeting held in August and October had non Committee members take part in the moving of a motion, which is not allowed. However, that the voting was a unanimous decision so the outcome would not have been any different. To avoid confusion in the future non Committee members will be seated separately to Committee members and members of the public to avoid any further confusion. Cllr. Andrews, Chair of Finance Committee, acknowledged the point raised and reiterated the voting outcome would not have altered, all Councillors unanimously agreed to support the Committee regarding the above.
 - b) Highways grass cutting Water End** – Cllr. Gurney had pursued following resident enquiry raised at previous meeting, Borough should be maintaining area, Highways aware of responsibility now and will be attending to the site.
 - c) Police report** – Clerk read report that included: crime figures for August in Renhold North were two, and for September were one, in Renhold South one in August, and two in September. Update on dealing with youngsters on the new estate and that the Speed Indicator Device is now available for loan to Councils, to be future agenda item so dates/volunteers can be discussed. Clerk to enquire regarding signage for unmarked police cars patrolling.
 - d) Rural Skips** – will be in the village on Saturday 17th and Sunday 18th October between 8.30am and 12.30pm.
 - e) Rights of Way maps** - Clerk had received and circulated.

14.10.09

6. BOROUGH COUNCILLOR REPORT: - Cllr. Ellis' report included: contact with Police regarding lack of visible police presence in the area, forthcoming election for Mayor, HGV ban, and ward grant.

7. HIGHWAYS: -

a) Traffic Regulation Order and HGV update including meeting with Alistair Burt MP – Clerk received update regarding TRO through Cllr. Ellis from Stewart Briggs, Head of Highways at Borough, noting that the TRO is currently awaiting finalisation of electrical works for illuminated signs, work due to commence November, expected to be operational by Christmas. Clerk had written to Cllr. Royden and Borough outlining concerns around legality of HGV decision. Cllrs. Stewardson, Dean, and Gurney had attended recent meeting with Mr Burt MP, Cllr. Dean reported that representatives from Renhold, Wilden and Great Barford were present. Mr. Burt hoped ban to be implemented as soon as possible as originally agreed and then review to take place, no new update to report at present. It is hoped that following mayoral election situation would improve.

b) Church End road surface update including meeting with Bedford Borough – meeting with Andrew Prigmore, Highways Asset Manager, for the Borough had taken place with Cllrs. Stewardson, Slater, Dean, Gurney and Brunnsden in attendance. Cllr. Gurney reported that meeting was held at 3pm to show Mr Prigmore first hand the problems being experienced, assurance given from Mr Prigmore that 't bars' and additional zig zag to be installed during October half term. Noted that Borough currently starting legal proceedings so that zig zag illegal parking will become enforceable. Road to be included on next year's work programme for repair and kerb installation. Also welcomed to meet with concerned residents regarding the situation (Clerk had given relevant contact details to Mr Prigmore). Cllr. Andrews raised that parents of lower school in Great Barford had received a letter from Police detailing good responsible parking, Clerk to contact Police and encourage similar letter to be used and issued to parents at Renhold lower school.

8. REPORTS ON MEETINGS COUNCILLORS HAVE ATTENDED:-

a) East of England Plan >2031 consultation event and review of document - Cllrs. Slater, Dean and Brunnsden attended, Cllr. Slater had prepared report and circulated to all Councillors. Cllr. Dean noted that meeting was very technical and in depth, great concern was raised over lack of jobs to support housing and lack of infra structure. Councillors considered the consultation information and Cllr. Stapleton proposed that the report be submitted in response, seconded by Cllr. Brunnsden, all unanimously agreed, resolution passed.

b) Cranbourne Gardens meeting – Cllrs. Dean and Brunnsden met with a lead ranger from the Borough regarding the siting of the second dog waste bin, which was agreed. Maintenance issues also raised including area around Baldur Close which is unkept at present, Clerk had informed Pilgrims who it is believed are responsible for the area of land.

9. PLANNING AND DEVELOPMENT: -

PLANNING APPLICATIONS DECIDED: - 09/01839/FUL one and two storey extensions to side and rear (revised scheme) at 55 Asgard Drive – planning permission granted

PLANNING APPLICATIONS RECEIVED: -

a) 09/02208/TPO remove dead wood and reduce Willow tree to 66% of its current size at 67 Church End – no objection.

14.10.09

b) 09/02146/FUL demolition of garage, erect two storey side extension with dormers at 76 Hookhams Lane – no objection.

c) 09/02243/FUL one and two storey side and rear extension including pitched roof over garage at 37 Green End – Clerk had received concern from neighbouring property regarding this application, the Chairman adjourned the meeting, resident raised concern, Chairman re-adjourned the meeting. Cllr. Stapleton noted that drawings showed a five bedroom house, Cllr. Gurney added large development for small plot. Cllr. Morgan proposed that site inspection take place to aid Council's response, seconded by Cllr. Dean, unanimously agreed, resolution passed. Cllrs. Stapleton, Morgan and Gurney to meet and report back to other Councillors.

OTHER PLANNING MATTERS: - None

10. QUALITY COUNCIL STATUS APPLICATION: -

Clerk had circulated information to Councillors regarding the application process; Cllr. Slater is booked to attend a free NALC Seminar on Quality Status at end of October in Aylesbury. Cllr. Stewardson proposed that Working Group be formed to look into the timescale and work involved in preparing an application for quality status, seconded by Cllr. Bernard, unanimously agreed, resolution passed. Cllrs. Dean, Morgan and Brunsden to be members, all Councillors to look at and add comments to circulated paperwork and return to member of Working Group.

11. REVIEW OF COUNCIL'S CO-OPTION OF PARISH COUNCILLOR GUIDANCE

NOTES: - Following advice and liaison with County Officer at BATPC, the Clerk had circulated good practice notes. The Council must be aware that any notes are just for guidance, any co-option must in accordance with current legislation. The notes were discussed and Councillors wished that note to be included about Councillors able to propose/second more than one individual, and information about eligibility and disqualification to be included. Discussion also included that guidance notes for prospective candidates to be circulated with letter acknowledging receipt of expression of interest to and brief welcome pack to be put together for new Councillors. Cllr. Gurney noted that all items are a good idea, and it was agreed that Clerk to make amendments to notes, and to be discussed again at next meeting.

12. EMPLOYMENT WORKING GROUP AND CLERK TO THE COUNCIL APPRAISAL:

- At recent Finance Committee it had been felt that Clerk's hours to be reviewed and appraisal to be carried out as Clerk been in position for a year shortly. Proposed by Cllr. Stewardson that Working Group be formed to undertake Clerk's appraisal and review and to report findings back to full Council, seconded by Cllr. Andrews, unanimously agreed, resolution passed. Cllrs. Slater, Stewardson, Andrews and Bernard to be members and meet as Employment Working Group to discuss.

13. PARISH PLAN INFORMATION EVENING: -

Following resolution at previous meeting for Council to fund the hire of the village hall for informative evening to be held, date arranged as Tuesday 3rd November commencing at 7.30pm, being run by BRCC. Clerk had included in two newsletter articles recently to raise awareness.

14. PARISH WEBSITE DEVELOPMENT: -

- Due to recent increase in enquiries and requests for information from members of the public the Clerk had been unable to spend any time on the development of the website. The Council wish to use the resource as much as possible and upload lots of information onto the site, project involve free training sessions being run on Thursday 12th November, 9.30-12.30 introduction session, 1.30pm-4.30pm refresher session at Borough Hall. Proposed by Cllr. Andrews and seconded by Cllr. Brunsden, that Clerk to attend refresher session

14.10.09

and use time to work on updating website, unanimously agreed, resolution passed. Cllr. Gurney received copy of training notes on updating website for information.

The Chairman adjourned the meeting for the next item.

15. OPEN FORUM: - Topics raised included: horse riders activating traffic lights, HGV ban, TRO, speeding along Ravensden Road, Church End parking issues, Water Lane, website, Councillor contact details.

The Chairman re convened the meeting.

16. CORRESPONDANCE AND INFORMATION RECEIVED:-

Litter pick – new dates available.

Invitations – invite received to Bedford Magistrates' Court Open Day on Saturday 17th October between 10am and 4pm. BATPC AGM to be held on Thursday 22nd October in Brickhill. BRCC AGM to be held on Wednesday 7th October in Haynes at 4pm.

Consultation on School Organisation – comments to be received by 6th November

East of England Plan 2031 public consultation event information

Borough Assembly Conference 27th November agenda and information

Prospective lorry ban letter from Alistair Burt MP

Police crime figures for the month

NALC Clerk's pay final settlement

Town and Parish Council Service Bulletin

Current Roadwork's Bulletin

BBC Rural Affairs Committee agenda and minutes

BBC Consultation on School Organisation

Local Council Review magazine

Resident letter request for documentation

Resident letters regarding finance committee

Resident letter regarding co-option

BATPC Annual General Meeting information

BRCC Annual General Meeting information

Invitation to Magistrates Court Open Day

Invitation to Willington Quarry walk round

Lottery Play ranger project information

BRCC Voluntary works funding and development support

Neighbourhood Watch information

BBC Consultation document for Children's Trust and Young People's Plan 2010/13

CPRE campaign updates

17. FUTURE AGENDA ITEMS:-

Model Publication Scheme annual review Financial Regulations review

Guidance notes Police Speed Indicator Device

18. DATE OF NEXT MEETING: - Thursday 26th November 2009 at 7.30pm

Meeting closed at 9.45pm

Signed

Dated